

REVIEW AND REVISION OF POLICY

The board shall, at least once every four years, review board policy. Once the policy has been reviewed, even if no changes were made, a notation of the date of review shall be made on the face of the policy statement. The board shall give notice that a policy is going to be reviewed by placing the item on the agenda of two regular board meetings.

The board will review one-fourth of the policy manual annually according to the established review cycle:

It shall be the responsibility of the superintendent to keep the board informed as to legal changes at both the federal and state levels. The superintendent shall also be responsible for bringing proposed policy statement revisions to the board's attention.

If a policy is revised because of a legal change over which the board has no control or a change which is minor, the policy may be approved at one meeting at the discretion of the board.

Legal Reference: Iowa Code § 279.8 (2005).  
281 I.A.C. 12.3(2).

Cross Reference: 200.3 Responsibilities of the Board of Directors  
209 Board of Directors' Management Procedures

Approved September 2011

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Revised \_\_\_\_\_