

July 10, 2024



architecture & planning

Jay Jurrens
Superintendent
New Hampton Community Schools
710 West Main Street
New Hampton, Iowa 50659
j_jurrens@new-hampton.k12.ia.us

Re: New Weight Room

Dear Jay,

Thank you for reaching out regarding the potential project for New Hampton Community School District. We have enjoyed working with you on projects recently and look forward to the opportunity to support this exciting addition to your facilities. We are currently working on a weight room renovation in Traer for the North Tama County Community School District and we've supported projects & planning with athletics spaces in Dunkerton and Gladbrook-Reinbeck recently as well.

Project Description

The district would like to construct a weight room addition attached to the new gymnasium on the New Hampton high school campus. This will be a 2-3 year process to achieve this project because fund raising will be needed to supplement direct district funds. To support this project, the district is looking to retain limited architectural services to provide concept, cost estimates, and marketing images including 3D renderings and overhead plans.

Architectural Services

Based on our discussions of your needs we propose to provide the following services and deliverables:

- ❖ 3 On-site meetings to review existing conditions and / or meet with school board
- ❖ 1-4 Virtual meetings as needed to discuss design options with admin
- ❖ 1-3 Conceptual designs of a weight room addition
 - ❖ Floor plans & basic model for review with decision-making team
- ❖ Preliminary code review with focus on:
 - ❖ Building fire separation & construction type
 - ❖ Sprinklers requirements
 - ❖ Egress paths
- ❖ Architectural cost estimate for the addition (cost per sq. ft.)**
- ❖ Marketing drawings to support the district's fundraising efforts including:
 - ❖ Presentation plans
 - ❖ 3D Rendering of interior
 - ❖ 3D Rendering of exterior
 - ❖ Includes limited modeling of immediate area around addition

The school district shall provide construction documents for the recent gymnasium addition adjacent to the proposed weight room. Other drawings may also be requested to understand the larger facilities for code review purposes.

The plans will be schematic plans only and not complete construction drawings. An extension or replacement of agreement would be necessary to provide architectural & engineering services to produce documentation for procuring bids and navigating state plan examination process.

**Architectural cost estimate will be based on our recent experience and prevailing market data through RS Means or similar pricing database. Cost projections two years into the future are harder to predict without contractor support. In fees section below, there is an additional level of service to bring a contractor into the project as an estimating consultant.

Professional Service Fees

The scope of work outlined above will take an estimated 80-90 hours of work to complete. Our proposed compensation for these architectural services is a fixed fee of \$9,450. This fee is discounted relative to our standard hourly rates to more affordable to the district at this stage.

Mileage and in-house printing are included in the lump sum above.

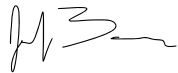
Additional site visits, additional services, or expanded marketing materials shall be billed at our standard hourly rates with owner notice and approval. Mileage for additional visits would be billed at the federal rate.

We are currently working with Larson Construction on improvements to North Tama County Community School District in Traer. They or another contractor could be asked to provided a more detailed contractor pricing projection for an additional fee of \$3,000 - \$5,000 if desired.

Summary

We look forward to helping you with this project. I would be happy to discuss the process and options further as would be helpful to you. Please feel free to contact me with questions about or modifications to the services outlined above. If this proposal is acceptable please sign and return a copy to our office with the retainer. This letter will then serve as agreement for services.

We are assuming that the district would want to proceed with the limited scope of services over the next couple months ahead of a longer fund raising effort. If the schedule differs from this, please let us know.



Jacob Bauer, AIA
Align Architecture & Planning, PLC

07/10/2024
Date

Owner Representative

Date