

NORTHEAST IOWA HEALTH OCCUPATIONS ACADEMY  
CONTRACT BETWEEN MEMBER SCHOOLS  
2025-2026

It is hereby established that the following four school districts: Allamakee, MFL MarMac, New Hampton and Central Elkader enter into an academy agreement to provide a Career and Technical Health Occupations Program for the 2025-2026 school year.

As a member school of the Northeast Iowa Health Occupations Academy, each school agrees to the following membership requirements:

1. Each school will share in the cost of the instructors for this program on a per student percentage basis;
2. Each member school accepts responsibility for the cost of the video-conferencing equipment and/or computers and headsets, administration fees of \$195/student/course/semester, room monitor, and clinical supervisor (if necessary) for their district;
3. Periodically the Health Occupations teacher will travel to member schools to deliver classes and develop a more personal relationship with the students at member schools. On these occasions, the member school being visited will be billed round-trip mileage by NICC;
4. Member schools are responsible for providing the textbooks, supplies, and equipment required for the Health Occupations courses;
5. Health Occupations Academy classes will begin on August 25, 2025. It is the responsibility of each member school to notify students that they are expected to be in class on August 25, 2025;
6. Health Occupations Academy classes will break for first semester holidays according to the established schedule at NICC which is: September 1, October 20, November 26-28;
7. The final class date for the first semester is December 17, 2025. Because of inconsistency in school calendars, individual districts are expected to negotiate the transition period between the end of the first semester and the beginning of the second semester;
8. Health Occupations classes will begin for the second semester on Monday, January 12, 2026;
9. Health Occupations Academy classes will break for second semester holidays according to the NICC schedule which is: March 9-13, April 2 (NICC mandatory in-service day), April 3-6, 2026;

10. The final class date for the second semester is May 12, 2026;
11. The cancellation of Health Occupations classes due to weather or extenuating circumstances will be based upon decisions made by Allamakee Community School;
12. Academy member schools accept the grading system and practices of the Health Occupations instructor;
13. Health Occupations classes are open to students in grades 9-12;
14. Any decision and arrangement to allow an Academy class to exceed 28 students (30 for Nurse Aide) will be requested by Academy members with approval from NICC;
15. Member schools agree to the delivery of the following classes at the scheduled times:

	<b>12:10 -12:50 P.M.</b>	<b>1:05 – 1:45 P.M.</b>	<b>Online Asynchronous</b>
<b>1<sup>st</sup> Semester</b>	Nurse Aide (Online Synchronous: Zoom MTR Online Asynchronous F)	Introduction to Health Occupations (Online Synchronous: Zoom MTR Online Asynchronous Fridays) (Megan Bergan)	Intro to Nutrition Online Asynchronous (Connie Burns)
<b>1<sup>st</sup> Semester</b>			Medical Law and Ethics MAP401 (Online Asynchronous)
	<b>12:10 -12:50 P.M.</b>	<b>1:05 – 1:45 P.M.</b>	<b>Online Asynchronous</b>
<b>2<sup>nd</sup> Semester</b>	Nurse Aide (Online Synchronous: Zoom MTR Online Asynchronous Fridays)	Dosage Calculations (TR) (Online Synchronous: Zoom)	Medical Terminology (Online Asynchronous) (Megan Bergan)
		Healthcare Compliance HSC200 (Online Synchronous: Zoom Monday)	Human Body Health and Disease MAP532 Online Asynchronous

**16.** If NICC is unable to find an instructor for the above courses a course may have to be cancelled or another course which fulfills the vocational strand will replace the existing course with an available/qualified instructor.

All member schools are expected to sign a concurrent enrollment contract with NICC. This contract will be sent out to member schools by NICC. The final copy signed by all members will be given to each school by August of 2025.

This contract to enter into this Academy is a one-year agreement only.

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Board President                      Date  
Allamakee C.S.D.

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Board President                      Date  
MFL Mar-Mac C.S.D.

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Board President                      Date  
Central Elkader C.S.D.

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Board President                      Date  
New Hampton C.S.D.

Dr. Kathleen Nacos-Burds\_\_\_\_\_  
Vice President of Learning and Student Success  
Northeast Iowa Community College

July 1, 2025\_\_\_\_\_  
Date