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February 24, 2013

Kelly O'Donnell
Athletic Director
New Hampton High School
710 West Main
New Hampton, IA 50659

Dear Mr. O'Donnell,

I am interested in obtaining the JJV softball coaching position that is currently open for this coming summer. I am fit for this position because I have previously held it and learned many new things that I could put to use this coming season. I am a good role model and have lots of background on the game of softball. I would be able to reach to the kids in a unique way being that I am close in their age. I would teach them not only about the game of softball, but hopefully some life lessons along the way.

Thank you for considering me for this position and taking the time to look into my resume. Again, thank you for your consideration and I hope to hear back from you soon.

Sincerely,

Sheena Hovey

April 5, 2013

Mr. Jurrens and Mr. O'Donnell,

I am aware that the position of assistant varsity baseball coach is vacant. I am writing this letter to apply for that position. Please inform me of any other steps I need to take in regards to this position.

Sincerely,


Scott W. Frerichs