

## September 14, 2015 Board Meeting Notes

IV. c. Monthly financial reports: You can see our year to date expenses are down about \$8,000. Last month we were ahead and I mentioned the extra pay period for the custodians. This has evened back out. Next month things will increase as teachers and most support staff get their first paychecks in September. Cash balance is ahead of last year so we will be fine until our first state aid payment arrives. Not much to mention in Management. Nutrition fund looks good. Activity fund looks good. As mentioned earlier, we will be taking some things out of PPEL this year. Local Option SAVE account looks good as well—so does Instructional Support.

d. If you have any questions on any of the bills, please check with Bob Ayers either before the meeting or at the meeting.

e. Kelly O'Donnell recommends Jacob Hackman as a regular bus driver, Brad Schmitt recommends Nicole Avenson as the middle school cheer coach as long as we have numbers to support it. There may be others.

VIII. We need to administer the oath of office and install Samantha Reicks as the student board member.

IX. a. Bob Ayers will have the Treasurer's report for you to approve.

b. We need to approve the election results and then adjourn this board.

### **CONVENE NEW BOARD**

I. Bob Ayers will call the meeting to order.

II. Bob will administer the oath of office to new board members.

III. We need to elect a president and vice-president. Normally, we do nominations and then do a paper ballot. Of course, you as the board may decide to use a different procedure.

IV. A. We need to review our board policies every 5 years. We break them down and do a few each month. Please look these over and let me know of any questions or concerns. I will also point out any concerns I may see. Normally, this is in the consent agenda unless a change is needed. We do a first reading one month and the second reading the next.

B. We need to select an Iowa Association of School Boards Legislative Network Representative—

C. We need to select an Iowa Association of School Boards Delegate Assembly Representative. This requires attending the delegate assembly during the school board convention.

D. We need to establish our committee assignments. We normally have a negotiations committee (most active), Transportation committee, and facilities committee.

E. I recommend we appoint Beth Hansen as our school attorney. She has been our attorney and we have a good relationship with her.

F. I recommend that I be appointed as the chief negotiator.

G. I will have a list of substitute salaries for the year and suggest that we approve these.

H. The FFA will be attending their National Convention in Louisville, KY from October 27 through October 31<sup>st</sup>. I recommend that we approve this trip.

I. We overspent our Special Education Funding by \$359,987.58. This is a big increase from last year and happens because of several factors including the reduced weightings of students, increased needs of students, and the students going outside the district. Last year we paid \$235,254.82 to other districts for our students attending them. This is not money—we are just asking the School Budget Review Committee to give us the spending authority for spending it. I recommend we request this Allowable Growth.

J. Our lower elementary is making good use of their available technology. They would like an additional 30 Chromebooks to supplement the Ipads and Macbooks they already have. This will be \$12,045 that will come out of the SAVE Funds. We are nearing 1:1 in devices at the elementary level. Which is a good thing as our staff is looking for this and it is the teachers that are making the request. I recommend we approve this.

K. Usually at the beginning of the year, we have a work session or two to bring everyone up to speed and to make sure we are all on board with the yearly goals. Bring your calendar with ideas for dates and times for sessions.

L. The Certified Annual Report is done. Total General Fund Expenses for the year were \$10,704,047. This reduced our Unspent Authorized Budget (UAB) by \$118,307. It is now \$1,168,559 down from \$1,286,866 last year. When the auditors finish their work, there could be an adjustment that impacts this, but I'm not expecting anything.

- V. A. The school board convention is November 18<sup>th</sup> and 19<sup>th</sup> with the board president's workshop scheduled for November 20<sup>th</sup>. Normally, we go down on the 17<sup>th</sup> to attend the workshops on the 18<sup>th</sup> and the full day on the 19<sup>th</sup>. The 18<sup>th</sup> workshops are the same. Delegate Assembly for our representative, New Board Member Orientation, and the three school finance workshops,

beginning, intermediate, and advanced. Please check your calendars so we can finalize rooms.

B. Due to a change in Iowa Law, I need whatever contact information you would like on the website. Normally, it's an email address. We can give everyone a school email address and have it forwarded to your account. If you do this, you will need to make sure you check it on a regular basis. Or, we can list a phone number. As of July 1<sup>st</sup>, we are required to post the contact information for all board members on the school website.