

July Board Meeting Notes

3a. We need to hold a public hearing on the Children's Internet protection act in which we receive any comments from the public on our Internet policies. This is a requirement in order to obtain e-rate funds. E-rate funding is a federal program that gives us a large discount on our telecommunications and internet services. If we ever upgrade our network, we can receive significant discounts on those supplies as well. So, we want to make sure we hold this hearing.

5d. The year end financials look good, but please note that we will have additional items added to the General Fund year end amounts. There are \$80,000 in bills from June that you will be approving at the meeting, plus we still have about \$60,000 in special education billing that will be coming in. There may be some other bills still coming, but as you can see, we are \$170,000 below last year before the above bills. As I've been mentioning all year, as long as we come in at or below last year we should be in good shape for the year. One note on the activity fund, on June 30th we have to zero out all balances so that none are negative. With a new activities director some funds were taken from places they shouldn't have been taken from, so we will be reversing them this month. We will need to do some purchase restricting in the activity fund to get all of those accounts to zero. I will keep you updated as the year progresses.

5g. The only recommendations I have are Nick Hemann and Jess Geerts will be splitting the weight room contract. That will begin this summer-as we had no one under contract- and continue to next summer. Other than some coaching openings, all other positions are now filled.

8a. We need to do a second reading of the revised Wellness Policy.

8b. We need to make a decision on Facilities Cost Management Group. Either we are moving forward with them or I would suggest you direct me to look for a way to negotiate out of the contract. It's time to move forward with the building project and this will help us move forward.

8c. The steps in a building project are as follows: 1) Select an architect, 2) Come up with a design, 3) Pass a bond issue or come up with funding, 4) Put out for bids, 5) Accept bids and construct the building. We are currently at Step 1. If we decide to not use FCMG, then we will need to begin the process of selecting another architect. If we decide to use them, then we need to give our facilities committee (we are still selecting the members) some direction. I would suggest we give them the final goals and have them make a recommendation on how to get there. Our goals are to take care of the 1913 Building, move some (5-8, 6-8, or?) students to the high school to allow a reduction in administrative costs and to be more efficient in sharing staff, and get to larger classrooms for our preschool and kindergarten students. The committee can then make a recommendation as to the size of the project to move forward with.

9a. We need to do milk and bread bids. We will do fuel bids next month. We only have 1 bread bid so that is easy. We have two milk bids and I will review them with you at the meeting.

9b. We need to appoint Bob Ayers as the Secretary and Treasurer for the coming school year.

9c. I recommend we stay with Bank Iowa as our school depository.

9d. I recommend we appoint Linda Tiemessen and myself as the Level I investigators and Mike Anderson and Todd Miller as the Level II Investigators.

9e. I recommend we appoint Mike Anderson as the city truant officer and Todd Miller as the county truant officer.

9f. We have been talking about Iowa BIG in New Hampton. We are ready to go and we believe we have at least 12 students from New Hampton who are signed up for fall. In addition, our consortium will have approximately 36 total students who may be working together on a variety of projects. Because of this, I have been looking for alternative locations. I have visited with Lynn and Brad Schwickerath about leasing the old Boos Insurance building. Sarah, Mike Kuennen and myself have visited it and believe it will meet our needs for the first year. We believe the program will grow and that facility will be too small in a year, but we can address that as the year continues. Anyway, I will have a contract for your review that leases this building for the next 12 months at \$475 per month. It will have two payments and these costs can come from SAVE funds.

9g. I will have copies of the application from our one student school board applicant. We had no applicants by the first deadline, so I reached out to some other students to encourage them to apply. Jordan Holthaus is the only student that applied. I recommend him, but you will make that final decision at the August meeting.

9h. We will have a list of fund-raisers for the coming year for your approval. It looks like the same as in the past, so I recommend we approve these.

9i. I have received the okay from Turkey Valley to share Bob Ayers as the business manager 20% of the time. I am recommending we not charge them for this. They are okay with him doing most of the 20% time from New Hampton as they will be online and he can work from here. In addition, I will need him over there several times at the start of the year to assist in getting them on a similar system to what we use here in New Hampton; however, his primary role will be in checking over procedures and numbers as the year progresses. As new procedures are implemented, he will be a second set of eyes to make sure nothing is missed. So, he will be doing the 20% time, but not necessarily physically over there. To pay for this, we will be receiving funding for 3 additional students or approximately an additional \$20,000 in state funding which is more than 20% of his salaries and benefits.