

July Notes

4c. We look good on expenses and revenue for the end of the year, but the books are not yet closed so there will be additional expenses (mainly open enrollment out billing, special ed billing, and shared staff) that need to be added. I would estimate approximately \$200,000 in additional expenses which will put or expenses at \$11,431,948 or 1.03% increase over last year which is still well under the 2% we've used for budgeting. I expect additional revenue for the same reasons—open enrollment in and shared staff—We should receive about the same (\$200,000) in additional revenue.

4ca. Last month we had a patron share incorrect information on the Activity Fund and I want to clarify it. Specifically, it was stated that the district is taking funds from the Activity fund and it has been declining over time. First, the Activity Fund is the complete responsibility of the Activities Director. Brad Schmitt has been our Activities Director since January of 2016. Here's the year-end fund balance of the Activity Fund for the last 7 years. One note—In August of 2016, the Elementary Carnival (\$25,298.07) and Middle School Kwik Star Cards (\$6,776.05) were moved from the Activity Fund to the General Fund as required by the district's auditor. These funds are still accounted for separately, but they are now in the General Fund where, according to our auditor, they should be. Either way, it's clear the Activity Fund has been steady to growing over the last 7 years.

School Year	Activity Fund Ending Balance
2018-2019	\$148,554
2017-2018	\$107,510
2016-2017	\$98,776
2015-2016	\$89,786
2014-2015	\$98,519
2013-2014	\$97,817
2012-2013	\$86,419

4e. Mr. Manson recommends Christine Bridges for the middle school at-risk position. She will come to us with a Master's Degree and start with 5 years of experience.

6a. You will have time to conduct the student board member interview.

6b. We did the first reading of this policy last month and need to do the second reading this month.

7a. We need to approve the pay applications for the building project. Cresco Builders--\$391,543.45: Young Plumbing and Heating--\$88,659.70: Schammel Electric for \$76,018.

7b. We need to approve Milk and Bread Bids. We only received one bread bid from Bimbo Bakeries, so I recommend we go with them. We received two bids for milk. Anderson Erickson is the low bidder. After visiting with our food service director, she is willing to give A/E a chance to show they can handle servicing our school again. We've went with Prairie Farms in the past because of service concerns and some thoughts on flavor differences with A/E.

7c. We need to appoint Bob Ayers as our Board Secretary and Treasurer for the coming year.

7d. I recommend we stay with Bank Iowa as our school depository

7e. I recommend we appoint Linda Tiemessen and the building principals as the Level I investigators and the Chief of Police and the Sheriff as the Level II investigators.

7f. I recommend we appoint the chief of police as the city truant officer and the sheriff as the county truant officer.

7g. We will have a list of fundraisers for your approval.

7h. We need to approve my contract.

7i. We need to approve the Iowa BIG North Agreement for the coming school year. Two changes to note—one is each student much be in it at least two periods per day and each teacher involved must have a prep period.

7j. We need to approve the Athletic Training Contract with Mercy One for the coming year.

7k. My office has been ordering everything they can by using the Spark Credit card. This has allowed us to maximize the 2% cash back reward the credit card provides; however, at times –especially during summer ordering—they max out the credit cards limit. We are looking for your approval to write a single check to SPARK part way through the month, so we can continue to use it and receive the cash back benefit. You would still see the bill listing—so a charge back could happen if needed at the meeting. If you like, Bob could also send out the credit card listing a few days before the check is sent out—then you could contact him with any concerns. You would still have all of your oversight responsibilities covered—but we could continue to benefit from the 2% cash back. As you may recall, you decided to use the cash back to pay off the delinquent yearbook account that goes back before I became the superintendent.

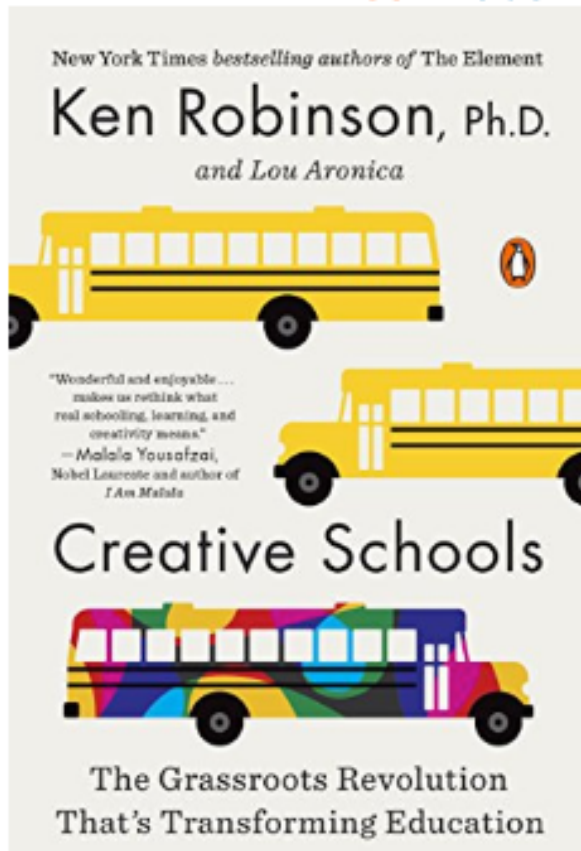
7l. We've always had a concussion protocol for athletes to return to practice/competition after a concussion, but we've never had one for returning to the classroom. The state now requires it—and we should have had one all along. I

will review it with you at the meeting, but basically before a student can be considered for return to practice we need to make sure we are getting him or her back into the classroom in an appropriate manner.

7m. Some parts of the new middle school have automatic sensor lights in the rooms and hallways, but many parts do not. Schammel has put together a proposal to put sensors on all the lights. Then when the room is empty the lights would go off. There could be some energy savings with this—but it is a rather expensive option. If we chose to do this, it would come out of the bond fund. I asked him to separate the gym system, as I'm not a fan of it there. We have it in the current gym and there are many times when a fine arts activity is going on and the lights start turning off. We can talk more at the meeting.

7n. Please remember to bring your top four legislative priorities with you to the meeting so we can choose the board's top four.

8a. I'm not sure if you've seen the email from IASB, but they have announced the Keynote speakers for this year's convention. They are Sir Ken Robinson and Hamish Brewer. I have shared [this video](https://www.youtube.com/watch?v=zDZFcdGpL4U) (<https://www.youtube.com/watch?v=zDZFcdGpL4U>) by Sir Ken Robinson in the past. IASB sent out information on their books to encourage any boards who may want to do a book study between now and the convention to get more out of their keynote addresses. I have copied the book covers below.



New York Times bestselling authors of *Creative Schools*

Sir Ken Robinson, PhD
and Lou Aronica

YOU YOUR CHILD AND SCHOOL

Navigate Your Way to
the Best Education



KEN ROBINSON
with LOU ARONICA

NEW YORK TIMES BESTSELLER

THE ELEMENT

How Finding Your Passion
Changes Everything

"Offers life-altering insights about the discovery of
your true best self."—STEPHEN R. COVEY, author of
The 7 Habits of Highly Effective People



