



**Memorandum of Understanding
June 30, 2024 – July 1, 2027**

New Hampton CSD (IA)

This memorandum of understanding is made and entered into between Luther College, Education Department, 700 College Drive, Decorah, Iowa 52101, and New Hampton CSD (IA), 710 W Main St, , New Hampton, IA 50659.

PROVISIONS:

1. Luther College and New Hampton CSD (IA) agree to participate, if placements are available in the district, in a clinical field experience program, including student teaching, student observations, and other field experiences.
2. Luther College will provide supervision, by one or more Luther faculty member(s) or a credentialed specialist in education, for students participating in clinical field experiences who are placed in New Hampton CSD (IA).
3. Student teachers and other field experience enrollees of the Luther College Education Department must comply with all the contracted school district's rules, regulations, and policies. Termination or change in assignment will be the option of New Hampton CSD (IA) and the option of Luther College, should circumstances warrant such an action.
4. Cooperating teachers must have at least three years of teaching experience in the appropriate subject area and grade level. It may not be their first year in their current assignment/building.
5. Luther College's clinical field experience program requires all students to be screened for any history of criminal behavior. Students must follow the guidelines set by New Hampton CSD (IA) for this process.

PLEASE CHECK ONLY ONE BOX BELOW.

- New Hampton CSD (IA) has a system in place by which the student can complete this requirement.
- New Hampton CSD (IA) requires Luther College to process a National background check for the student. The student must pay the processing fee and submit the completed report to New Hampton CSD (IA). This background check will include:
- National Sex Offender Registry
 - National Criminal Database
 - Criminal Search – County
 - ID Trace Pro

6. New Hampton CSD (IA) and Luther College agree to provide equal educational opportunities and access to facilities for all qualified persons. To not discriminate in employment, educational programs, and activities based on age, color, creed, disability, gender identity, genetic information, national origin, race, religion, sex, sexual orientation, veteran status, or any other basis protected by federal or state law. This commitment includes the provision of a campus environment that is free from discrimination and harassment. The college will not tolerate illegal discrimination or harassment and will not condone any actions or words that constitute such.

7. This agreement begins on June 30, 2024, and terminates on July 1, 2027. Luther College or New Hampton CSD (IA) may terminate or change the assignment of any student at any time for any reason. Each party shall notify the other party of its action as soon as practicable.

8. In gratitude, Luther College pays cooperating teachers a stipend for each student placed in a clinical field experience. Payment will be made at the end of each semester after the Luther College Education Department receives the completed assessments (2 observation feedback reports; and 2 evaluations) from the cooperating teacher. Payment for a student teacher who has withdrawn before the middle of the placement shall be one-half of the normal reimbursement with payment to be made at the end of the period.

- January Term beginning practicum (EDUC 115) - \$75
- January Term developing practicum (Methods) - \$100
- Student teaching
 - 4 weeks - \$100
 - 7-10 weeks - \$200

Luther College will send the stipend payment to the cooperating teacher's home address unless the box below is checked.

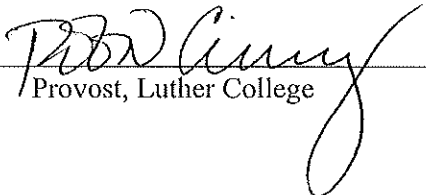
Please check this box **IF** New Hampton CSD (IA) **requires** the cooperating teacher's stipend payments to be sent directly to the District instead of the cooperating teacher.

Printed Name: _____
Representative, New Hampton CSD (IA)

Title: _____

Signature: _____
Representative, New Hampton CSD (IA)

Date: _____

Signature: _____

Provost, Luther College

Date: 5/9/24