

MAY BOARD NOTES

4a. We need to start with our budget amendment. The big area is food service as we have increased expenses with them being free. This keeps us good with the auditors.

4b. Finances are doing what we expect. You will see the increase this month which is largely because of the extra payment that went to support staff and those who didn't receive the governor's payment in March.

4d. We have a resignation from Bob Kramer as middle school custodian. Jeannie Pfaffle to transfer to 7th grade Language Arts and Laura Roberts for High School English. we expect several other appointment by the time of the board meeting. We also need to approve the following volunteer coaches: Volleyball---Tara Pesek, Jade Fye, Cassie Hackman, Laura Schwickerath, and Kerigan Tenge.

9a. Last month you heard a presentation on making bowling an extra-curricular activity. I will have some budget information for you to review and also answer any other questions you may have.

9b. I will have an update on the conference.

10a. Some representatives from FFA will be here to request your permission for a fundraiser. They would like to do a tractor ride around the county in honor of Bob Svec. There will be some students present to provide more details and answer any questions you may have.

10b. We will have some staff here to do a curriculum presentation on science. They will also be presenting textbooks and materials to be purchased as part of the presentation. Here's the cost of materials:

Elementary	\$9,706	Includes 5th grade Subscription & District Subscription which 5th grade will use. Includes recurring cost of \$165. Total Additional Cost is \$850.
Middle School	\$15,257	6th grade is not ordering. 5th subscriptions are on elementary total.
High School	\$53,802	College Anatomy Textbook Quote is for loose leaf textbook. Will check for hardback, so price may increase. Also, need to verify teacher materials cost.
TOTAL	\$78,765	

10c. We need to approve our CTE Career and Academic Plan. Mr. Manson will have some people present to explain what it is and the process for developing it.

10d. Currently Sue Bouska is the only person in my office who has online access to see our bank accounts, submit payroll for payment, and handle other online related transactions and school business. This is not the same as the people who are authorized to sign checks. She has been training Emily Hemesath to also have this access so that we have two people trained who can do payroll and other needed transactions if the other person is gone.

10e. We need to approve raises for principals, my office staff, the board secretary, the food service director, the maintenance director and the technology director. I recommend we go with 3% of their base salary for most positions. My two administrative assistants, the food service director, and the maintenance director are closer to an overall package of 3% similar to the support staff's final settlement—since they are more like an hourly position. This comes to a total increase of \$22,167 and a net percentage increase of 2.83%.

10f. We need to set the date and time for my evaluation. I recommend we go at the end of the June meeting as we've done in the past. I also request that it be in closed session.