

## May School Board Notes

4c. Finances continue to look good. As we continue to spend COVID related items and receive reimbursement, I expect this to continue. We are over last year in the general fund by \$115,813 which is 1.4%. I had projected out 3% so we are in a good place plus with COVID miscellaneous income, this will not be an issue. On the Activity fund, the General Athletics account is quite negative, but we have some COVID purchases there that haven't been reimbursed yet, so no concerns there as well.

4e. Ms. Cerwinske recommends Barbara Rethamel as a part-time food service staff member. She will work 5 and ½ hours per day. Mr. Manson recommends Tate Hofmiester for high school P.E./Health. Mr. Frerichs recommends Brad Maas and Jordan Romes for summer weights, Brian Schmitt for 8<sup>th</sup> grade volleyball, Matt Paulus for 8<sup>th</sup> grade football and Tate Hofmiester for 7<sup>th</sup> grade assistant football, 9<sup>th</sup> grade boys basketball, and 7<sup>th</sup> grade girls track. Brad Maas and Jordan Romes will split the summer weight contract. We have resignations from Amanda Huzak for 7<sup>th</sup> grade track and Brian Schmitt from 7<sup>th</sup> grade football.

9a. One of the IBN initiatives has been working on finishing up the furniture needs for the shared space downtown. This group has written a grant to the community foundation for \$2,000 and they also met with representatives from NICC and received \$20,000 from NICC to help with the furnishings. The students will be present to talk about their project and what they are requesting. Their total cost is just for the funds they have collected.

9b. Ms. Kayser-Kemp will be here with some teachers to review their curriculum choices and process for literacy curriculum for next year. We are on a six year cycle and this is the year for these areas. You can review the quotes. They will talk about their selections and why they chose them.

9c. The middle school uses IXL as supplementary instruction in Math, ELA, and Science. We will use COVID funds and are asking for a 3 year license. This allows us to get the best price and with COVID funds makes sense. This connects to COVID as it can be used for remedial work for our students.

9d. Panorama software is used in the elementary. It is a survey that addresses social emotional needs of our students. We are required to have an assessment like this and it fills this need. Since this is required and fits under COVID, we will use COVID funds for this as well.

9e. We need to renew our Accounting software. This is \$9,645 out of the SAVE account. We cannot work without it so I recommend we approve this.

9f. Our sinks in the lower elementary building (PK-3) are in poor shape. We've had some issues with the sinks and cabinetry. We would like to replace half this summer and half next summer. We have quotes for the cabinetry and labor. There will be an additional \$1,000 per room from Geerts plumbing (they handle our needs in that

building) for purchase and installation of the sinks and faucets. We would like to do 10 rooms of Option 2 (Upper floor) \$26,250 plus \$87500 labor plus \$10,000 and 1 room of option 1 (preschool room) for \$5,925 plus \$875 labor plus \$1,000 for a total cost of \$52,800 out of SAVE funds.

9g. We need to approve the Space Contract for Head Start. This has worked well so I suggest a multi-year so we aren't doing it all the time.

9h. In the past, when staff leave we give them the option of purchasing their laptops for the fair market value. The auditors said we cannot do that unless we follow some steps. One of those is putting them out for bids to give anyone a chance to bid on it. We've had Brenda Lansing and Kayla Reetz request this. We plan to put them out for bid on social media with a minimum bid of \$500 which is what Jeremiah has determined to be the fair market value. We generally try to purchase new computers when new staff come on board, so this does make sense since the computers are still be used and in decent condition.

9i. At the bus barn, we've been dealing with the location where the underground storage tank had been. You may recall it had leaked gasoline into the ground and it was removed before we purchased the site, but we've been doing well monitoring and other things to see how it's going. The site is improving a lot, but still has some issues. Basically, if we put a covenant on this property that there cannot be a basement installed on it, then the site will be cleared and further monitoring will be minimal. I don't see an issue because with this location, I don't see a basement ever being an issue. I recommend we go with this.

9j. The DOT sent us a notice that we may purchase a 1.7 acre tract of land from them. This is north of town on the curve right north of the implement dealer out there. I don't see any reason we would be interested, but I put it on the agenda so you are aware of it. The county and city also received the same notice.

9k. We have been looking at expanding our Athletic Trainer agreement with Mercy to provide more services to more students. You can see there are two possibilities attached and it could be most anything else. I have mixed feelings on this right now and will have more to share at the meeting.

9l. We need to approve raises for administrators and support staff. I am recommending a 3% increase for administrators and those in my office and Jeremiah 75 cents per hour for John and Jodi similar to the support staff. I will have more information on Christy Roethler at the meeting as she has completed her classwork to become a licensed school official.

9m. Turkey Valley does not have the staff to provide summer meals to their students. I have visited with Jodi Cerwinske and our staff is willing to prepare the meals for the Turkey Valley students. We would prepare them in New Hampton and Turkey Valley staff would do the final delivery as the students and parents know them. We would file

for the reimbursement directly from the state so it would only help our funding situation and no money needs to transfer between districts. I recommend we do this.

9n. I will have a short update on COVID. Funding, what we're doing with it and also procedures.

9o. We need to set the date and time for my evaluation. I recommend we do this at the end of the June board meeting as we've done in the past. I also request it be in closed session.