



NEW HAMPTON HIGH SCHOOL
Activities Department
710 West Main Street
New Hampton, Iowa 50659

TO: Jay Jurrens, Superintendent
FROM: Kelly O'Donnell, Activities Director
RE: Personnel Recommendations
DATE: August 7, 2015

I make the following recommendation as they relate to personnel openings within the district:

- Chad Sweitzer, Assistant 9th/10th Grade Football Coach
Chad will assume the position vacated by the transfer of Tyler Boos to the Assistant Varsity position.

0 years of experience
- Melissa Nelson, High School Student Senate Sponsor
Melissa will assume the position that Michelle Kipp most recently held.

0 years of experience
- Melissa Nelson, High School Fall Musical Director
Melissa will assume the position vacated by the retirement of Charles Carlin.

0 years of experience
- Jen Gilbert, Assistant Cross-Country Coach

Jen will assume the position due to the large numbers out for cross-country.
Jen served in this position last year.
Please see attached list of cross-country runners.

2 years of experience