

Northeast Iowa Community College (NICC), through the Northeast Iowa College and Career Connection (CCC), agrees to:

Offer the services of a college and career coach who provides individualized career and academic planning and partners with the district on work-based learning, authentic learning, and other college and career initiatives for students and educators.

Innovate ways to deliver work-based learning, authentic learning, and college and career readiness programming.

Administer work-based learning activities across the work-based learning continuum for students and educators and the college and career services that include academic planning and career counseling.

Meet annually at a minimum with partner districts to determine integration and engagement of coach into district/student college and career initiatives, authentic learning projects, work-based learning objectives, district career and academic plans, and set participation goals. Bi-annual or quarterly is encouraged.

Coach will serve as a member of the District Career and Academic Planning team to develop and implement DCAP strategies.

Assist in implementing, sustaining, and growing MOC/WEC/CPC programs through guidance and connections to businesses/organizations for hosting students.

Communicate to students, parents, and district to assist students in preparing for work-based learning experiences and reviewing the value of opportunities post-participation.

Agree that coaches assisting with school-sponsored or required work-based learning activities are part of the school curriculum with liability on the district, so CCC waivers are not required for individual participating students.

Enforce that student CCC waivers are required for out-of-school events planned by CCC without a school district employee attending with their students, or for individual work-based learning experiences requested through a CC coach that are not part of a school assignment or requirement.

Maintain web resources at www.nicc.edu/cc.

Design, populate, and utilize a specialized database system to track work-based learning activity, and maintain business contacts.

Collaborate with partners, such as Keystone AEA, local chambers of commerce, local economic development, business/industry, and the Iowa Department of Education to provide work-based learning for students, and professional development opportunities for educators.

Collaborate with the district to promote/sponsor/support/host FAFSA completion events to contribute to the Future Ready Iowa Goal of increasing educational attainment.

Provide a career planning tool available to students that supplements the required state career planning system www.nicc.edu/careerhub

Assist the district in fulfilling its non-delegable duty to provide an educational environment free of unlawful discrimination.

New Hampton agrees to

Partner with a NICC CC coach as a resource for individualized student career and academic planning, college and career readiness initiatives, work-based learning programs, and authentic learning projects.

Assist in promoting the benefits of engaging in the full College and Career Coaching and WBL programs.

Provide a designated school lead or team for coaches and students to communicate with regarding CCC opportunities for work-based learning and coach engagement.

Promote flexibility in scheduling to accommodate work-based learning activities for students and educators.

Ensure access to and equity of student and educator participation in career exploration experiences.

Encourage enrollment in WBL coursework for all students, and as a pre- or corequisite to MOC/WEC/CPC and partnerships with NICC CTE and Earn/Learn programming.

Support students enrolling in concurrent/PICC coursework matching and supplementing career and educational interests/goals.

Contact a NICC CC coach or NICC administrator to plan and execute ongoing or new work-based learning opportunities for students and/or staff. [Iowa Work-Based Learning Guide](#)

Allow the NICC CC coach to present on various career topics in classrooms as requested.

Allow an NICC Admissions Representative to visit the school two times per year to meet with NICC prospective students.

Understand the NICC CC coach and NICC Admissions Representative will work together to assist students in their educational journey to attend NICC.

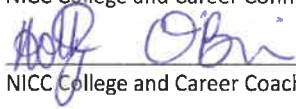
Collaborate with the NICC CC Coach to promote/sponsor/support/host FAFSA completion events that contribute to the Future Ready Iowa Goal of increasing education attainment.

Assist NICC in their role to help ensure an educational environment free of discrimination, including in the provision of necessary information to facilitate that role or communicate with third-party vendors.

NICC and the New Hampton Community School District agree to approach the partnership and resulting activities with ongoing communication, evaluation, and collaboration as we strive for mutual benefit while meeting the needs of our students, educators, administrators, and partners.

NICC College and Career Connection signature

Date



11/12/24

NICC College and Career Coach signature

Date

School Lead signature(s)

Date

Superintendent/Principal/Designee signature

Date

Individualized District College and Career Connection Goals and Outcomes 2024-2025

Goal Setting Guidelines:

Goal #1: Incorporate CC Coach into developing and implementing high-quality College and Career Counseling

Team Members: Holly O'Brien, NPSI team, Middle School Counselor - Jenna Miller, High School Counselor - Michelle O'Donnell, NICC CCC Team and High School Partnerships.

Timeline: Year around

Action Steps: Work-based learning; Career-connected learning initiatives

Outcomes: Continued participation in the College and Career Connection (CCC) and NPSI/DCAP team.

Goal # 2: Strategic Planning of Events

Team Members: Holly O'Brien, New Hampton High School, NICC FAFSA team, NICC CCC team and High School Partnerships.

Timeline: Year around

Action Steps: NICC helps to implement, assist, and promote various events throughout Chickasaw County in partnership with the school, community, Economic Development, Chamber, Iowa BIG North, the high school and the middle school.

Outcomes: FAFSA may look a little different again this year due to changes, but would still like NICC collaboration. Great partnership with IBN Initiatives: Little Sprouts classes, Opportunity Fair, Freshman Retreat, Freshman Orientation, Adulting 101, Teen to Teen, and Chamber/Economic Development projects. Strong partnership with Future Prep, MOC and WEC. Core team member for 8th Grade Career Week. Started Mock Interviews last year with MOC seniors - will continue. No longer have Intermediary Network - funding is now through IowaWorks.

Goal #3: Create, promote, and foster relationships with businesses that lead to upskilling/certification for students.

Team Members: Holly O'Brien, New Hampton High School, CTE Educators, NICC CPC team, NICC CCC team, and High School Partnerships.

Timeline: Year around

Action Steps: With the demand of students wanting to enter the workforce after high school, we need to create a pipeline through Apprenticeships, Pre-Apprenticeships, Quality Pre-Apprenticeships, Industry Recognized Certifications, Career Pathway Certificates and Work-Based Learning opportunities. Continue to promote and grow NICC opportunities and partnerships to students and businesses.

Outcomes: Relationships are fostered and will continue developing and enhancing pathways between students and businesses. Goal is to get students out working with high quality skills. Welding Apprenticeship established. CDL site approved in New Hampton. Running EMT class starting fall 24/spring 25 with several high school students. Child Care CPC successful completion. Would like to see a CNA Health Lab right in New Hampton - currently students have to travel to Calmar or Cresco.

