



## Merchant Agreement

RevTrak, Inc. (we, us, our) will process credit card and online payments for schools, cities, other government entities, or related non-profit organizations (Merchants).

### Definitions

- Merchant** A school, city, other government entity, or related non-profit that uses us to process their credit cards and online payments.
- Customer** The person or cardholder who pays money to the Merchant.
- Client Statement** A statement we provide to a Merchant that details transaction activity and fees.

### Fees

- Online Transactions
- Monthly Fee
- Card Reader (optional)

### Payment Method

You authorize us to process and fund transactions to bank accounts specified by you. Payments shall be funded by ACH transfer to your Designated Bank Account(s). An ACH debit for the fees will be generated from your account 2 business days after the Client Statement is generated.

RevTrak will provide electronic statements shortly after the end of each month, generally within a few business days in accordance with the Operating Guide.

### Term & Cancellation

This is a month to month agreement and either party may cancel this agreement at any time.

### Miscellaneous

This Agreement and related documents constitute the entire understanding of the parties with respect to this Agreement. Both we and you shall be governed by this Merchant Agreement, and the User Guide to Operations which is incorporated by reference and is attached to this document. These Terms and Conditions may change from time to time at which time we shall provide advance notice of any change.

You shall be liable for all taxes required to be paid or collected as a result of this Agreement. This Agreement shall be governed by the laws of the state of Minnesota.

RevTrak will maintain all applicable PCI-DSS requirements as it handles and transmits online transactions.

### Merchant/User Information

<b>Legal Name:</b>			<b>Contact Name:</b>
<b>Address:</b>			<b>Contact Email:</b>
<b>City:</b>	<b>State:</b>	<b>Zip:</b>	<b>Contact Phone:</b>

### Accepted & Agreed:

Merchant Name: _____	RevTrak, Inc.
Signature: _____	Signature: _____
Title: _____	Title: _____
Date: _____	Date: _____

Please complete and return this Merchant Agreement by email, mail or fax to:  
 RevTrak, Inc. | 9201 East Bloomington Freeway, Ste. RR | Bloomington, MN 55420  
**Email:** Clients@RevTrak.com | **Phone:** 800-989-9653 | **Fax:** 888-847-9948