

Northeast Iowa Community College (NICC), through the Northeast Iowa College and Career Connection (CCC), agrees to:

Offer the services of a college and career coach who provides individualized career and academic planning and partners with the district on work-based learning, authentic learning, and other college and career initiatives for students and educators.

Innovate ways to deliver work-based learning, authentic learning, and college and career readiness programming.

Administer the Iowa Intermediary Network services by coordinating work-based learning activities across the work-based learning continuum for students and educators consistent with Iowa Intermediary Network statewide services and further administer the college and career services that include academic planning and career counseling.

Meet annually with partner district to determine integration and engagement of coach into district/student college and career initiatives, authentic learning projects, work-based learning objectives, district career and academic plan and set participation goals.

Assist in implementing, sustaining, and growing MOC/WEC/CPC programs through guidance and connections to businesses/organizations for hosting students.

Communicate to students, parents, and district to assist students in preparing for work-based learning experiences and reviewing the value of opportunities post participation.

Agree that coaches assisting with school-sponsored or required work-based learning activities is part of the school curriculum with liability on the district, so CCC waivers are not required for individual participating students.

Enforce that student CCC waivers are required for out-of-school events planned by CCC without a school district employee attending with their students, or for individual work-based learning experiences requested through a CC coach that are not part of a school assignment or requirement.

Maintain web resources at www.nicc.edu/ccs.

Design, populate, and utilize a specialized database system to track work-based learning activity, maintain business contacts, and report data required for the Iowa Intermediary Grant.

Collaborate with partners, such as Keystone AEA, local chambers of commerce, local economic development, business/industry, and the Iowa Department of Education to provide work-based learning for students, and professional development opportunities for educators.

Collaborate with the district to promote/sponsor/support/host FAFSA completion events contribute to the Future Ready Iowa Goal of increasing educational attainment.

Provide a career planning tool available to students that supplements the required state career planning system www.nicc.edu/careerhub

Continue involvement with Iowa Intermediary Network state-level presence, NICC College and Career Services and initiatives.

Assist the district in fulfilling its non-delegable duty to provide an educational environment free of unlawful discrimination.

New Hampton High School agrees to

Partner with a NICC CC coach as a resource for individualized student career and academic planning, college and career readiness initiatives, work-based learning programs, and authentic learning projects.

Assist in promoting benefits of engaging in the full College and Career Coaching and WBL programs.

Provide a designated school lead or team for coaches and students to communicate with regarding CCC opportunities for work-based learning and coach engagement.

Promote flexibility in scheduling to accommodate work-based learning activities for students and educators.

Ensure access to and equity of student and educator participation in career exploration experiences.

Encourage enrollment in WBL coursework for all students, and as a pre- or corequisite to MOC/WEC/CPC and partnerships with NICC CTE and Earn/Learn programming.

Support students enrolling in concurrent/PICC coursework matching and supplementing career and educational interests/goals.

Contact a NICC CC coach or NICC administrator to plan and execute on-going or new work-based learning opportunities for students and/or staff in alignment with Iowa Intermediary Network services (<https://www.iowain.org/services>).

Allow the NICC CC coach to present on various career topics in classrooms as requested.

Allow an NICC Admissions Representative to visit the school two times per year to meet with NICC prospective students.

Understand the NICC CC coach and NICC Admissions Representative will work together to assist students in their educational journey to attend NICC.

Collaborate with the NICC CC Coach to promote/sponsor/support/host FAFSA completion events that contribute to the Future Ready Iowa Goal of increasing education attainment.

Assist NICC in their role to help ensure an educational environment free of discrimination, including in the provision of necessary information to facilitate that role or communicate with third-party vendors.

NICC and the school district agree to approach the partnership and resulting activities with on-going communication, evaluation and collaboration as we strive for mutual benefit while meeting the needs of our students, educators, administrators, and partners.

NICC Career and Intermediary Programs signature	Date
NICC College and Career Coach signature	Date
School Lead signature(s)	Date
Superintendent/Principal/Designee signature	Date

**Individualized District College and Career Connection Goals and Outcomes
2022-2023**

Goal Setting Guidelines:

Goal #1 : Incorporate CC Coach into developing and implementing high quality ICAP.

Team Members: Holly O’Brien, NPSI team, Middle School (Jenna) and High School (Shannon) Counselors

Timeline: Year

Action Steps: Connect with the NPSI team and attend monthly meetings, work closely with counselors (Shannon and Jenna) on 5 year plan and Kuder/Navigator.

Outcomes:

Goal # 2: Strategic Planning of Events

Team Members: Holly O’Brien, New Hampton High School, FAFSA team, and WBL team

Timeline: Year

Action Steps: NICC helps to implement, assist, and promote events at New Hampton. These events could include FAFSA night, parent teacher conferences, continue “Meet the Coach” mailers, career pathway book update, promote all scholarship opportunities and communication through newsletters and parent emails.

Outcomes:

Goal #3: Create, promote, and foster relationships with businesses.

Team Members: Holly O’Brien, New Hampton High School/CTE Educators, CPC team, WBL team

Timeline: Year

Action Steps: With a demand of students wanting to enter the workforce after high school, we need to create a pipeline through Apprenticeships, Earn & Learn, CPC, and Work-Based Learning opportunities. Continue to promote NICC opportunities and partnerships to students and businesses. Explore CDL opportunities for the New Hampton area. Sponsorship for funding opportunities of Ironworker machine for in-house metal fabrication (reduce need to outsource fabrication of metal). A laser engraver and mill have been purchased.

Outcomes: