

November 2016 Board Meeting notes

4c. The only note to make on finances is on General Fund expenses. As mentioned previously, we are intending to increase expenditures this year. Part of the increase is the moving of Kwik Star cards to the General Fund. When we sold the \$86,000 for the fund-raiser that shows up as a general fund expense now. No concerns as the income shows up at miscellaneous income as well.

4 e. I recommend Cheri Demaray as a mentor for the STAR Mentoring program. We may have a coaching recommendation as well.

6. Mrs. Schmitt will be presenting some information on the Family and Consumer Services Program.

8a. Mr. Russ and possibly some members of the FFA and FFA Alumni will be here to discuss the Temple Grandin Program that is coming up. In addition, they will be showing the movie in the library prior to our board meeting if anyone is interested in attending.

8b. We have paid the 10% earnest money as approved at our Special Meeting on Thursday. Based on that approval, Bob could have probably made the entire payment, but I think it's prudent to split the transactions into two parts and make sure you as board members approve both parts.

8c. We have had some interest expressed in potentially selling off some lots at our new bus barn facility. It sounds like the purpose may be to build some residential housing. I am not opposed to the idea as residential housing is a need, but we need to make sure everyone understands the significance of the Underground Storage Tank Issue. I should have some more information for you at the meeting.

8d. I have been asked to have you look at the school lunch program. Specifically, consider having an outside company take over the management of the program. This conversation has started because of what's happening at Charles City. We've talked to several companies at the School Board Convention. If we want to look at this for next year, we need to begin the process. We would start by sending out Requests for proposals and then having the companies come in and present their programs to us. Including costs, procedures, etc.

8e. Mr. Connor currently has 83 students in Large Group Speech. Our number in the past has been 30 participants for a second coach. He has done a great job of getting participants. I will have an update on numbers at the meeting.

8f. We need to approve our District Delivered Service Plan for Special Education. Karen Kayser-Kemp has led a committee of special education teachers, general education teachers,

parents, and administrators to revise our plan. This document outlines how we deliver special education services within the district and also has a procedure that explains what happens if a teacher feels his/her load is too heavy. When approving the plan you are also approving the members of the committee listed in the plan.

8g. Currently for sub calling, we have one person in the district responsible for doing this. This person works 42.5 hours per week and does a good job. However, as subs continue to get harder to find, this job has become more difficult. We have found a service that will contact subs for us using technology and actual people making phone calls. It will also eliminate our leave forms as that process will go online. Our staff members will be able to do a sub request from home at any time instead of having to wait to get to school and complete a form. This program would not include cooks, custodians, and bus drivers. It would focus on teachers and para-educators. In addition, the cost for this will come from PPEL/SAVE. It costs \$4,000 to set it up and then has an annual cost of \$3,190. I have contacted the person who currently does the sub calling that hours will be reduced from 42.5 down to 35 hours per week. That savings in hours will pay for the annual costs.

8h. We need to approve our early graduates. Nicol Erickson, Caitlin Pitzenberger, and Quentin Steege. They have met or will have met all graduation requirements by the end of the first semester.

8i. I will have some projections to review with you as we look forward with the district's finances. This is meant to give you additional information to make decisions.

8j. We need to discuss your thoughts on early retirement. I will have some information for you on potential costs at different levels. If we want to offer this, we need to decide so we can let staff members know.

8k. IASB has a great learning program with the better Boardsmanship awards. We do a lot of the requirements already, so it would be good to discuss if the board would like to make this a board goal and work toward making it happen.

8l. We have received the summary judgment on the Open Meetings Violation. Since we knew we have violated the Open Meetings Law, I'm sure you're not surprised the judge did rule that we had indeed violated the Open Meetings Law. The judge did not impose any fines on you as individual school board members. "Punitive fines against the board members or school district would serve no useful purpose." ---"This is a unique situation and unlikely to occur again." The district will pay their attorney fees, but it should be noted we have insurance coverage that will take care of most if not all of their fees.

8m. The committee has settled on a final design of the 5-8 building at the high school. I will have copies for you to review along with cost information. I will also have a presentation for

your review and feedback related to our building project. If the board is okay with this plan, we will move forward with a petition, signatures, communication plan, etc.

10b. I have received a letter from the support staff asking us to start the negotiations process with them. I suggest we look to start this in January.

10c. We will have the members who attended the school board convention share some of the main points they learned at the convention. I will be asking you your thoughts on inviting Todd Prichard and Waylon Brown to our December meeting. It would be good for us as a district and board to get to know our representatives in the state legislature.