

## Board Proceedings

The Board of Directors for the New Hampton Community School District met in regular session, Monday, June 20, 2022, in the High School Media Center. President Matthews called the meeting to order at 6:30 pm with Directors A. Schwickerath, Ayers, N. Schwickerath, Denner, Superintendent Jurrens and Board Secretary Roethler present.

Director Denner moved to approve the agenda. Ayers seconded the motion. Ayes: Denner, A. Schwickerath, Matthews, Ayers, and N. Schwickerath. Nays: none.

Director Denner moved to approve the consent agenda items, minutes of the May 16, 2022, regular session. Approve the May monthly financial report and the June 2022 bill listing. Accept the resignations of Julie Lang (Elementary paraeducator). The approval of Darla Popken as High School At-Risk, Candace Engelhardt for 3yr Old Preschool, Denise Burrett, part-time paraeducator (4 days a week), Mike Kuennen (8<sup>th</sup> Grade Boys Basketball). The recommendations for TLC positions: Peer Coaches for staff well-being, Erica Koster and Jess Geerts; Peer Coaches, Erin Snyder, Amber Junk and Kristie Brincks. Director Ayers seconded the motion. Ayes: Denner, A. Schwickerath, Matthews, Ayers, and N. Schwickerath. Nays: none.

Director Denner requested that we hold the CWC checks for maintenance and rent until we get an update on the account. Director N. Schwickerath seconded the motion. Ayes: Denner, A. Schwickerath, Matthews, Ayers, and N. Schwickerath. Nays: none.

Superintendent Jurrens requested approval to sell access items. Director Denner moved to approve the sale of access items. Director A. Schwickerath seconded the motion. Ayes: Denner, A. Schwickerath, Matthews, Ayers, and N. Schwickerath. Nays: none.

Director Denner moved to approve the First Grade Bake Sale Fundraiser for one of our first-grade students battling a health condition during Ragbrai. Director N. Schwickerath seconded the motion. Ayes: Denner, A. Schwickerath, Matthews, Ayers, and N. Schwickerath. Nays: none.

Superintendent Jurrens presented information on the technology requests for the upcoming school year. Director N. Schwickerath moved to approve the request for additional management licenses from Oxen for our access points for \$8,396 and some management software for the IPADS in the amount of \$3,850. Director Ayers seconded the motion. Ayes: Denner, A. Schwickerath, Matthews, Ayers, and N. Schwickerath. Nays: none.

Superintendent Jurrens presented information on CTE purchases. Director Denner moved to approve the purchase of new automatic dishwasher for the FCS room. Director A. Schwickerath seconded the motion. Ayes: Denner, A. Schwickerath, Matthews, Ayers, and N. Schwickerath. Nays: none.

Director A. Schwickerath moved to approve the purchase of a new drill press and laser cutter/engraver for the industrial tech shop. Director N. Schwickerath seconded the motion. Ayes: Denner, A. Schwickerath, Matthews, Ayers, and N. Schwickerath. Nays: none.

Director N. Schwickerath moved to approve the Elementary School, Middle School and High School Handbooks for the 2022-2023 school year as presented. Director B. Ayers seconded the motion. Ayes: Denner, A. Schwickerath, Matthews, Ayers, and N. Schwickerath. Nays: none.

Superintendent Jurrens reviewed the proposed school fees for FY23 School Year. Proposed to keep fees the same with the following exceptions. Lunch fees will increase by 10 cents with adult prices remaining the same. Individual Milk will be .40 cents. High School yearbooks will increase \$5 to \$60. Charging admission to middle school events. \$2 for students and \$3 for adults with a maximum of \$5 per family. This follows what the other conference schools are doing and will help offset some costs for middle school athletics. A reminder that generally all activity expenses must come from gate receipts or fundraising of the activity by increasing the middle school and high school instructional fee by \$5. Eliminating the middle school padlock and towel fees, along with the high school padlock fee. All other fees are unchanged. Following discussion, director A. Schwickerath moved to approve the student fees for FY 23 school year. Ayes: Denner, A. Schwickerath, Matthews, Ayers, and N. Schwickerath. Nays: none.

Superintendent Jurrens presented information on the request for RFP to area banks. The board has decided to RFP to all area banks for all accounts.

Superintendent Jurrens request that we approve the following shared positions with Turkey Valley Community School District for the 2022-2023 school year: Vocational Agriculture; superintendent; maintenance director; transportation director and school business official. Director N. Schwickerath moved to approve the shared positions with Turkey Valley. Director A. Schwickerath seconded the motion. Ayes: Denner, A. Schwickerath, Matthews, Ayers, and N. Schwickerath. Nays: none.

Superintendent Jurrens presented information on the purchase of a storage container for the soccer and football equipment. Director Denner moved to approve the purchase of a shipping container in the amount of \$5,233.76 including the delivery to our site. Director N. Schwickerath seconded the motion. Ayes: Denner, A. Schwickerath, Matthews, Ayers, and N. Schwickerath. Nays: none.

Superintendent Jurrens presented the FY22-23 milk and bread bids. Director Denner moved to approve the bids for Pan O Gold for bread and Prairie Farms for milk. Director Ayers seconded the motion. Ayes: Denner, A. Schwickerath, Matthews, Ayers, and N. Schwickerath. Nays: none.

Superintendent recommend the board approve the Board President and Business manager to meet at the end of June to approve payment for any bills that are out there to minimize any accounts payable for the coming year. Director N. Schwickerath moved to approve the Board President and Business Manager to meet to approve bills. Director Ayers seconded the motion. Ayes: Denner, A. Schwickerath, Matthews, Ayers, and N. Schwickerath. Nays: none.

The next regular board meeting will be July 18, 2022, at 6:30 pm.

Director N. Schwickerath moved to closed session Per Iowa Code Chapter 21.5(1)(i) a school board may enter closed session “To evaluate the professional competency of an individual whose appointment, hiring, performance, or discharge is being considered when closed session is necessary to prevent needless and irreparable injury to that individual’s reputation and that individual requests a closed session.” Director Denner seconded the motion. Roll Call Vote: Denner - Yes, A. Schwickerath - Yes, Matthews - Yes, Ayers – Yes and N. Schwickerath - Yes. The Board entered closed session at 7:52 pm.

The Board returned from closed session at 9:15 pm.

Director N. Schwickerath moved to adjourn at 9:17 pm. Director Denner seconded the motion. Ayes: Denner, A. Schwickerath, Matthews, Ayers, and N. Schwickerath. Nays: none.

**Monthly Bills  
June, 2022  
General Fund (10)**

<u>Vendor Name</u>	<u>Amount</u>	<u>Vendor Name</u>	<u>Amount</u>
AFLAC	270.81	Madison National Life Insurance	5,147.74
Ag Vantage FS	1,396.23	MARCO	120.59
Amazon Capital Services	1,548.97	Martin Bros. Distributing	96.14
Awards 'N Time	120.00	McBride, Cory	50.00
Babcock, Kathryn	26.52	Mercy Medical Center	4,375.00
Black Hills Energy	1,889.66	Mick Gage Plumbing	444.90
Bowlaway Lanes	700.00	Nashua-Plainfield Comm School	22,166.67
CARQUEST OF NEW HAMPTON	134.93	National Elevator Inspection Services, Inc	320.00
Casey's Business Account	396.12	New Hampton Auto Body	977.65
Cedar Rapids Community Schools	78.32	New Hampton Electric	174.54
Charles City Comm School	15,516.67	New Hampton Red Power	57.18
Chemsearch	3,715.12	New Hampton Schools	4.00
Chickasaw Chassis	42.50	New Hampton Soccer Boosters	50.00
Chickasaw Event Centre	100.00	New Hampton Tribune	1,012.90
Circle K Communications	113.00	NHMU Fiber	300.00
City Laundering Co.	1,480.93	Office World	262.36
City of New Hampton	15,194.96	Palmer's Family Fun	638.00
Clayton County Conservation	136.00	Pitney Bowes Inc	287.64
College Board AP	348.00	Poor Richards	333.00
Counseling & Family Centered Services, Inc.	9,360.00	Postmaster	265.00
Decorah Community School District	4,726.00	Presto-X	300.00
Demaray, Cheri	38.87	Principal Life Insurance Company	2,176.87
Demco	590.27	Riceville Community Schools	29,555.56
Dollar General Charged Sales	78.20	Robbins Beane Inc.	107.20
eSpark Learning	9,500.00	School Administrators of Iowa	3,501.00
Fareway	1,763.24	School Mate	649.40
Five Star Cooperative	7,875.91	Schueth Ace Hardware	759.77
FM Controls, Inc.	2,902.35	St. Joseph's School	28,456.30
Follett Content Solutions, LLC	382.57	Stanton Electric	50.00
Fritcher, Katie	772.20	Sumner-Fredericksburg Community School District	22,166.67
Geerts Plumbing & Heating	620.01	Superior Welding Supply	457.49
Glenn, Jill	74.88	thyssenkrupp Elevator Corporation	169.38
Hawkeye Alarm & Signal Co	2,601.20	TILL360, LLC	2,495.00
Herff Jones, Inc.	468.88	Tripoli Community School District	170.45
Howard Winneshiek Comm School	7,559.34	Turkey Valley Community School	44,503.78
Huber's	46.96	Vern Laures Chev-Buick	742.59
Iowa Assoc. of Agricultural Educators	330.00	Visa	3,990.00
Iowa Communications Network	108.70	Wagoner Bros. Repair	3,106.90
Iowa Department of Human Services	5,699.16	Wartburg College	276.00
Jendro Sanitation Services Inc	1,117.67	Washington National Ins. Co.	2,231.70
John Deere Financial	1,546.82	Weber Paper Company - Division of Capital Sanitary	9,032.88
Keystone Area Education	20,873.75	West Music Company	98.50
Kwik Star	1,086.11	WEX BANK	1,013.83

L & R Manufacturing, LLC	1,293.40
Loken, Sue	1,416.67
Lunch Fund	741.03

Wilson Restaurant Supply Inc.	305.37
Windstream	1,992.74
Winters, Angela	90.00
Youth Frontiers, Inc.	2,000.00

**Fund Total: \$ 324,265.62**

<b>Debt Service</b>	<b>(40)</b>
UMB Bank, N.A.	1,600.00

**Fund Total: \$ 1,600.00**

<b>Management Fund</b>	<b>(22)</b>
United States Treasury	15.96

**Fund Total: \$15.96**

<b>Physical Plant &amp; Equipment</b>	<b>(36)</b>
Marco, Inc.	1,546.39

**Fund Total: \$ 1,546.39**

<b>Capital Projects</b>	<b>(33)</b>
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Andy's Cabinets and Construction	3,375.00
Apple Inc.	26,460.00
Bodensteiner Implement Company	12,700.00
Calmar Manufacturing Company	32,200.00
FEHR GRAHAM Engineering & Environmental	2,292.50
LS Supply & Rental	1,285.35

**Fund Total: \$ 78,312.85**

Attest: June 20, 2022

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Jay Matthews  
Board President

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Christy Roethler  
Board Secretary