

## Board Proceedings

The Board of Directors for the New Hampton Community School District met in regular session, Monday, January 14, 2013 in the High School Media Center. President Rasmussen called the meeting to order at 6:30 pm with directors Rosonke, Denner, Baltes, Superintendent Jurrens, and Board Secretary Ayers present.

Director Rosonke moved to approve the agenda. Director Denner seconded the motion. Ayes: Rosonke, Baltes, Denner, and Rasmussen. Nays: none.

Director Denner moved to approve the consent agenda items: the minutes of the December 10, 2012 regular session and the December 17, 2012 special session. Approve the December 2012 monthly financial report and the January 2013 bill listing. Approve the transfer of Kathy Shekleton from food service to high school study hall para-educator position at the start of the second semester. Appoint Teresa Miller and Meg Meirick as para-educators. Appoint Nancy Fuller, part time custodian, three hours per day. Accept the resignations of Suzanne Duneman, district librarian. Director Baltes seconded the motion. Ayes: Denner, Rosonke, Baltes and Rasmussen. Nays: none.

Director Ewert arrived at 6:38 pm.

The Board reviewed the second reading of board policies 500 (Objectives for Equal Educational Opportunities for Students), 501 (Student Attendance), 501.1 (Resident Students), 501.2 (Nonresident Students), 501.3 (Compulsory Attendance), 501.4 (Entrance – Admissions), 501.5 (Attendance Center Assignment), 501.6 (Student Transfers In), 501.7 (Student Transfers Out or Withdrawals), 501.8 (Student Attendance Records), 501.9 (Student Absences – Excused), 501.11 (Pregnant Students), 501.12 (Married Students), 501.13 (Students of Legal Age), 501.14 (Open Enrollment Transfers - Procedures as a Sending District ), 501.15 (Open Enrollment Transfers - Procedures as a Receiving District), 501.16 (Homeless Children and Youth), 501.17 (Student Work Permits). Director Denner moved to approve the second reading of these policies. Director Ewert seconded the motion. Ayes: Baltes, Rosonke, Denner, and Rasmussen. Nays: none.

Director Denner moved to approve the first reading board policies 502 (Student Rights and Responsibilities), 502.1 (Student Appearance), 502.2 (Care of School Property/Vandalism), 502.3 (Use of Bicycles), 502.4, (Use of Motor Vehicles), 502.5 (Freedom of Expression), 502.6 (Student Complaints and Grievances), 502.7 (Student Lockers), 502.8 (Weapons), 502.9 ( Smoking - Drinking – Drugs), 502.10 (Search and Seizure), 502.10E1 (Search and Seizure Checklist), 502.10R1 (Search and Seizure Regulation), 502.11 (Interviews of Students by Outside Agencies), 503 (Student Discipline), 503.1 (Student Conduct), 503.1R1 (Student Suspension), 503.2 (Expulsion), and 501.10 (Truancy - Unexcused Absences). Director Ewert seconded the motion. Ayes: Baltes, Rosonke, Denner, Ewert, and Rasmussen. Nays: none.

Dave Thomas with Facilities Cost Management Group made a presentation to the Board of the services they would be able to provide the district. They will evaluate the District's building and infrastructure to develop a comprehensive long range plan for the district. After discussion director Denner moved to approve the contract with Facilities Cost Management Group, LLC. To develop a long range infrastructure plan for the New Hampton Community School District. Director Baltes seconded the motion. Ayes: Ewert, Rosonke, Baltes, Denner, and Rasmussen. Nays: none.

Superintendent Jurrens shared his findings on the STAR Mentoring program. Superintendent Jurrens has talked with Steve Weidner, attorney for the District, the District's insurance carrier, and the superintendent at Charles City (who currently sponsors this program there) and Superintendent Jurrens is satisfied the District should sponsor this group. Any additional costs to the district will be picked up by the grant that pays for this program. If the grant funding ends, then the program will end. It meets an educational need and Jurrens recommends the Board to approve the STAR Mentoring program with the following requirements: our board approves each mentor after a successful background check has been completed, a separate board is established to oversee and guide this organization, the District be reimbursed for any costs related to the program, and we will hire Kim Boos as a contracted employee, and they will reimburse us for any costs associated with her hiring. We will have more control if Kim Boos is our employee. Following discussion Director Baltes moved to participate in the STAR Mentoring program. Director Rosonke seconded the motion. Ayes: Ewert, Denner, Rosonke, Baltes, and Rasmussen. Nays: none.

We were looking at replacing the tractor that we use downtown to move snow. As Secretary Ayers and John Bear were checking with our local dealers we found out that Case IH has a deal for public entities. For \$500, they will allow us to use a brand new tractor for 12 months. It is a \$45,000 tractor. After the year, we turn it back in and if

they still have the program, we can renew and receive another new tractor. This is an advertising program to let everyone see that we use their products in our school. The current tractor is having some problems, so the repair costs will be much higher than this program will cost. Superintendent Jurrens recommended the Board approve this program. If Case IH discontinues this program, we can look at repairing or replacing our existing tractor at that time. After discussion director Rosonke moved to proceed with the rental of the tractor. Director Ewert seconded the motion. Ayes: Denner, Baltes, Ewert, Rosonke, and Rasmussen. Nays: none.

Superintendent Jurrens asked for guidance from the Board as to the direction to go with building security. The most immediate question is the security at the entrances to the building. Superintendent Jurrens presented information on the costs to put an intercom and buzzer system with video at each main entrance to the buildings. Jurrens said the cost will be about \$2, 158 per door. In addition, Jurrens also asked for quotes on updating the security cameras and recording system. Jurrens also reported that every door has a lock that can only be locked from the outside. If there was an intruder, the teachers would have to go into the hallway and use their key to lock their door. Jurrens is estimating it will be around \$100 per door to install locks on both sides of the door. In addition, in the oldest part of the middle school, the doors are 99 years old and have large windows and locks that the fire marshal has directed us to remove. There are roughly 20 doors in this area. Jurrens is concerned about the doors being locked because as a District we want to be a friendly and welcoming place, but we want our students and their parents to feel we have a safe place. Director Denner moved to authorize Superintendent Jurrens to proceed with obtaining quotes for the entry doors and authorize the installation of the camera and busser on the entry doors. Director Rosonke seconded the motion. Ayes: Ewert, Baltes, Rosonke, Denner, and Rasmussen. Nays: none.

Superintendent Jurrens reported that currently have 42 staff members who would like to attend the “Technology Integration in Classrooms” conference. The cost is \$99 per person for the conference plus the cost of motel rooms and meals. Jurrens estimates the cost will be \$11,000 for this professional development. This will be a valuable technology learning experience for our staff. They are volunteering their time to do it and it supports what we are doing with technology and recommends the Board approve the professional development. Director Ewert moved to approve the “Technology Integration in Classrooms” conference. Director Denner seconded the motion. Ayes: Baltes, Rosonke, Denner, Ewert, and Rasmussen. Nays: none.

Superintendent Jurrens reported that after the IPAD training with Apple, it became clear that we didn’t know the capabilities of this device. In addition, if we want our teachers to implement these with students the teachers need time to practice and work with them. Also, there is discussion right now among staff about going one to one with an IPAD. Superintendent Jurrens requested purchasing an IPAD, case, and some software for every teacher who desires one. The cost would be approximately \$43,000. Following discussion on the integration of technology in the classroom director Baltes moved to approve the purchase of an IPAD, case, and software for teachers. Director Ewert seconded the motion. Ayes: Rosonke, Denner, Ewert, Baltes, and Rasmussen. Nays: none.

The next regularly scheduled school board meeting will be February 11, 2013 at 6:30 pm.

Director Denner moved to adjourn at 8:34 pm. Director Baltes seconded the motion. Ayes: Ewert, Rosonke, Baltes, Denner, and Rasmussen. Nays: none.

**Monthly Bills  
January 2013  
General Fund (10)**

<u>Vendor Name</u>	<u>Amount</u>	<u>Vendor Name</u>	<u>Amount</u>
Academic Superstore	1,281.60	Kwik Star	8,553.30
Accessibility dot Net. Inc	4,165.00	L & R Manufacturing, LLC	118.93
Advanced Systems	462.55	MARCO	533.35
Ag-Land Implement, Inc.	447.67	MARCO	969.35
Amazon	1,003.00	Marriott	190.40
American Printing House for the Blind	72.00	Martin, Becky	76.21
American Time & Signal	64.90	Marv & Zip's Repair, Inc.	324.55
Apple Computer Inc.	7,285.00	Mercy Medical Center	256.00
Apple Computer Inc.	249.75	Mick Gage Plumbing	132.11
Black Hills Energy	3,674.41	Nashua-Plainfield Comm School	2,941.50
Black Hills Energy	3,317.91	National School Applications Network	1,008.00
Black Hills Energy	4491.31	New Hampton Electric	441.13
Brown & Saenger	28.45	New Hampton Transfer & Storage	25.38
CARQUEST OF NEW HAMPTON	8.09	New Hampton Tribune	293.04
Cedar Falls Community School	4,401.90	Northern Cedar Service	458.75

Charles City Comm School	5,147.63	Office World	4,276.64
Chickasaw Chassis	150.00	Oriental Trading Company	21.00
Chickasaw County Food Pantry	125.00	Pint, Lanette	26.91
Chickasaw Wellness Complex	500.00	Pitney Bowes	989.12
City of New Hampton	8,250.03	Pitney Bowes	261.76
City of New Hampton	8257.2	ProBuild - New Hampton	108.85
Class Guitar Resources	189.70	Riceville Community Schools	2,941.50
Clay-King.com, Inc	2,167.88	Ricoh USA, INC	880.22
Crooks, Sonya	100.00	Rieman Music	163.36
Dave's Locksmith Service	152.50	Riley's Inc.	1,475.73
Denver Community School	1,470.75	Sandy's Sign Shop	20.00
Des Moines Stamp Mfg.	28.80	School Bus Sales	235.28
Dreckman, Roger	75.00	Schueller, Shirley	100.00
EBSCO Subscription Services	578.18	Schueth Ace Hardware	423.68
Fareway	164.24	Seabury & Smith	1,126.83
Five Star Cooperative	35.93	Seery Telecommunications	80.00
Follett Library Resources	539.86	Shopko	36.98
Fredericksburg Comm. Schools	7,353.75	Smith Snow Removal	1,919.50
Geerts Plumbing & Heating	1,298.75	South Winneshiek Comm. School	1,470.75
Geerts, Brenda	15.00	Stanton Electric	3,448.94
Geerts, Norbert	100.00	Subway	280.00
Gumdrop	1,690.20	Sumner Community Schools	2,941.50
Hawkeye Alarm & Signal Co	18.22	Superior Lumber, Inc.	31.52
Hoglund Bus Company	68.75	Superior Welding Supply	41.79
Howard Winneshiek Comm School	7,353.75	Timberline Billing Service LLC	844.03
Hulbert, Shawn	100.00	Tripoli Community School District	1,470.75
Iowa Assoc. of School Business Officials	178.00	Turkey Valley Community School	8,824.50
Iowa Communications Network	845.19	United Parcel Service	12.89
Iowa Communications Network	845.19	United States Cellular	79.95
Iowa Department of Human Services	7,154.39	Vern Laures Chev-Buick	93.08
Ira, Kevin	100.00	U.S. Cellular	75.95
Jaymar Business Forms, Inc.	173.12	Vernier Software	2,998.41
Jendro Sanitation Services Inc	726.00	Wagoner Bros. Repair	2,656.14
John Deere Financial	14.99	Ward's Natural Science	254.19
K & W Motors	1,063.01	Weber Paper Company	80.87
Kepharts Music Center	1,181.94	WEX BANK	136.06
Keystone Area Education	82.50	Windstream	753.75
Kwik Star	7,528.59	Zeien, Dixie	100.00
		<b>Fund Total:</b>	<b>154,782.01</b>

<u>Vendor Name</u>	<b>PPEL Fund (36)</b>	<u>Amount</u>
Stanton Electric		18,441.00
	<b>Fund Total:</b>	<b>18,441.00</b>

<u>Vendor Name</u>	<b>Capitol Projects Fund (33)</b>	<u>Amount</u>
Apple, Inc		101,997.72
Heartland Technology Solutions		47,136.00
Martin Design		6,936.64
	<b>Fund Total:</b>	<b>156,070.36</b>

Attest: February 11, 2013



Tom Rasmussen  
Board President



Bob Ayers  
Board Secretary