

Board Proceedings

The Board of Directors for the New Hampton Community School District met in regular session, Monday, January 19, 2024, in the High School FCS Room. Vice-President N. Schwickerath called the meeting to order at 6:30 pm with Directors A. Schwickerath, Ayers, Superintendent Jurrens, and Board Secretary Roethler present. Director Denner attended via zoom. President Matthews was absent.

Director A. Schwickerath moved to approve the agenda. Director Ayers seconded the motion. Ayes: A. Schwickerath, Ayers, Denner and N. Schwickerath. Nays: none.

Director Denner moved to approve the consent agenda. Approve minutes of the January 15, 2024, regular session. Approve the January monthly financial report and the February 2024 bill listing. Approve the resignation of Stephanie Nystel (Food Service), Rhonda Dreckman (Elementary Paraeducator) effective immediately. Scott Frerichs (Activity Director) at the end of the 2023-2024 school year pending finding a suitable replacement. Approve recommendations for Beirut Murillo as Middle School Paraeducator, Steve Farrell as 7th Grade Boys Track Coach, Fayssal Talib as High School Girls Soccer Coach, Taylor Moser volunteer track coach and Lanette Pint as a middle school special education instructor for the upcoming 2024-2025 school year. All new hires are pending obtaining suitable licensure and passing appropriate background checks.

Second Reading of Board Policies: 411-415 Support Employee –General, Support Employee Defined, Support Employee Qualifications, Recruitment, Selection, Support Employee Contracts, Support Employee Licensing/Certification, Support Employee Assignment, Support Employee Transfers, Support Employee Evaluation, Support Employee Probationary Status, Support Employee Compensation and Benefits, Support Employee Compensation, Support Employee Wage and Overtime Compensation, Support Employee Group Insurance Benefits, Support Employee Tax Shelter Programs, Support Employee Termination of Employment, Support Employee Resignation, Support Employee Retirement, Support Early Retirement, Support Employee Suspension, Support Employee Dismissal, Support Employee Reduction in Force, Support Employee Vacations and Leaves of Absence, Support Employee Vacations-Holidays-Personal Leave, Support Employee Personal Illness Leave, Support Employee Family and Medical Leave, Support Employee Family and Medical Leave Notice to Employees, Support Employee Family and Medical Leave Request Form, Support Employee Family and Medical Leave Certification Form, Support Employee Family and Medical Leave Regulation, Support Employee Family and Medical Leave Definitions, Support Employee Discretionary Leave, Support Employee Political Leave, Support Employee Jury Duty Leave, Support Employee Military Service Leave, Support Employee Unpaid Leave, Support Employee Professional Purposes Leave, Support Employee Substitutes

First Reading of Board Policies 500-505.9 Objectives for Equal Educational Opportunities for Students, Student Attendance, Resident Students, Nonresident Students, Compulsory Attendance, Entrance – Admissions, Attendance Center Assignment, Student Transfers In, Student Transfers Out or Withdrawals, Student Attendance Records, Student Absences – Excused, Truancy - Unexcused Absences, Truancy- Unexcused Absences Regulation, Pregnant Students, Married Students, Students of Legal Age, Open Enrollment Transfers - Procedures as a Sending District, Open Enrollment Transfers - Procedures as a Receiving District, Homeless Children and Youth, Student Work Permits, Student Rights and Responsibilities, Student Appearance, Care of School Property/Vandalism, Use of Bicycles, Use of Motor Vehicles, Freedom of Expression, Student Complaints and Grievances, Student Lockers, Weapons, Smoking - Drinking – Drugs, Search and Seizure, Search and Seizure Checklist, Search and Seizure Regulation, Interviews of Students by Outside Agencies, Student Discipline, Student Conduct, Student Suspension, Expulsion, Fines - Fees – Charges, Standard Fee Waiver Application, Student Fee Waiver and Reduction Procedures, Good Conduct Rule, Corporal Punishment, Student Disclosure of Identity, Student Activities, Student Government, Student Organizations, Student Publications, Student Publications Code, Student Social Events, Student Performances, Student Fund Raising, Student Activity Program, Student Scholastic Achievement, Assignment of Courses, Student Progress Reports and Conferences, Student Promotion - Retention – Acceleration, Student Honors and Awards, Testing Programs, Graduation Requirements, Early Graduation, Commencement, Parental Involvement.

Director A. Schwickerath seconded the motion. Ayes: A. Schwickerath, Ayers, Denner and N. Schwickerath. Nays: none.

Superintendent Jurrens gave an update on the school calendar and will have more information once legislation decides.

Middle School teacher Jason Rude along with a couple of his students presented information on their Oratory project and the request to raise funds and to attend the event that will take place out of state. Director A. Schwickerath moved to approve the out-of-state trip. Director Ayers seconded the motion. Ayes: A. Schwickerath, Ayers, Denner and N. Schwickerath. Nays: none.

Director A. Schwickerath moved to approve the school paying \$1,000 towards the Oratory event. Director Ayers seconded the motion. Ayes: A. Schwickerath, Ayers, Denner and N. Schwickerath. Nays: none.

Superintendent Jurrens presented information on the request for additional sections needed in first and third grade for the upcoming 2024-2025 school year. Director Ayers moved to approve the 4th section of 1st grade and 3rd grade. Director A. Schwickerath seconded the motion. Ayes: A. Schwickerath, Ayers, Denner and N. Schwickerath. Nays: none.

Superintendent Jurrens presented the invitation for the school district to apply to the Upper Iowa Conference beginning with the 2025-2026 school year. Director A. Schwickerath moved to approve the acceptance of their invitation and a letter to be written requesting membership in the Upper Iowa Conference beginning with the 2025-2026 school year. Director Ayers seconded the motion. Ayes: A. Schwickerath, Ayers, Denner and N. Schwickerath. Nays: none.

Superintendent Jurrens presented information about school safety improvements. He presented a quote for bullet resistant film to go over the glass on entrances and doors to each building. Director A. Schwickerath moved to approve the quotes from H&M Tinting in the amount of \$21,773.50 for the High School/Middle School and \$7,506.00 for the Elementary School. Director Ayers seconded the motion. Ayes: A. Schwickerath, Ayers, Denner and N. Schwickerath. Nays: none.

Superintendent Jurrens presented quotes from D&M Asphalt Services and Heartland Asphalt for resealing the elementary playground. Superintendent Jurrens recommended to the board to go with D&M Asphalt as they were the lowest bid in the amount of \$14,631.87. Director Denner moved to approve the quote from D&M Asphalt with the addition of a cutting out and replacing certain sections in the amount of \$8,500. Director A. Schwickerath seconded the motion. Ayes: A. Schwickerath, Ayers, Denner and N. Schwickerath. Nays: none.

Superintendent Jurrens presented information on the IJAG Program (Iowa's Job for America's Graduates) This is a non-profit program designed to place a full-time person in our district to work with our 9-12 students who need additional help and resources related to career planning and preparation. Director A. Schwickerath moved to approve IJAG Program. Director Denner seconded the motion. Ayes: A. Schwickerath, Ayers, Denner and N. Schwickerath. Nays: none.

Director Ayers moved to approve the transferring of funds from the Middle School Business Club to the new FBLA Program. Director A. Schwickerath seconded the motion. Ayes: A. Schwickerath, Ayers, Denner and N. Schwickerath. Nays: none.

Director Ayers moved to approve that the Board of Directors of the New Hampton Community School District approve the application to School Budget Review Committee in the amount of \$1,976.61 for special education administrative costs associated with the Lied Center Consortium program for the 2024-2025 school year. Director A. Schwickerath seconded the motion. Ayes: A. Schwickerath, Ayers, Denner and N. Schwickerath. Nays: none

Director A. Schwickerath moved to approve. The First Reading board policies 705.1(R1), 705.1(R2), and 705.4(R1). Director Ayers seconded the motion. Ayes: A. Schwickerath, Ayers, Denner and N. Schwickerath. Nays: none

Director A. Schwickerath moved to approve the placement agreement with Morningside College. Director Denner seconded the motion. Ayes: A. Schwickerath, Ayers, Denner and N. Schwickerath. Nays: none

Director Denner moved to approve the Agreement with Crossroads Academy in Decorah. Director A. Schwickerath seconded the motion. Ayes: A. Schwickerath, Ayers, Denner and N. Schwickerath. Nays: none

Superintendent Jurrens presented information on resolution to participate in the budget guarantee for the next school year. This is all local property tax, but it helps cushion our budget when we are experiencing declining enrollment. This allows us to have at least 101% of this year's budget available for next year. Following discussion Director A. Schwickerath moved to adopt the following resolution: RESOLVED, that the Board of Directors of New Hampton Community School District, will levy property tax for fiscal year 2024-2025 for the regular program budget adjustment as allowed under section 257.14, Code of Iowa. Director Ayers seconded the resolution. Ayes: A. Schwickerath, Ayers, Denner and N. Schwickerath. Nays: none.

Superintendent Jurrens shared information on the request to hire a shared assistant soccer coach. Director Ayers moved to approve the addition of adding a shared assistant soccer coach with the salary being paid 40% by the school district and 60% by an outside source. Director A. Schwickerath seconded the motion. Ayes: A. Schwickerath, Ayers, Denner and N. Schwickerath. Nays: none

Superintendent Jurrens shared the list of teaching staff for the 2024-2025 school year. Director A. Schwickerath moved to approve the 2024 2025 teaching staff. Director Denner seconded the motion. Ayes: A. Schwickerath, Ayers, Denner and N. Schwickerath. Nays: none

There will be a joint board meeting with Turkey Valley in the high school media center prior to Turkey Valley's regular board meeting on March 11, 2024, at 6:00 pm.

Next regular meeting will be Monday, March 18, 2024, at 6:30 pm.

Director A. Schwickerath moved to adjourn the meeting at 7:43 pm. Director Ayers seconded the motion. Ayes: A. Schwickerath, Ayers, Denner and N. Schwickerath. Nays: none

**Monthly Bills
February 2024
General Fund (10)**

<u>Vendor Name</u>	<u>Amount</u>	<u>Vendor Name</u>	<u>Amount</u>
AFLAC	90.27	Mick Gage Plumbing	1,505.66
Ag Vantage FS	3,053.13	Midwest Alarm Services	129.89
Amazon Capital Services	7,991.16	Midwest Group Benefits, Inc.	348.00
Blackhawk Automatic Sprinkler	290.00	NAPA Auto Parts	18.88
Bowlaway Lanes	200.00	Nashua-Plainfield Comm School	27,197.80
CAM Community School District	7,080.06	New Hampton Auto Body	58.90
Cambium Assessment, Inc	2,356.00	New Hampton Electric	464.42
Carolina Biological Supply	776.69	New Hampton Tribune	344.06
CARQUEST OF NEW HAMPTON	151.40	New Horizons ETR Inc.	2,512.50
Charles City Theatre	504.00	NHMU Fiber	310.00
Chef Uniforms	381.58	North Central Sales & Service Inc.	490.00
Chemsearch	1,459.95	Northeast Iowa Community College Business and Community Solutions	339.98
Chickasaw Chassis	56.00	Office World	1,075.77
Chickasaw Wellness Complex	300.00	Oriental Trading Company Brands, INC.	111.07
Circle K Communications	700.00	Orkin	95.00
City Laundering Co.	1,429.22	Principal Life Insurance Company	975.63
City of New Hampton	14,173.66	Rieman Music, Inc	87.40
Clayton Ridge Community School District	10,533.75	Riley's Inc.	239.90
Communication Innovators	3,240.00	Schmitt, April	80.00
Counseling & Family Centered Services, Inc.	11,430.00	Schnobelen, Richard	32.00
Decorah Community School District	2,512.00	School Specialty, LLC	71.40
Dollar Tree	10.00	Schueth Ace Hardware	307.05
EMS Detergent Services	95.50	Schumacher, Timothy	16.00
Fareway	1,817.19	South Winneshiek Comm. School	3,885.40
Five Star Cooperative	4,744.25	Staples	5,809.60
FM Controls, Inc.	2,499.00	Superior Lumber, Inc.	131.45
Fritcher, Katie	1,396.50	Superior Welding Supply	811.54
Geerts Plumbing & Heating	7,680.55	Swisher & Cohrt, P.L.C.	148.00
Goodheart-Wilcox Publisher	2,726.91	Teachers Pay Teachers (Teacher Synergy LLC)	234.99
Hanson Tire Service	2,860.00	Telecom Services of Iowa	1,204.00
Hometown TV & Appl.	2,788.00	thyssenkrupp Elevator Corporation	181.05
Howard Winneshiek Comm School	7,770.80	Timberline Billing Service LLC	2,039.14
Instrumentalist Awards	141.00	Tobi Dynavox LLC (Mayer-Johnson, Inc)	99.00
Iowa Assoc. of School Business Officials	245.00	Turkey Valley Community School	83,552.50
Iowa Department of Human Services	14,256.25	Tyler Technologies, Inc.	615.00
ISFIS, Inc.	300.00	Vern Laures Chev-Buick	125.00
Jendro Sanitation Services Inc	1,441.00	W, The	150.00
Junior Library Guild	302.40	Wagoner Bros. Repair	3,156.15
Keystone Area Education	29,643.50	Walmart.com	106.50
Kwik Star	936.50	Washington National Ins. Co.	833.10
L & R Manufacturing, LLC	535.14	Wayne's Truck Equipment & Parts, Inc.	675.00
Lakeshore Learning Materials	191.94	Weber Paper Company - Division of Capital Sanitary	333.44
LS Supply & Rental	1,720.34	Wenger Corporation	4,878.77
Lunch Fund	300.70	WEX BANK	109.67
Madison National Life Insurance	2,218.95	Windstream	1,799.86
Mason City Comm. School	3,885.40	Winters, Angela	14.84
Matthews, Jay	30.00	Ziegler CAT	2.79
Mercy Medical Center-New Hampt	175.00		

Fund Total: \$307,128.79

Capital Projects	(33)
AEDLAND	3,506.00
Align Architecture & Planning, PLC	662.14
VISA	717.18

Fund Total: \$ 4,885.32

Physical Plant & Equipment	(36)
Marco, Inc.	1,789.51

Fund Total: \$ 1,789.51

Attest: February 19, 2024

Nathaniel Schwickerath
Vice- Board President

Christy Roethler
Board Secretary