

## Board Proceedings

The Board of Directors for the New Hampton Community School District met in regular session, Monday, March 21, 2022, in the High School Media Center. President Matthews called the meeting to order at 6:30 pm with Directors A. Schwickerath, Ayers, N. Schwickerath, Denner and Superintendent Jurrens present. Board Secretary Roethler attended via zoom.

Director Denner moved to approve the agenda. Director A. Schwickerath seconded the motion. Ayes: Denner, A. Schwickerath, Matthews, Ayers and N. Schwickerath. Nays: none.

Director Denner moved to open the public hearing on the New Hampton Community School District 2022-2023 School Budget. Director A. Schwickerath seconded the motion. Ayes: Denner, A. Schwickerath, Matthews, Ayers and N. Schwickerath. Nays: none.

Director Denner moved to close the public hearing. Director N. Schwickerath seconded the motion. Ayes: Denner, A. Schwickerath, Matthews, Ayers and N. Schwickerath. Nays: none.

Director Denner moved to approve the consent agenda items, minutes of the February 21, 2022, regular session. Approve the February monthly financial report and the March 2022 bill listing. Accept the resignations of Morgan Renfer (Elementary Special Education Teacher) effective at the end of the 2021-2022 school year. The approval of Tate Hofmeister as our Head Varsity Softball Coach and Conner Rochford as a JJV Baseball Coach pending him obtaining appropriate licensure. Director A. Schwickerath seconded the motion. Ayes: Denner, A. Schwickerath, Matthews, Ayers, and N. Schwickerath. Nays: none.

Superintendent Jurrens presented an update on the invitation from the Upper Iowa Conference and the NEIC Conference. Director N. Schwickerath made a motion to present a resolution to the NEIC regarding the future of Waverly Shell-Rock in the conference. Director Denner seconded the motion. Ayes: Denner, A. Schwickerath, Matthews, Ayers, and N. Schwickerath. Nays: none.

Director Denner moved to approve the transportation request for out of state transportation to Minnesota for the upcoming Spanish trip. Director Ayers seconded the motion. Ayes: Denner, A. Schwickerath, Matthews, Ayers, and N. Schwickerath. Nays: none.

Superintendent Jurrens presented information on the Support Staff Handbook Changes with items one and two listed going into effect right away and three and four to take effect at the beginning of the next school year.

1. When an individual works extra hours (that puts them over 40 for a week) and they have other paid leave that week (i.e. sick leave, holiday leave, personal leave, etc.) that individual will still earn overtime pay for the extra hours worked outside their normal hours. This will start immediately so we don't have to wait for the new contract year to start.
2. When a bus driver gives up his/her route to take an activity trip, that driver will still be paid for that route trip in addition to the activity trip wage.
3. The district would note in 9-month support staff employees contract the two built-in makeup days, so they are not penalized when those days are used.
4. Beginning with the 2022-2023 school year, the district will give all support staff the option of receiving their pay over 9 months (the school year) or over 12 months.

Director Denner moved to approve the handbook changes. Director A. Schwickerath seconded the motion. Ayes: Denner, A. Schwickerath, Matthews, Ayers, and N. Schwickerath. Nays: none.

Superintendent Jurrens presented the one-year contract agreement between the New Hampton Education Association Support Group.

1. The district proposes a total salary increase of 3% as follows:
  - a. 50 cents per hour increase (\$57,042)
  - b. \$35 added to the base of bus drivers (\$4,701)
  - c. 25 cents per hour added to shift differential (35 cents) (\$1,755)
  - d. When a custodian drives during his/her regular shift (does not earn overtime) he/she will receive a \$10 stipend for each trip. If he stays late or comes early that day and earns overtime, he/she will not earn the \$10 stipend.

Director Denner moved to approve the agreement. Director N. Schwickerath seconded the motion. Ayes: Denner, A. Schwickerath, Matthews, Ayers, and N. Schwickerath. Nays: none.

Superintendent Jurrens presented information on health insurance costs. The district currently provides support staff with \$747 per month and the certified staff \$781.50 per month. Director N. Schwickerath moved to approve the district increase of \$20.00 per month to the amount that is currently paid. Director Ayers seconded the motion. Ayes: Denner, A. Schwickerath, Matthews, Ayers, and N. Schwickerath. Nays: none.

Superintendent Jurrens presented information on a retention payment to those individuals not included in the governor approved plan. Jurrens proposed that we include these other people as we've all been in this together. Director N. Schwickerath moved to approve the retention payment to the staff not covered by the governor's plan. Director Ayers seconded the motion. Ayes: Denner, A. Schwickerath, Matthews, Ayers, and N. Schwickerath. Nays: none.

Director Denner moved to approve the Letterettes bake sale at the upcoming April 14<sup>th</sup> home track meet. Director A. Schwickerath seconded the motion. Ayes: Denner, A. Schwickerath, Matthews, Ayers, and N. Schwickerath. Nays: none.

Superintendent Jurrens presented information on the softball field press box renovations. Director Ayers moved to approve the district contribution of \$5,000 from SAVE funds to be put towards this project. Director Denner seconded the motion. Ayes: Denner, A. Schwickerath, Matthews, Ayers, and N. Schwickerath. Nays: none.

Superintendent Jurrens presented information on the replacement of the nine remaining elementary classroom sinks and cabinets. We are looking at \$32,200 for the cabinets, \$7,875 for removal of old and installation of new, and \$11,370.13 for plumbing work. Director Denner moved to approve the nine remaining classrooms. Director N. Schwickerath seconded the motion. Ayes: Denner, A. Schwickerath, Matthews, Ayers, and N. Schwickerath. Nays: none.

Director N. Schwickerath moved to approve the iPad purchase for the upcoming 5<sup>th</sup> graders for next year along with the cases and carrying bags. The cost of iPads is \$26,460.00, cases are \$2,660.40 and the bags are \$4,725.00. Director Ayers seconded the motion. Ayes: Denner, A. Schwickerath, Matthews, Ayers, and N. Schwickerath. Nays: none.

Superintendent Jurrens requests the board's approval to have a sale to get rid of excess item. Director Denner moved to approve the sale of excess items. Director A. Schwickerath seconded the motion. Ayes: Denner, A. Schwickerath, Matthews, Ayers, and N. Schwickerath. Nays: none.

Superintendent Jurrens presented the 2022-2023 School Budget. The budget was published with a .45 cent pre-levy. The board needs to decide if we still do a surplus levy and if so, should it be .25 cents or .45 cents. Otherwise, Superintendent Jurrens recommends the board approve the budget as presented. Director A. Schwickerath motioned to do a .45 cent surplus levy. Motion failed. Director Denner motioned to do a .25 cent surplus levy. Director A. Schwickerath seconded the motion. Ayes: Denner, A. Schwickerath and Matthews. Nays: Ayers and N. Schwickerath. Motion carried.

Director N. Schwickerath moved to approve the appointment of Director Ayers as the Chickasaw Wellness Complex Board Member. Director Denner seconded the motion. Ayes: Denner, A. Schwickerath, Matthews, Ayers, and N. Schwickerath. Nays: none.

Next regular meeting will be Monday, April 18, 2022, at 6:30 pm.

Director N. Schwickerath moved to adjourn at 8:32 pm. Director Ayers seconded the motion. Ayes: Denner, A. Schwickerath, Matthews, Ayers, and N. Schwickerath. Nays: none.

**Monthly Bills  
March, 2022  
General Fund (10)**

| <u>Vendor Name</u>                          | <u>Amount</u> | <u>Vendor Name</u>   | <u>Amount</u> |
|---|---------------|--|---------------|
| AdaptiveMall                                | 194.90        | Liberty Hardwoods, Inc.                                    | 4,530.54      |
| AFLAC                                       | 90.27         | Loken, Sue   | 175.78        |
| Ag Vantage FS                               | 1,072.51      | LS Supply & Rental   | 229.26        |
| Akados, Inc.                                | 835.52        | Madison National Life Insurance                            | 1,877.18      |
| Amazon Capital Services                     | 5,203.24      | MAKIT  | 819.00        |
| Apple Computer Inc.                         | 299.00        | McGraw Hill School Education Holdings LLC                  | 436.69        |
| Apple Inc.                                  | 299.99        | Mercy Medical Center                                       | 4,590.00      |
| ATC Group Services, LLC                     | 4,862.00      | Mick Gage Plumbing   | 208.39        |
| Babcock, Kathryn                            | 66.30         | Midwest Group Benefits, Inc.                               | 396.00        |
| Black Hills Energy                          | 24,965.14     | NAAE, Inc  | 3,732.92      |
| BlueAlly Technology Solutions, LLC          | 22,590.00     | New Hampton Electric                                       | 546.07        |
| C. H. McGuinness Company                    | 2,459.01      | New Hampton Tribune  | 175.36        |
| Carolina Biological Supply                  | 389.88        | NHMU Fiber   | 300.00        |
| CARQUEST OF NEW HAMPTON                     | 152.43        | Northeast Iowa Choral Directors Assoc.                     | 133.00        |
| Cedar Rapids Community Schools              | 4,760.91      | Northeast Iowa Community College Business and Office World | 7,486.00      |
| Chickasaw Chassis                           | 37.50         |  | 1,887.15      |
| City Laundering Co.                         | 1,336.28      | Oriental Trading Company Brands, INC.                      | 258.08        |
| City of New Hampton                         | 11,573.57     | Paper Corporation, The                                     | 1,017.02      |
| Counseling & Family Centered Services, Inc. | 5,760.00      | Pitney Bowes Inc   | 240.00        |
| CRICUT.COM                                  | 571.98        | Pitney Bowes Reserve Account                               | 5,000.00      |
| Crystal Ball Roller Rink                    | 488.00        | Poor Richards  | 691.00        |

|                                   |          |  |          |
|-----------------------------------|----------|--|----------|
| Decorah Community School District | 4,726.00 | Principal Life Insurance Company                   | 810.11   |
| Delphi Glass                      | 86.85    | Pub at the Pinicon, The                            | 1,456.00 |
| Dollar General Charged Sales      | 48.00    | Rausch Repairs                                     | 30.25    |
| Fareway                           | 1,255.47 | Riddell/All American Sports Corp                   | 1,568.95 |
| Five Star Cooperative             | 4,957.62 | Sam's Club   | 29.26    |
| Flinn Scientific Inc.             | 470.00   | School Specialty, LLC                              | 397.33   |
| Fritcher, Katie                   | 1,184.04 | Schueth Ace Hardware                               | 259.52   |
| Geerts Plumbing & Heating         | 81.00    | Screen Print To Go                                 | 117.97   |
| Good, Michelle                    | 64.00    | Shiffler Equipment Sales                           | 142.00   |
| Gopher Sports                     | 399.28   | Steege, Jamie                                      | 161.13   |
| Grainger                          | 208.42   | Steve Smith Snow Removal                           | 2,550.00 |
| Haasco Ltd.                       | 1,434.00 | Sumner-Fredericksburg Community School District    | 9,279.45 |
| Hanson Tire Service               | 1,427.50 | Superior Lumber, Inc.                              | 57.60    |
| Howard Winneshiek Comm School     | 1,903.20 | Swisher & Cohrt, P.L.C.                            | 74.00    |
| Huber's                           | 46.98    | Teachers Pay Teachers (Teacher Synergy LLC)        | 20.00    |
| Iowa Assoc. of School Boards      | 115.00   | thyssenkrupp Elevator Corporation                  | 169.38   |
| Iowa Communications Network       | 54.35    | Timberline Billing Service LLC                     | 335.24   |
| Iowa Department of Human Services | 1,936.21 | University of Northern Iowa                        | 420.00   |
| Iowa Division of Labor            | 320.00   | Vern Laures Chev-Buick                             | 130.74   |
| Iowa HS Music Association         | 26.00    | Visa   | 399.08   |
| Iowa Testing Program              | 2,636.00 | Wagoner Bros. Repair                               | 4,669.24 |
| ISFIS, Inc.                       | 275.00   | Walmart.com  | 63.66    |
| J.W. Pepper & Son Inc.            | 105.00   | Washington National Ins. Co.                       | 1,215.11 |
| Jendro Sanitation Services Inc    | 802.20   | Weber Paper Company - Division of Capital Sanitary | 1,192.70 |
| Key Carwash, Inc.                 | 250.00   | WEX BANK   | 478.24   |
| Kwik Star                         | 642.57   | Windstream   | 2,000.25 |
| L & R Manufacturing, LLC          | 143.52   | YOUNGERMAN, KAREN                                  | 305.00   |
| Lakeshore Learning Materials      | 159.85   |  |          |

**Fund Total:** **176,828.14** **\$**

**Debt Service** **(40)**  
Ahlers & Cooney, P.C. 10,167.31

**Capital Projects** **(33)**  
Pro-Vision Video System 4,621.68

**Fund Total:** **1,471,849.00**

**Fund Total:** **4,621.68** **\$**

**Physical Plant & Equipment** **(36)**  
Marco, Inc. 1,546.39  
School Bus Sales 210,196.00  
Wagoner Bros. Repair 3,389.15

**Fund Total:** **211,742.39** **\$**

Attest: March 21, 2022

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Jay Matthews  
Board President

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Christy Roethler  
Board Secretary