

Board Proceedings

The Board of Directors for the New Hampton Community School District met in regular session, Monday, April 17, 2023, in the High School Media Center. Vice President Denner called the meeting to order at 6:30 pm with Directors A. Schwickerath, N. Schwickerath, Superintendent Jurrens, and Board Secretary Roethler present. Director Matthews and Ayers absent.

Director N. Schwickerath moved to approve the agenda. Director A. Schwickerath seconded the motion. Ayes: A. Schwickerath, Denner and N. Schwickerath. Nays: none.

Director N. Schwickerath moved to open the public hearing on the New Hampton Community School District 2023-2024 School Budget. Director A. Schwickerath seconded the motion. Ayes: Denner, A. Schwickerath, and N. Schwickerath. Nays: none.

Director A. Schwickerath moved to close the public hearing on the 2023-2024 School Budget. Director N. Schwickerath seconded the motion. Ayes: A. Schwickerath, Denner and N. Schwickerath. Nays: none.

Director N. Schwickerath moved to approve the 2023-24 School Budget. Director A. Schwickerath seconded the motion. Ayes: A. Schwickerath, Denner and N. Schwickerath. Nays: none.

Director N. Schwickerath moved to open the public hearing on the New Hampton Community School District 2023-2024 School Calendar. Director A. Schwickerath seconded the motion. Ayes: Denner, A. Schwickerath, and N. Schwickerath. Nays: none.

Director N. Schwickerath moved to close the public hearing on 2023-2024 School Calendar. Director A. Schwickerath seconded the motion. Ayes: A. Schwickerath, Denner and N. Schwickerath. Nays: none.

Director A. Schwickerath moved to approve the 2023-2024 School Calendar. Director N. Schwickerath seconded the motion. Ayes: A. Schwickerath, Denner and N. Schwickerath. Nays: none.

President Matthews arrived at 6:37pm and took lead of the meeting.

Director N. Schwickerath moved to open the public hearing on the remodeling of the downtown area for Daycare Space. Director Denner seconded the motion. Ayes: A. Schwickerath, Denner, Matthews and N. Schwickerath. Nays: none.

Director N. Schwickerath moved to close the public hearing on the remodeling of the downtown area for Daycare Space. Director Denner seconded the motion. Ayes: A. Schwickerath, Denner, Matthews and N. Schwickerath. Nays: none.

Director Denner moved to approve the consent agenda items. Approve minutes of the March 20, 2023, regular session and the minutes from the March 20, 2023, joint board meeting. Approve the March monthly financial report and the April 2023 bill listing. Accept the resignations of Kris Ward (TLC Peer Coach) and Helen Geerts (Bus Driver) effective at the end of the school year. Approve the following hires for the 2023-24 school year, Steven Farrell (High School Special Education Teacher), Lexie Farrell (High School Business Teacher), Theresa Hake (paraeducator) starting April 28th. Maddi Moorman (volunteer Girls Track Coach). All new hires pending obtaining suitable licensure and passing appropriate background checks. Ayes: Matthews, A. Schwickerath, Denner and N. Schwickerath. Nays: none.

Old Business

Director Denner moved to approve the easement from the city for the trail adjacent to our soccer fields. Director A. Schwickerath seconded the motion. Ayes: A. Schwickerath, Denner, Matthews and N. Schwickerath. Nays: none.

Director Denner moved to approve board policy 101.1 with the recommendation of changing shall to may regarding the audit committee. Policy will now read as follows: *The Board of Directors may have an Audit Committee consisting of one board member and an alternate appointed by the Board President, three representatives of the New Hampton Community School District business community, one accountant from the New Hampton Community School District, and the District's Chief Financial Officer (ex officio). The members of the Audit Committee will have staggered terms. It shall be the responsibility of the Audit Committee to (1) review the previous year's draft audit report to ensure that the recommendations are addressed and (2) review the implementation of the current year's budget. The Audit Committee shall meet approximately three times a year. The Audit Committee shall be considered a sub-committee of the Board and shall meet the requirements of the open meetings law. Audit Committee minutes will be provided to the Board.* Director N. Schwickerath seconded the motion. Ayes: A. Schwickerath, Denner, Matthews and N. Schwickerath. Nays: none.

New Business

Director N. Schwickerath moved to approve the National Honor Society Fundraiser partnering with Sweets by Keke. Director A. Schwickerath seconded the motion. Ayes: A. Schwickerath, Denner, Matthews and N. Schwickerath. Nays: none.

Director N. Schwickerath moved to approve the contract with the New Hampton Education Association. We settled with them with an agreement through 26-27 with \$3,000 on each step of the salary schedule next year and a 3% increase the following year with some language about increased or decreased enrollment. With the addition of \$2,000 to the supplemental schedule generator base. We also added additional positions of National Honor Society, Letterman/Letterette sponsors. The total cost of this is \$363,130 which is a 5.35% increase from this year. We also stipulated that we would be bringing in all first-year staff at least at Step 3, \$42,317, and

moved everyone below this step up to it for next year. Director A. Schwickerath seconded the motion. Ayes: A. Schwickerath, Denner, Matthews and N. Schwickerath. Nays: none.

Superintendent Jurrens presented information on changing school photographers. Director Denner moved to approve the change of school photographer to Best Impressions Photography out of Mason City for the 23-24 school year. Director A. Schwickerath seconded the motion. Ayes: A. Schwickerath, Denner, Matthews and N. Schwickerath. Nays: none.

Director N. Schwickerath moved to approve a year's contract with Orkin for the downtown building. Director A. Schwickerath seconded the motion. Ayes: A. Schwickerath, Denner, Matthews and N. Schwickerath. Nays: none.

Superintendent Jurrens presented information regarding routing software for our buses in the hope to help bus drivers, custodians and subs become more comfortable when driving routes. Director Denner moved to approve the purchase of the routing software through Tyler Technologies using ESSER Funds. Director N. Schwickerath seconded the motion. Ayes: A. Schwickerath, Denner, Matthews and N. Schwickerath. Nays: none.

Superintendent Jurrens presented information on the need for an additional 2nd grade section for the 2023-2024 school year splitting the group into four sections. This is for one year and would be paid for by ESSER Funds. Director Denner moved to approve the fourth section of 2nd Grade. Director A. Schwickerath seconded the motion. Ayes: A. Schwickerath, Denner, Matthews and N. Schwickerath. Nays: none.

Director Denner moved to approve the Special Education Facilitator contract with Keystone AEA for three days per week to assist special education teachers as needed. Director A. Schwickerath seconded the motion. Ayes: A. Schwickerath, Denner, Matthews and N. Schwickerath. Nays: none.

Director N. Schwickerath moved to table the ISFIS, IASB and RSAI Membership renewals to the following month. Director Denner seconded the motion. Ayes: A. Schwickerath, Denner, Matthews and N. Schwickerath. Nays: none.

Director Denner moved to approve the 2023 Graduates. Director N. Schwickerath seconded the motion. Ayes: A. Schwickerath, Denner, Matthews and N. Schwickerath. Nays: none.

Director Denner moved to approve the Clinical Experience Agreement with Allen College for the 23-24 school year. Director N. Schwickerath seconded the motion. Ayes: A. Schwickerath, Denner, Matthews and N. Schwickerath. Nays: none.

Director Denner moved to approve the forgiveness of one school make up day due to having enough hours in, making the 25th of May the last day of school for students and the 26th for teachers. Director N. Schwickerath seconded the motion. Ayes: A. Schwickerath, Denner, Matthews and N. Schwickerath. Nays: none.

Next regular meeting will be Monday, May 15, 2023, at 6:30 pm.

Director N. Schwickerath moved to adjourn the meeting at 8:05pm. Director Denner seconded the motion. Ayes: A. Schwickerath, Denner, Matthews and N. Schwickerath. Nays: none.

Monthly Bills April 2023

General Fund (10)

<u>Vendor Name</u>	<u>Amount</u>	<u>Vendor Name</u>	<u>Amount</u>
AFLAC	90.27	Madison National Life Insurance	1,923.81
Amazon Capital Services	6,091.10	Martin Bros. Distributing	79.79
Bowlaway Lanes	400.00	Mercy Medical Center	4,083.33
Career Connections	2,691.87	Mick Gage Plumbing	258.84
CARQUEST OF NEW HAMPTON	30.29	NAPA Auto Parts	51.05
Chemsearch	1,853.38	Nasco	92.96
Chickasaw Wellness Complex	300.00	New Hampton Tribune	1,504.48
Circle K Communications	81.20	NHMU Fiber	300.00
City Laundering Co.	1,009.90	Nolte, Cornman & Johnson	3,700.00
City of New Hampton	10,355.45	Northern Tool & Equipment Co	287.08
Control Installations of Iowa	350.00	Office World	243.79
Counseling & Family Centered Services, Inc.	4,230.00	Premier Furniture & Equipment	155.28
Crystal Ball Roller Rink	268.00	Principal Life Insurance Company	871.71
Dawley, Lydia	50.00	Prodigy	370.08
Decorah Community School District	9,936.00	Rieman Music, Inc	98.72
Decorah Mobile Glass, Inc.	488.00	Riley's Inc.	329.85
EH Electric, L.L.C.	444.51	Riverside Insights	804.38
Erlandson, Shane	75.00	Sam's Club	75.92
Fareway	1,935.10	Saunders, Latrice	408.72
Five Star Cooperative	9,102.56	Schmitt, April	68.40
Flinn Scientific Inc.	13.87	Schueth Ace Hardware	365.20

FM Controls, Inc.	460.00	Schumacher, Timothy	24.96
Fritcher, Katie	617.76	Scrubber City Inc.	117.93
Geerts Plumbing & Heating	303.84	Staples	1,439.60
Grainger	53.56	Steve Smith Snow Removal	540.00
Hackman, Heather	395.00	Superior Welding Supply	469.18
Hackman, Jacob	75.00	SupplyHouse.com	929.78
Hanson Tire Service	2,870.00	Swisher & Cohrt, P.L.C.	148.00
Huber's	7.83	thyssenkrupp Elevator Corporation	418.68
Iowa Department of Human Services	13,917.36	Timberline Billing Service LLC	2,516.94
Iowa Department of Inspections & Appeals	150.00	United Parcel Service	49.56
Iowa State University	530.00	Vern Laures Chev-Buick	127.43
J.W. Pepper & Son Inc.	188.00	VISA	409.13
Jen-Ken Kilns	169.00	Wagoner Bros. Repair	3,482.91
Jendro Sanitation Services Inc	1,252.28	Walmart.com	513.76
John Deere Financial	27.96	Washington National Ins. Co.	1,081.21
Kully Supply	92.16	Wayne's Truck Equipment & Parts, Inc.	250.00
Kwik Star	1,010.14	West Music Company	199.60
L & R Manufacturing, LLC	195.00	WEX BANK	298.99
LS Supply & Rental	259.07	Windstream	1,784.66
		Fund Total:	103,246.17

Physical Plant & Equipment

(36)

Marco, Inc.	1,659.46
Terracon Consultants, Inc.	4,000.00
Wagoner Bros. Repair	10,570.40
Weikert Service Center/RW Sound	1,110.00

Fund Total: \$ 17,339.86

Management Fund

(22)

Community Insurance of Iowa	85.00
EMC Insurance Companies	799.27

Fund Total: \$ 884.27

Attest: April 17, 2023

Capital Projects

(33)

FEHR GRAHAM Engineering & Environmental	1,108.00
Northern Cedar Service	440.50

Fund Total: \$ 1,548.50

Jay Matthews
Board President

Christy Roethler
Board Secretary