Board Proceedings

The Board of Directors for the New Hampton Community School District met in regular session, Monday, May 9, 2016 in the High School Media Center. President Rosonke called the meeting to order at 6:30 pm with directors Baltes, Denner, Schwickerath, Matthews, Superintendent Jurrens, and Board Secretary Ayers present.

Director Schwickerath moved to approve the agenda. Director Matthews seconded the motion. Ayes: Denner, Baltes, Matthews, Schwickerath, and Rosonke. Nays: none.

President Rosonke opened the public hearing for the 2015 – 2016 Budget Amendment at 6:01 pm. There were no written or oral comments. President Rosonke closed the public hearing at 6:33 pm.

Director Matthews moved to approve the 2015 – 2016 Budget as amended. Director Denner seconded the motion. Ayes: Baltes, Schwickerath, Denner, Matthews, and Rosonke. Nays: none.

Director Denner moved to approve the consent agenda items: minutes of the April 11, 2016 regular session and the April 25, 2016 special session. Approve the April 2016 monthly financial report and approve the May 2016 bill listing. Terminate the full time consumer science teaching contract. Accept the resignations of Kathy Wickman (empowerment and literacy) and Sherry Cannon (7th and 8th science) effective at the end of the year. Approve Chris Ward (Spanish) and Matt Manson (middle school principal). Approve second reading of Board Policies 711 (Transportation), 711.1(Student School Transportation Eligibility), 711.2 (Student Conduct on School Transportation), 711.2R1 (Student Conduct on School Transportation Regulation), 711.2R2 (Use of Video Cameras on School Buses Regulation), 711.3 (Student Transportation for Extracurricular Activities). Approve the first reading of Board Policies 711.4 (Transportation Equipment), 711.5 (School Vehicle Routes), 711.6 (Discretionary Stops by School Vehicles), 711.7 ( Summer School Program Transportation Service), 711.8 (Transportation of Nonresident and Nonpublic School Students), 711.9 (Transportation of Non-school Groups), 711.10 (School Bus Safety Instruction), 711.11 (Transportation in Inclement Weather), and 711.12 (District Vehicle Idling). Director Baltes seconded the motion. Ayes: Schwickerath, Matthews, Baltes, Denner, and Rosonke. Nays: none.

Superintendent Jurrens presented information on the LED lighting project. Following discussion of the benefits of using LED lighting Director Matthews moved to proceed with the project. Director Baltes seconded the motion. Ayes: Denner, Schwickerath, Baltes, Matthews, and Rosonke. Nays: none.

Superintendent Jurrens presented information on the bullying policy and the recommended updates from the Iowa Association of School Boards. After reviewing the policy Director Denner moved to approve the seconded reading of policy 103 - 104 (Bullying and Harassment). Director Schwickerath seconded the motion. Ayes: Baltes, Matthews, Schwickerath, Denner, and Rosonke. Nays: none.

Superintendent Jurrens recommended Building Principals, Activities Director, Board Secretary, and Superintendent’s Office Secretary to receive 3.5% increase. Maintenance Director and Food Service Director to receive 55 cents per hour increase and the Superintendent’s Confidential Secretary to receive 6% increase. Total cost of increases is $13,966.

Director Denner moved to accept the salary increase recommendation for the contracted support staff. Director Schwickerath seconded the motion. Ayes: Baltes, Matthews, Schwickerath, Denner, and Rosonke. Nays: none.

Director Matthews moved to accept the salary increase recommendation for the administrators. Baltes seconded the motion. Ayes: Schwickerath, Denner, Baltes, Matthews, and Rosonke. Nays: none.

Superintendent Jurrens presented the final positions to fill for the TLC program for are the Peer Coaches for the FY 17 school year. Jurrens received recommendations from the selection committee, Jurrens recommend the following individuals: Michelle Reicks, Amy Leistikow, Cindy Moore, Anita Quirk, Jess Geerts, Matt Schult, and Cory McDonald. Director Matthews moved to approve Michelle Reicks, Amy Leistikow, Cindy Moore, Anita Quirk, Jess Geerts, Matt Schult, and Cory McDonald as Peer Coaches for the FY 17 school year. Director Baltes seconded the motion. Ayes: Schwickerath, Denner, Baltes, Matthews, and Rosonke. Nays: none.

Superintendent Jurrens presented information on the open enrollment request for a student from Howard-Winneshiek School that was denied at the April 11, 2016 board meeting. The Howard-Winneshiek school board has since approved the request and the New Hampton Board should also approve the request. Director Baltes moved to approve the open enrollment request. Director Denner seconded the motion. Ayes: Schwickerath, Matthews, Denner, Baltes, and Rosonke. Nays: none.

Last month Superintendent Jurrens gave notice of terminations of contracts to a special education teacher and the Family and Consumer Science teacher. Neither termination was a result of teacher performance. Administration is anticipating low numbers in both areas. Superintendent Jurrens recommends the Board to terminate the contract of Heidi Otto and Donna Schmeidel. Mrs. Schmeidel will be offered a half-time contract for next year. Director Denner moved to terminate the contract of Heidi Otto and Donna Schmeidel. Director Baltes seconded the motion. Ayes: Schwickerath, Matthews, Baltes, Denner, and Rosonke. Nays: none.

Superintendent Jurrens informed the Board the lunch program will need to raise lunch rates to get to the federal reimbursement rate. The state requires us to move each year to get closer to the federal reimbursement rate. Jurrens recommend the following rates for FY 17 school year: Adults $3.50, Breakfast for all $1.40, High School Lunch $2.35, Middle School Lunch $2.25. Director Baltes moved to accept the recommendation for meal rates. Director Schwickerath seconded the motion. Ayes: Matthews, Denner, Schwickerath, Baltes, and Rosonke. Nays: none.

Superintendent Jurrens presented request from Mrs. Ferrie to purchase hallway lockers for the elementary school. The classrooms are already small and this will allow them to get the large oak coat racks along with the boots and coats out of the classrooms. This project will be funded by SAVE Funds and Jurrens recommended the board to approve. Director Schwickerath moved to accept the quote for the hallway locker project. Director Matthews seconded the motion. Ayes: Baltes, Denner, Matthews, Schwickerath, and Rosonke. Nays: none.

Jurrens presented the wellness committee recommendation for the board to consider a Northeast Iowa Food and Fitness Americorps person to help with our district Wellness Activities. This person will assist us with wellness and healthy initiatives in classrooms, working with local foods, and other related activities. This person would be in the district 4 to5 days per week as a resource for any teacher throughout the district. The cost for this additional person is $5,500 per year plus we must agree to purchase $2,000 in locally grown food as well. This is done by many area districts and is a great resource at a reasonable cost to the district. Jurrens requested the board to approve this initiative. Director Baltes moved to participate in this program. Director Denner seconded the motion. Ayes: Schwickerath, Matthews, Denner, Baltes, and Rosonke. Nays: none.

Superintendent Jurrens informed the board the last state inspection of the walk-in cooler and freezer at the high school the roof had leaked and we believe we have it temporarily repaired. This summer we will need to reroof those two areas and we will have to take the rooftop compressors off the roof. While we’re doing that, we’d like to install epoxy flooring with a rough coating. Currently, it’s just troweled concreate and the floor can get slippery and has the potential for a serious fall. With our worker’s compensation record, I suggest we complete this work. Director Baltes moved to make the necessary repairs to the cooler and freezer. Director Denner seconded the motion. Ayes: Schwickerath, Matthews, Denner, Baltes, and Rosonke. Nays: none.

Superintendent Jurrens shared information on the community meeting on facilities explained the process for completing a building project. Jurrens also reported one thing the attendees wanted was to have an opportunity for the community to come and speak directly to the board on the building project. Jurrens believes the best way to do that would be to hold a public hearing to allow input. The board discussed whether to continue with our building consultant, Facilities Cost Management Group. Following the discussion Director Matthews moved to set June 7, 2016 at 6:30 for the public hearing date and time. Director Schwickerath seconded the motion. Ayes: Baltes, Denner, Schwickerath, Matthews, and Rosonke. Nays: none.

Superintendent Jurrens presented a request from Turkey Valley to share some positions. Turkey Valley is looking for one period of high school science, some English language learner help, and two periods of Vocational Agriculture. Turkey Valley would like to trade some time from their bus mechanic for the Vocational Agriculture. Jurrens believes we could have their mechanic go through our buses over the summer instead of using our local businesses. We would still use our local businesses for most of the things during the year, but could still have their mechanic do some occasional maintenance, but we would need our local businesses for daily repair. Jurrens believe this could create some issues with our local businesses. Mr. Russ is booked here at this time and doesn’t have room in his schedule to go to Turkey Valley. Following the discussion Director Denner moved to investigate the possibilities of sharing with Turkey Valley the positions as discussed. Director Baltes seconded the motion. Ayes: Matthews, Schwickerath, Baltes, Denner, and Rosonke. Nays: none.

Next regular board meeting will be Monday, June 13, 2016 at 6:30 pm.

Director Denner moved to adjourn at 7:20 pm. Director Baltes seconded the motion. Ayes: Matthews, Schwickerath, Baltes, Denner, and Rosonke. Nays: none.

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| **Monthly Bills** | | | | |
| **May 2016** | | | | |
| **General Fund (10)** | | | | |
| **Vendor Name** | **Amount** |  | **Vendor Name** | **Amount** |
|  |  |  |  |  |
|  |  |  |  |  |
| Advanced Systems | 60.50 |  | Njus, Jodi | 122.01 |
| Amazon | 3,333.62 |  | Northern Cedar Service | 781.25 |
| Apple Computer Inc. | 5,256.00 |  | Office World | 147.70 |
| BFG Supply Co. | 1,086.41 |  | Parallax Inc. | 24.29 |
| Black Hills Energy | 2,859.67 |  | Pearce, Rodney | 6.83 |
| CARQUEST OF NEW HAMPTON | 38.72 |  | Perfection Learning | 1,095.00 |
| CENGAGE Learning | 314.60 |  | Pete, Heidi | 1,506.96 |
| Charles City Comm School | 4,645.35 |  | Phillips Refrigeration | 391.66 |
| Chickasaw Chassis | 162.50 |  | Polk's Lock Service | 760.00 |
| Chickasaw Wellness Complex | 500.00 |  | Principal Life Insurance Company | 807.57 |
| City Laundering Co. | 651.32 |  | Ptacek, Mavis | 78.00 |
| City of New Hampton | 7,981.51 |  | Quality Inn Suites & Event Center Des Moines | 537.60 |
| Crystal Ball Roller Rink | 243.75 |  | Reicks, Barry & Amanda | 165.00 |
| Decker Sporting Good | 410.00 |  | Reserve Account | 5,000.00 |
| Decorah Community School District | 13,371.23 |  | Riceville Community Schools | 4,774.50 |
| Demaray, Cheri | 99.00 |  | Ricoh USA, INC | 300.59 |
| Des Moines Register | 60.00 |  | Rieman Music, Inc | 288.83 |
| Fareway | 450.34 |  | Riley's Inc. | 17.79 |
| Fire Mountain Gems and Beads, Inc | 133.95 |  | Robinson Telecommunications | 40.00 |
| Five Star Cooperative | 6,736.00 |  | Rosonke, Bob | 679.85 |
| Frese, Mary | 14.00 |  | Rosonke, Jolene | 99.00 |
| Gallagher-Bluedorn Arts Center | 417.00 |  | Schmidt, David | 66.64 |
| Geerts Plumbing & Heating | 97.50 |  | School Specialty | 376.18 |
| Hackman, Jacob | 189.55 |  | Schueth Ace Hardware | 206.39 |
| Hovey, Carol | 5.00 |  | Screen Print To Go | 57.50 |
| Howard Winneshiek Comm School | 3,183.00 |  | Scrubber City Inc. | 390.98 |
| Iowa Communications Network | 179.33 |  | Shopko Stores Operating Co., LLC | 7.98 |
| Iowa Department of Human Services | 9,795.79 |  | South Winneshiek Comm. School | 1,591.50 |
| Jendro Sanitation Services Inc | 989.00 |  | Sumner-Fredericksburg Community School District | 11,140.50 |
| John Deere Financial | 39.97 |  | Superior Welding Supply | 342.82 |
| K & W Motors | 3,824.38 |  | Swisher & Cohrt, P.L.C. | 402.50 |
| Klunder's Kafe | 194.28 |  | Tenge, Rich | 75.00 |
| Kwik Star | 1,259.89 |  | Timberline Billing Service LLC | 935.74 |
| L & R Manufacturing, LLC | 88.11 |  | Townsend Press Book Center | 51.20 |
| Laura Ingalls Wilder Park & Museum | 52.50 |  | Turkey Valley Community School | 14,323.50 |
| Leisuretime Golf Cars | 584.00 |  | Vern Laures Chev-Buick | 72.17 |
| MARCO | 428.33 |  | Visa | 1,526.62 |
| Marv & Zip's Repair, Inc. | 115.95 |  | Wagoner Bros. Repair | 1,920.66 |
| McNeilus Steel, Inc | 1,279.44 |  | West Music Company | 584.25 |
| Mick Gage Plumbing | 473.58 |  | WEX BANK | 157.34 |
| Morris Landscaping | 622.00 |  | Wilker, Cody | 75.00 |
| Nashua-Plainfield Comm School | 1,591.50 |  | Windstream | 1,364.20 |
| New Hampton Auto Body | 90.00 |  | Youth Frontiers, Inc. | 1,500.00 |
| New Hampton Electric | 398.00 |  |  |  |
| New Hampton Tribune | 253.31 |  | **Fund Total:** | **129,352.98** |
|  |  |  |  |  |
| **Capital Projects** | **(33)** |  | **PPEL** | **(36)** |
| Amazon | 1,866.75 |  | Marco, Inc. | 1,183.86 |
| FM Controls | 8,550.58 |  |  |  |
|  |  |  |  |  |
| **Fund Total:** | **10,417.33** |  | **Fund Total:** | **1,183.86** |