

## Board Proceedings

The Board of Directors for the New Hampton Community School District met in regular session, Monday, June 10, 2013 in the High School Media Center. President Rasmussen called the meeting to order at 6:30 pm with directors Ewert, Denner, Rosonke, Superintendent Jurrens, and Board Secretary Ayers present.

Director Ewert moved to approve the agenda. Director Denner seconded the motion. Ayes: Rosonke, Denner, Ewert, and Rasmussen. Nays: none.

President Rasmussen opened the public hearing to amend the 2012 – 2013 Budget at 6:30 pm. There were no written or oral comments on the amendment. President Rasmussen closed the public hearing at 6:31. Director Denner moved to amend instruction from \$8,243,940 to \$8,743,945 and other expenditures from \$1,109,388 to \$1,309,388. Director Rosonke seconded the motion. Ayes: Ewert, Rosonke, Denner, and Rasmussen.

Director Rosonke moved to approve the consent agenda items: minutes of the May 13, 2013 regular session, approve the May 2013 monthly financial report and the June 2013 bill listing. Appoint Carolin Remmen (middle school special education) and Judy Morgan (3<sup>rd</sup> grade teacher). Accept the resignations of Rita Roberson (food service), Cristy Smith (teacher), and Cory McDonald (national honor society advisor). Approve Lynn Kuethe and Emily Sanford as Star Mentors. Director Ewert seconded the motion. Ayes: Denner, Ewert, Rosonke, and Rasmussen. Nays: none.

After discussion of board policies, 506.2 (Student Directory Information), 506.2E1 (Authorization for Releasing Student Directory Info), 506.2R1 (Use of Directory Information), 506.3 (Student Photographs), 506.4 (Student Library Circulation Records), 507 (Student Health and Well-Being), 507.1 (Student Health and Immunization Certificates), 507.2 (Administration of Medication to Students), 507.2E1 (Authorization-Asthma or Airway Constricting Medication Self-Administration Consent Form), 507.2E2 (Parental Authorization and Release Form for the Administration of Prescription Medication to Students), 507.3 (Communicable Diseases – Students), 507.3E1 (Communicable Disease Chart), 507.3E2 (Reportable Infectious Diseases), 507.3E3 (Reporting Form), 507.4 (Student Illness or Injury at School), 507.5 (Emergency Plans and Drills), director Rosonke moved to approve the listed policies. Director Denner seconded the motion. Ayes: Ewert, Denner, Rosonke, and Rasmussen. Nays: none.

The board reviewed the 1 to 1 program in the middle school that was approved at the May 13, 2013 board meeting. The staff has decided to use IPADS in grades 5-8. Because of this, the cost will be less than originally quoted. Superintendent Jurrens reported to the Board the new costs would be in the area of \$233,533 for IPADS and new MACBOOK Pros for the elementary teachers. This compares to \$284,703 when the 7-8 grades were going to use Macbook airs.

Superintendent Jurrens presented information on moving our Industrial Technology Program to a more relevant curriculum. We will be purchasing some industrial machines to help with this. We are purchasing a CNC Lathe to start. The cost will be approximately \$25,000 in Sales Tax Money. Director Denner moved to approve the purchase of the CNC Lathe. Director Baltes seconded the motion. Ayes: Rosonke, Ewert, Baltes, Denner, and Rasmussen. Nays: none.

Superintendent Jurrens presented quotes for the summer projects. Replacement tile for the high school includes removing existing tile, which is asbestos, for a cost of \$16,979 and installation of new tile for a cost of \$16,923. The carpet in the middle school music room needs to be replaced for a cost of \$4,552.72. The high school gym doors, shop door, weight room door, and the west exit doors from the locker rooms for a cost of \$21,634. Director Denner moved to proceed with the summer projects. Director Ewert seconded the motion. Ayes: Rosonke, Ewert, Denner, and Rasmussen. Nays: none.

Superintendent Jurrens presented information on the final aid and levy tax rates. The District will be lowering the property tax asking for the 2013-2014 school year from what we certified. This is because the legislature has set allowable growth. We certified \$10.85613 and we will be going to either \$10.58315 or \$10.59938 or a reduction of .27298 or .25675 per thousand. The difference is because of an audit adjustment on certified enrollment that we are currently working on with the state. If the state allows the enrollment adjustment that the auditors verified we will have an increase in funding and that will affect the final tax levy. Director Rosonke moved to lower the tax rates as would be indicated by the certified enrollment change. Director Denner seconded the motion. Ayes: Ewert, Denner, Rosonke, and Rasmussen. Nays: none.

Director Ewert moved to renew the district's membership with the Iowa Association of School Boards. Director Rosonke seconded the motion. Ayes: Denner, Rosonke, Ewert, and Rasmussen. Nays: none.

Director Rosonke moved to renew the district's membership with the Iowa School Finance Information Services. Director Ewert seconded the motion. Ayes: Denner, Ewert, Rosonke, and Rasmussen. Nays: none.

Superintendent Jurrens presented information on the preschool program. St. Joe has asked to participate with us in the Statewide Voluntary preschool program for 4 year olds. This means that they agree to hire a certified instructor and follow all the rules and procedures as outlined in the statewide program. We will enter their students in our student program and we will receive funding for them starting with the 2014-2015 school year. When we receive funding, we will forward 90% of it to them, and retain 10% to cover our costs related to overseeing their program and to pay for their spots in our student management system. Director Denner moved to approve the partnership for preschool with St. Joe. Director Rosonke seconded the motion. Ayes: Ewert, Rosonke, Denner, and Rasmussen. Nays: none.

Superintendent Jurrens presented the school fees for 2013 – 2014:

Book Rental K \$25, 1-8 \$33, 9-12 \$35; Technology Fee K-4 \$15, 5-8 \$50 (up \$25 because of IPAD fee/insurance), 9-12 \$25; Padlock Fee 9-12 \$5; Middle School Athletic Towel Fee \$20; Activity Pass K-4 \$40, 5-12 \$45; Yearbooks High School \$45, middle school \$15; Adult Activity passes will be \$45 for ten events; Lunch and breakfast prices will go up 10 cents; (breakfast will go to \$1.20, K-8 Lunch will go to \$1.95, 9-12 will go to \$2.05); Milk will stay at 35 cents per extra carton.

The principals presented their handbooks for the 2013 – 2014 school year. Director Rosonke moved to approve the handbooks as presented. Director Denner seconded the motion. Ayes: Ewert, Denner, Rosonke, and Rasmussen. Nays: none.

Director Ewert moved to authorize President Rasmussen and Board Secretary Ayers to meet June 28, 2013 to approve end of fiscal year bill payments. Director Rosonke seconded the motion. Ayes: Denner, Rosonke, Ewert, and Rasmussen. Nays: none.

Director Denner moved to hold a closed session as allowed by Iowa Code 21.5 (i) To evaluate the professional competency of an individual whose appointment, hiring, performance or discharge is being considered when necessary to prevent needless and irreparable injury to that individual's reputation and that individual requests a closed session. Director Ewert seconded the motion. Ayes: Rosonke, Ewert, Denner, and Rasmussen. Nays: none.

The board went into closed session at 8:00 pm.

The Board returned from closed session at 9:15 pm.

The next regular scheduled board meeting will be July 8, 2013 at 6:30 pm.

Director Ewert moved to adjourn at 9:16 pm. Director Rosonke seconded the motion. Ayes: Denner, Rosonke, Ewert, and Rasmussen. Nays: none.

**Monthly Bills  
June 2013  
General Fund (10)**

| <u>Vendor Name</u>                | <u>Amount</u> | <u>Vendor Name</u>               | <u>Amount</u> |
|-----------------------------------|---------------|----------------------------------|---------------|
| AC Supply                         | 530.88        | Lunch Fund                       | 621.61        |
| Advanced Systems                  | 47.38         | Maakestad, Heather               | 44.07         |
| Advanced Systems                  | 147.18        | MARCO                            | 2,081.75      |
| Amazon                            | 487.59        | McDonald, Cory                   | 200.00        |
| Andera, Jackie                    | 69.75         | Mercy Medical Center             | 156.00        |
| AP Examinations                   | 890.00        | Mick Gage Plumbing               | 120.00        |
| Belin-Blank Center                | 260.00        | Midwest Group Benefits, Inc.     | 433.50        |
| Boos, Barb                        | 200.00        | Mohling, Shelley                 | 200.00        |
| Chickasaw Chassis                 | 160.00        | Muetherthies, Joyce              | 36.85         |
| Chickasaw Wellness Complex        | 500.00        | Neff Company                     | 92.04         |
| Chickasaw Wellness Complex        | 90.00         | New Hampton Park & Recreation    | 705.00        |
| Classroom Direct                  | 263.27        | New Hampton Tribune              | 216.20        |
| Croell Redi-Mix, Inc.             | 1,855.67      | Nosbisch, Tim                    | 112.77        |
| Decorah Community School District | 11,130.00     | Nuss, Carolyn                    | 36.81         |
| Des Moines Register               | 12.73         | Office World                     | 138.58        |
| Des Moines Register, The          | 2,627.60      | Pioneer Mfg. Company             | 339.00        |
| Dollar General Charged Sales      | 27.25         | Postmaster                       | 25.00         |
| Dreckman, Roger                   | 100.00        | Principal Life Insurance Company | 1,049.95      |
| Drewelow, Julius                  | 90.36         | ProBuild - New Hampton           | 61.33         |

|                                |           |                                |                  |
|--------------------------------|-----------|--------------------------------|------------------|
| Fareway                        | 486.92    | Pub at the Pinicon, The        | 72.16            |
| Five Star Cooperative          | 907.30    | Rapid Printers                 | 61.98            |
| Flick, Jim                     | 117.31    | Rapid Printers                 | 18.75            |
| Follett Library Resources      | 250.85    | Reading Center, The            | 810.00           |
| Fredericksburg Sportmens Club  | 1,240.00  | Ricoh USA, INC                 | 931.46           |
| Geerts Plumbing & Heating      | 14.89     | Rieman Music                   | 71.77            |
| Geerts Plumbing & Heating      | 250.76    | Riley's Inc.                   | 201.21           |
| Geerts, Helen                  | 126.13    | Rodriguez, Maria               | 10.00            |
| Geerts, Jess                   | 14.99     | Rosonke, Bob                   | 2,000.00         |
| Gum Drop Cases                 | 361.90    | Schmeidel, Donna               | 127.66           |
| Hanson Tire Service            | 36.95     | School Specialty               | 48.51            |
| Hawkeye Community College      | 1,397.40  | Schueth Ace Hardware           | 493.70           |
| Heeren, Janet                  | 15.87     | Seery Telecommunications       | 324.00           |
| Hemann, Nick                   | 200.00    | Spectrum Network               | 516.06           |
| Herff Jones, Inc.              | 629.50    | Staron, Angela                 | 170.26           |
| Herff Jones, Inc.              | 14.90     | Superior Lumber, Inc.          | 99.22            |
| Herff Jones, Inc.              | 17.71     | Superior Welding Supply        | 382.90           |
| Jendro Sanitation Services Inc | 767.00    | Swisher & Cohrt, P.L.C.        | 181.50           |
| John Deere Financial           | 101.62    | Timberline Billing Service LLC | 317.75           |
| K & W Motors                   | 1,388.38  | United Parcel Service          | 95.75            |
| K & W Motors                   | 3,239.34  | Vern Laures Chev-Buick         | 51.33            |
| Kepharts Music Center          | 240.85    | Visa                           | 1,077.79         |
| Keystone Area Education        | 5,020.00  | Wagoner Bros. Repair           | 4,333.74         |
| Koenigsfeld, Kay               | 123.76    | Wakeman, Dixie                 | 14.98            |
| Kraft Music                    | 2,849.90  | WEX BANK                       | 557.23           |
| Kuehn, Glen                    | 156.67    | Wickman, Kathleen              | 35.00            |
| Kwik Star                      | 11,508.97 | Wilshire Jewelry               | 210.00           |
| L & R Manufacturing, LLC       | 20.00     | Windstream                     | 742.37           |
| Lechtenberg, Judy              | 155.00    |                                |                  |
| Lentz, Diane                   | 64.06     |                                |                  |
|                                |           | <b>Fund Total:</b>             | <b>71,836.13</b> |

**Management Fund (22)**

| <u>Vendor Name</u> | <u>Amount</u> |
|--------------------|---------------|
| Boos & Straw       | 20.00         |
| <b>Fund Total</b>  | <b>20.00</b>  |

**Capital Projects (33)**

| <u>Vendor Name</u> | <u>Amount</u>   |
|--------------------|-----------------|
| Amazon.com         | 996.00          |
| Jerry Tank Masonry | 5,000.00        |
| <b>Fund Total</b>  | <b>5,996.00</b> |