

## Board Proceedings

The Board of Directors for the New Hampton Community School District met in regular session, Monday, September 15, 2014 in the High School Media Center. President Rasmussen called the meeting to order at 6:30 pm with directors Ewert, Denner, Rosonke, Baltes, Superintendent Jurrens, and Board Secretary Ayers present.

Director Baltes moved to approve the agenda. Director Rosonke seconded the motion. Ayes: Rosonke, Ewert, Baltes, Denner, and Rasmussen. Nays: none.

Director Denner moved to approve the consent agenda items: minutes of the August 11, 2014 regular session. Approve the September 2014 monthly financial report and the September 2014 bill listing. Accept the resignations of Alona Knutson as a middle school para educator and Bob Vorwald as assistant girls' basketball coach. Appoint Cody Wilker as a full-time custodian/bus driver pending attainment of bus license. Appoint Emma Pitzenberger as the dance coach. Director Ewert seconded the motion. Ayes: Denner, Baltes, Ewert, Rosonke, and Rasmussen. Nays: none.

Following discussion of Board Policies 400 (Role of and Guiding Principles for Employees), 401 (Employees and Internal Relations), 401.1 (Employee Orientation), 401.2 (Equal Employment Opportunity), 401.3 (Employee Conflict of Interest), 401.4 (Nepotism), 401.5 (Employee Complaints), 401.6 (Employee Records), 401.6R1 (Employee Records Regulation), 401.7 (Employee Relations to the Administration and to the Board (401.8 (Employee Involvement in Decision Making), 401.9 (Use of School District Facilities & Equipment by Employees), 401.10 (Use of School District Materials for Internal Communications), 401.11 (Transporting of Students by Employees), 401.12 (Employee Travel Compensation), 401.13 (Employee Activity Passes), 401.14 (Recognition for Service of Employees), 401.15 (Employee Political Activity), 401.16 (Credit Cards), 401.17 (Staff Technology Use), 401.17R1 (Staff Technology Use Regulation), 401.18 (Employee Use Of Cell Phones), 401.18R1 (Employee Use Of Cell Phones Administrative Regulation), 402 (Employees and Outside Relations), 402.1 (Release of Credit Information), 402.2 (Child Abuse Reporting), 402.2R1 (Child Abuse Reporting Regulation), 402.3 (Abuse of Students by School District Employees), 402.3E1 (Abuse of Students by School District Employees Report Form), 402.3E2 (Abuse of Students by School District Employees Investigation), and 402.3R1 (Abuse of Students by School District Employees Regulation) director Baltes moved to approve the second reading. Director Rosonke seconded the motion. Ayes: Rosonke, Denner, Ewert, Baltes, and Rasmussen. Nays: none.

After reviewing Board Policies 402 (Employees and Outside Relations), 402.1 (Release of Credit Information), 402.2 (Child Abuse Reporting), 402.2R1 (Child Abuse Reporting Regulation), 402.3 (Abuse of Students by School District Employees), 402.3E1 (Abuse of Students by School District Employees Report Form), 402.3E2 (Abuse of Students by School District Employees Investigation), 402.3R1 (Abuse of Students by School District Employees Regulation), 402 (Employees and Outside Relations), 402.1 (Release of Credit Information), 402.2 (Child Abuse Reporting), 402.2R1 (Child Abuse Reporting Regulation), 402.3 (Abuse of Students by School District Employees), 402.3E1 (Abuse of Students by School District Employees Report Form), 402.3E2 (Abuse of Students by School District Employees Investigation), and 402.3R1 (Abuse of Students by School District Employees Regulation) director Denner moved to approve the first reading. Director Ewert seconded the motion. Ayes: Rosonke, Baltes, Ewert, Denner, and Rasmussen. Nays: none.

Nolan Webster and Logan Mass requested permission on behalf of the FFA to restore the Case / David Brown Construction King 885 tractor. After restoration they will use the tractor in parades, exhibit at the state and county fairs. They may also use it to mow the vineyard as well. They solicited donation of parts from Red Power. Red power will provide any new parts and tires that will be needed to complete the restoration. Following discussion of the project director Denner moved to approve the project. Director Rosonke seconded the motion. Ayes: Ewert, Baltes, Rosonke, Denner, and Rasmussen. Nays: none.

Secretary Ayers presented the Annual Treasurer's Report and bank statements as of June 30, 2014. Director Rosonke moved to accept the reports as presented. Director Ewert seconded the motion. Ayes: Baltes, Denner, Ewert, Rosonke, and Rasmussen. Nays: none.

FY 2014 - Treasurer Report by Fund (ACCRUAL BASIS)																											
New Hampton Community School District, County of Chickasaw, For the year ending June 30, 2014																											
We Do Certify that this report, submitted according to section 279.33, 279.35 and 279.36 of the Code of Iowa is correct.																											
	General Fund (10)	Student Activity Fund (21)	Management Levy Fund (22)	Local Option / Statewide Sales and Services Tax Fund (33)	PPEL Fund (36)	Debt Service Fund (40)	Enterprise Funds (61)																				
1	Beginning Balance	393,737.15	86,418.85	447,848.65	1,705,547.91	117,175.52	40	44,640.90																			
2	Adjustments to Beginning Balance	0	0	0	0	0	0	0																			
3	Revenues and other Financing Sources	10,807,255.20	540,145.12	110,403.29	861,176.26	142,048.95	3,042,997.63	547,850.49																			
4	Total Sources Available	11,200,992.35	626,563.97	558,251.94	2,566,724.17	259,224.47	3,043,037.63	592,491.39																			
5	Expenditures and Other Financing Uses	10,421,016.56	531,379.62	260,778.36	1,229,906.19	0	3,043,037.63	537,572.46																			
6	Ending Balance	779,975.79	95,184.35	297,473.58	1,336,817.98	259,224.47	0	54,918.93																			
		<table border="1"> <thead> <tr> <th>Recapitulation</th> <th>General (Funds 10 &amp; 22)</th> </tr> </thead> <tbody> <tr> <td>On Hand July 1, 2013</td> <td>\$ 841,585.80</td> </tr> <tr> <td>Total Receipts</td> <td>\$ 10,917,658.49</td> </tr> <tr> <td>Total Disbursements</td> <td>\$ 10,681,794.92</td> </tr> <tr> <td>Balance on hand June 30, 2014</td> <td>\$ 1,077,449.37</td> </tr> </tbody> </table>		Recapitulation	General (Funds 10 & 22)	On Hand July 1, 2013	\$ 841,585.80	Total Receipts	\$ 10,917,658.49	Total Disbursements	\$ 10,681,794.92	Balance on hand June 30, 2014	\$ 1,077,449.37	<table border="1"> <thead> <tr> <th>Recapitulation</th> <th>Schoolhouse (funds 33, 36, 40)</th> </tr> </thead> <tbody> <tr> <td>On Hand July 1, 2013</td> <td>\$ 1,822,763.43</td> </tr> <tr> <td>Total Receipts</td> <td>\$ 4,046,222.84</td> </tr> <tr> <td>Total Disbursements</td> <td>\$ 4,272,943.82</td> </tr> <tr> <td>Balance on hand June 30, 2014</td> <td>\$ 1,596,042.45</td> </tr> </tbody> </table>		Recapitulation	Schoolhouse (funds 33, 36, 40)	On Hand July 1, 2013	\$ 1,822,763.43	Total Receipts	\$ 4,046,222.84	Total Disbursements	\$ 4,272,943.82	Balance on hand June 30, 2014	\$ 1,596,042.45		
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	Tom Rasmussen			Bob Ayers																							
	Board President			Board Secretary / Treasurer																							

Director Rosonke volunteered to serve as the IASB Legislative Action Network Representative. Director Denner seconded the motion. Ayes: Ewert, Denner, Baltes, Rosonke, and Rasmussen. Nays: none.

Board President Rasmussen volunteered to serve as the IASB Delegate Assembly Representative. Director Rosonke seconded the motion. Ayes: Denner, Ewert, Rosonke, Baltes, and Rasmussen. Nays: none.

Superintendent Jurrens recommended the Board to approve Beth Hanson as the school attorney. Director Rosonke moved to appoint Beth Hanson as school attorney. Director Ewert seconded the motion. Ayes: Denner, Baltes, Ewert, Rosonke, and Rasmussen.. Nays: none.

Superintendent Jurrens recommended the Board to appoint Jurrens as the chief negotiator. Director Rosonke moved to appoint Jurrens as chief negotiator. Director Denner seconded the motion. Ayes: Ewert, Baltes, Denner, Rosonke, and Rasmussen. Nays: none.

Superintendent Jurrens called for volunteers to serve on Committee Assignments for the year. Directors Baltes, Rasmussen and Denner volunteered to serve on the negotiations committee. Directors Ewert and Rosonke volunteered to serve on the policy committee. Directors Baltes and Rosonke volunteered to serve on the transportation committee. Directors Rasmussen and Denner volunteered to serve on the facilities committee. Director Ewert volunteered to serve on the CWC Board.

Superintendent Jurrens recommended the board approve VoAg instructor Russ permission to take a group of students to the National FFA Convention. Director Baltes moved to grant permission to attend the FFA Convention. Director Rosonke seconded the motion. Ayes: Ewert, Rosonke, Baltes, Denner, and Rasmussen. Nays: none.

Superintendent Jurrens presented information on the special education deficit for FY14 school year. He recommended the board request allowable growth for the deficit. Director Denner moved to approve a request to the School Budget Review Committee for allowable growth in the amount of \$ 271,168.64 for the special education deficit. Director Baltes seconded the motion. Ayes: Rosonke, Baltes, Ewert, Denner, and Rasmussen. Nays: none.

Superintendent Jurrens informed the board that the Cross Country team has nearly fifty participants this year in grades seven through twelve. Jurrens recommended the board appoint Jenn Gilbert as the assistant cross country coach. Director Ewert

moved to appoint Jenn Gilbert as the assistant coach. Director Denner seconded the motion. Ayes: Balters, Rosonke, Denner, Ewert, and Rasmussen. Nays: none.

The next regular scheduled board meeting will be October 13, 2014 at 6:30 pm.

Director

Denner moved to adjourn at 7:25 pm. Director Ewert seconded the motion. Ayes: Denner, Rosonke, Ewert, Balters, and Rasmussen. Nays: none.

**Monthly Bills  
September 2014  
General Fund (10)**

<u>Vendor Name</u>	<u>Amount</u>	<u>Vendor Name</u>	<u>Amount</u>
Advanced Systems	315.37	New Hampton Electric	956.70
Ag-Land Implement, Inc.	1,472.32	New Hampton Schools	135.00
Amazon	3,487.98	New Hampton Tribune	1,602.86
Area Education Agency 267	175.95	Northeast Iowa Comm. College	2,033.00
B&H Photo	46.48	Northwest Evaluation Association	8,939.00
Black Hills Energy	286.93	Nosbisch, Sue	7.98
Blacktop Service Company	3,750.00	Office World	3,859.56
Bodensteiner Implement Company	80.94	Oxendine, Kyle	50.00
Brincks, Kristie	35.00	Pearson Education	3,500.00
C. H. McGuinness Company	1,984.23	Phillips Refrigeration	86.00
Carolina Biological Supply	2,488.95	Pitsco Education	788.16
CENGAGE Learning	2,087.80	Principal Life Insurance Company	984.25
Chickasaw Wellness Complex	500.00	Pyramid School Products	196.19
City Laundering Co.	376.20	Quirk, Anita	77.96
City of New Hampton	13,347.11	R & R Welding	393.84
Decker, Inc	66.95	Rapid Printers	909.95
Decorah Community School District	7,576.01	Really Good Stuff	44.65
Demco	2,393.63	Resources for Reading, Inc.	49.38
Drewelow, Julius	46.00	Ricoh USA, INC	240.51
Ed Thomas Family Foundation	140.00	Rieman Music, Inc	13.99
Enabling Devices	308.90	Riley's Inc.	1,373.90
Fareway	25.57	Robinson Telecommunications	753.48
First United Methodist Church	100.00	Rosonke, Bob	3,360.00
Five Star Cooperative	511.17	Rosonke, Jolene	61.23
Flinn Scientific Inc.	3,561.75	Sandy's Sign Shop	1,485.25
Geerts Plumbing & Heating	871.89	Schnobelen, Richard	50.00
Gilbert Towing & Radiator	180.00	Scholab Inc.	375.00
Gilbert, Jennifer	50.00	School Administrators of Iowa	165.00
Grant Wood Education Agency	60.00	School Bus Sales	105.26
Hanson Tire Service	427.49	School Health Corporation	1,667.94
Hawkeye Alarm & Signal Co	1,822.50	School Specialty	860.58
Hawkeye Fire and Safety Company	1,061.85	Schueth Ace Hardware	812.18
Holthaus Family Chiropractic Center	25.00	Schult, Matt	26.00
Houghton Mifflin Company	37.50	Schwickerath, Lynn	150.00
Howe Lawn Care	1,945.00	Screen Print To Go	840.01
Impact Applications Inc.	600.00	Shekleton, Kathy	150.00
Iowa Assoc. of School Boards	300.00	Sherwin-Williams Co.	650.80
Iowa Assoc. of School Business Officials	178.00	Shipp, Ashley	8.77
Iowa Communications Network	2,016.38	Shopko Stores Operating Co., LLC	109.72
Iowa Division of Criminal Investigation	1,000.00	Superior Lumber, Inc.	90.93
Iowa Division of Labor Services	520.00	Superior Welding Supply	395.99
Iowa HS Music Association	75.00	Swisher & Cohrt, P.L.C.	49.50
Iowa Prison Industries	4,702.18	Teacher Created Resources	23.96
ITAG	570.00	Teacher's Discovery	996.06
Jendro Sanitation Services Inc	880.00	Teaching Strategies, LLC	1,086.80
K & W Motors	5,873.28	ULINE	1,085.71
Keystone Area Education	1,267.37	United Parcel Service	97.98

Kwik Star	3,072.55	Vern Laures Chev-Buick	394.10
Lakeshore Learning Materials	220.70	Visa	2,208.86
Lechtenberg Janitorial Supplies	310.00	VocabularySpellingCity.com, Inc.	19.50
Lifetouch	670.00	Wagoner Bros. Repair	7,066.05
Lunch Fund	24.00	Waterloo Community CSD	132.04
MakeMusic!	272.00	Weber Paper Company	708.01
MARCO	556.64	Wenthold, Gretchen	41.93
McGraw Hill School Education Holdings LLC	3,472.65	West Music Company	1,455.75
Mercy Medical Center	456.50	WEX BANK	69.19
Merlyn's Home & Recreation	17.31	Wieser Educational, Inc.	1,015.60
Mettner, Jim	150.00	Wilshire Jewelry	26.55
Mick Gage Plumbing	814.50	Windstream	1,816.07
Midwest Electronic Recovery	60.00	Youth Frontiers, Inc.	2,125.00
Nasco	1,759.42	Zaner-Bloser Handwriting	1,021.06
New Hampton Auto Body	60.00		
		<b>Fund Total:</b>	<b>141,345.69</b>

**Capital Projects (33)**

Geerts Plumbing & Heating	13,717.23
L & R Manufacturing	138,618.00
Midwest Computer Products	2,344.28

Attest: October 13, 2014

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Tom Rasmussen  
Board President

**Capital Projects (33)**

<u>Vendor Name</u>	<u>Amount</u>
Standon Electric	1,510.57
Vex Robotics	6,114.26
V.i.P.S	19,648.14
<b>Fund Total:</b>	<b>181,952.48</b>

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Bob Ayers  
Board Secretary