

Board Proceedings

The Board of Directors for the New Hampton Community School District met in regular session, Monday, September 16, 2013 in the High School Media Center. President Rasmussen called the meeting to order at 6:30 pm with directors Ewert, Rosonke, Baltes, Denner, and Superintendent Jurrens. Board Secretary Ayers was absent.

Director Baltes moved to approve the agenda. Director Denner seconded the motion. Ayes: Ewert, Rosonke, Denner, Baltes, and Rasmussen. Nays: none.

Director Denner moved to approve the consent agenda items: minutes of the August 12, 2013 regular session, approve the August 2013 monthly financial report and the September 2013 bill listing. Appoint Christy Roethler (transportation secretary) and Audrey Dowd (regular bus driver). Approve Nicole Avenson as volunteer middle school cheerleading coach. Accept the resignation of Linda Schwickerath (elementary secretary) effective December 31, 2013. Approve Marvin Larsen as a Star Mentor. Ayes: Rosonke, Baltes, Ewert, and Rasmussen. Director Rosonke seconded the motion: Ayes: Baltes, Ewert, Rosonke, Denner, and Rasmussen. Nays: none. The Board thanked Linda Schwickerath for service to the District.

Middle school students Allison Nuss, Carson Babcock, Trey Thronson, Samantha Flugge and Cameron Maas. Each demonstrated how they were using their iPads in class and for home work. They demonstrated the apps they were using and how each app helped them with their studies.

Secretary Ayers arrived at 6:50 pm.

After discussion of the following policies director Denner moved to approve the second reading of board policies 300 (Role of School District Administration), 301 (Administrative Structure/Relationships), 301.1 (Management), 301.2 (Administration and Board of Directors), 301.3 (Administration and Employees), 301.4 (Administration and Adjoining District Administration), 301.5 (Administration and Area Education Agency), 302 (Superintendent), 302.1 (Superintendent Qualifications, Recruitment, Appointment), 302.2 (Superintendent Contract and Contract Nonrenewal), 302.3 (Superintendent Salary and Other Compensation), 302.4 (Superintendent Duties), 302.5 (Superintendent Evaluation), 302.6 (Superintendent Professional Development), 302.7 (Superintendent Civic Activities), and 302.8 (Superintendent Consulting/Outside Employment). Director Ewert seconded the motion. Ayes: Baltes, Rosonke, Ewert, Denner, and Rasmussen. Nays: none.

Superintendent Jurrens presented the annual treasurer's report. Following discussion of the report director Rosonke moved to approve the report as presented. Director Denner seconded the motion. Ayes: Ewert, Baltes, Denner, Rosonke, and Rasmussen. Nays: none.

Director Ewert moved to adjourn 2012 – 2013 school board at 7:26 pm. Director Rosonke seconded the motion. Ayes: Baltes, Denner, Rosonke, Ewert, and Rasmussen. Nays: none.

The 2012-2013 School Board adjourned and the 2013-2014 School Board reconvened at 7:27 pm.

Superintendent Jurrens presented the official canvass of Tuesday, September 10, 2013 School Board Election. Vote for New Hampton School Board District No. 1 for a term of four (4) years. Joe Rosonke received one hundred sixty-two (162) votes. Rosonke was unopposed therefore; Joe Rosonke was duly elected for the office of New Hampton School Board Director District No. 1 for the term of four (4) years. Vote for New Hampton School Board District No. 2 for a term of four (4) years. Damian Baltes received one hundred sixty-one (161) votes. Baltes was unopposed therefore; Damian Baltes was duly elected for the office of New Hampton School Board Director District No. 2 for the term of four (4) years. Vote for New Hampton School Board District At-Large for a term of four (4) years. Timothy Denner received one hundred fifty (150) votes. Denner was unopposed; therefore; Timothy Denner was duly elected for the office of New Hampton School Board Director At-Large for the term of four (4) years.

Secretary Ayers administered the oath of office to the newly elected board members Joe Rosonke, Timothy Denner, and Damian Baltes.

Former president Rasmussen asked for nominations for president. Director Rosonke nominated Tom Rasmussen for president. Director Ewert moved to close nominations. Director Rasmussen declared nominations closed. Paper ballots were used and Director Rasmussen received five (5) votes and was duly elected as Board President of the New Hampton School Board.

President Rasmussen asked for nominations for Vice-President. Director Baltes nominated Joe Rosonke. Director Ewert moved to close nominations. Paper ballots were used. Director Rosonke received five (4) votes. Director Rosonke was duly elected Vice-President of the New Hampton School Board.

Following discussion of the following Board Policies Director Baltes moved to approve the first reading of policies 303 (Administrative Employees), 303.1 (Administrative Positions), 303.2 (Administrator Qualifications, Recruitment, Appointment), 303.3 (Administrator Contract and Contract Nonrenewal), 303.4 (Administrator Salary and Other Compensation), 303.5 (Administrator Duties), 303.6 (Administrator Evaluation), 303.7 (Administrator Professional Development), 303.8 (Administrator Civic Activities), 303.9 (Administrator consulting/Outside Employment), 303.10 (Reduction in Administrative Positions), 304 (Policy Implementation), 304.1 (Development and Enforcement of Administrative Regulations), 304.2 (Monitoring of Administrative Regulations), 305 (Administrator Code of Ethics), 306 (Succession of Authority to the Superintendent), and 307 (Communication Channels). Director Ewert seconded the motion. Ayes: Rosonke, Denner, Ewert, Baltes, and Rasmussen. Nays: none.

Director Denner moved to appoint Rosonke as the IASB Legislative Action Network Representative. Director Baltes seconded the motion. Ayes: Ewert, Denner, Baltes, Rosonke, and Rasmussen. Nays: none.

Director Baltes moved to appoint Rasmussen as the IASB Delegate Assembly Representative. Director Rosonke seconded the motion. Ayes: Denner, Ewert, Rosonke, Baltes, and Rasmussen. Nays: none.

Superintendent Jurrens recommended the Board to approve Beth Hanson as the school attorney. Director Ewert moved to appoint Beth Hanson as school attorney. Director Rosonke seconded the motion. Ayes: Denner, Baltes, Ewert, Rosonke, and Rasmussen.. Nays: none.

Superintendent Jurrens recommended the Board to appoint Jurrens as the chief negotiator and appoint Steve Weidner as the backup. Director Rosonke moved to appoint Jurrens as chief negotiator and Steve Weidner as backup negotiator. Director Denner seconded the motion. Ayes: Ewert, Baltes, Denner, Rosonke, and Rasmussen. Nays: none.

Superintendent Jurrens recommended the board to not increase any of the substitute salaries. Director Denner moved to not increase the substitute salaries for FY14. Director Ewert seconded the motion. Ayes: Baltes, Rosonke, Ewert, Denner and Rasmussen. Nays: none.

Superintendent Jurrens recommended the board approve VoAg instructor Russ permission to take a group of students to the National FFA Convention. Director Denner moved to grant permission to attend the FFA Convention. Director Baltes seconded the motion. Ayes: Ewert, Rosonke, Baltes, Denner, and Rasmussen. Nays: none.

Superintendent Jurrens presented information on the special education deficit for FY13 school year. He recommended the board request allowable growth for the deficit. Director Denner moved to approve a request to the School Budget Review Committee for allowable growth in the amount of \$ 284,256.86 for the special education deficit. Director Ewert seconded the motion. Ayes: Rosonke, Baltes, Ewert, Denner, and Rasmussen. Nays: none.

Superintendent Jurrens recommended the Board cast their vote for Janet Kreitzer as the AEA Board Member for Director District 1. She is running unopposed. Director Denner moved to cast the board vote to Janet Kreitzer as the AEA Board Member for District 1. Director Rosonke seconded the motion. Ayes: Baltes, Ewert, Rosonke, Denner, and Rasmussen. Nays: none.

Superintendent Jurrens informed the board that currently the activities office has an old copy machine that does not work very well. They run a lot of programs for events and do other copying as needed. Jurrens would like to purchase a new machine for the superintendent's office and move the current machine to the activities office. Jurrens recommended the Board purchase a Konica BizHub 423 Black and White copier for \$5,243. After discussion director Rosonke moved to purchase the BizHub 423. Director Ewert seconded the motion. Ayes: Baltes, Denner, Ewert, Rosonke, and Rasmussen. Nays: none.

Superintendent Jurrens reported he has been working on obtaining a shared .2 FTE librarian with Charles City. This wasn't going to happen, but late last week Jurrens heard from the Charles City superintendent that they may have some interest in sharing. This person would primarily be a consultant for our library services and we would need the .2 time. The cost would be approximately \$12,000. The sharing agreement would generate \$120,000 in additional funding for the 2014-2015 school

year. In order for this to happen, we need an agreement in place by October 1st. Their board will meet later this month to discuss the sharing agreement. We would be responsible for 20% of the cost of this person and would be billed by Charles City. If the supplementary weighting didn't work out, the agreement would be null and void. Following discussion of the proposal director Denner moved to approve the sharing agreement with Charles City for a .2 FTE librarian. Director Rosonke seconded the motion. Ayes: Baltes, Ewert, Rosonke, Denner, and Rasmussen. Nays: none.

Superintendent Jurrens reported there are 39 students out for cross country. That is a lot for one coach to handle. Activities Director O'Donnell has asked us to look at hiring an assistant coach. In the past, 30 students in an activity was the magic number for hiring an assistant. This would be a one year position. Following discussion director Rosonke moved to a hire an assistant cross country coach. Director Denner seconded the motion. Ayes: Baltes, Ewert, Denner, Rosonke, and Rasmussen. Nays: none.

Director Ewert moved to adjourn at 8:03 pm. Director Baltes seconded the motion. Ayes: Denner, Rosonke, Baltes, Ewert, and Rasmussen. Nays: none.

Monthly Bills
September 2013
General Fund (10)

<u>Vendor Name</u>	<u>Amount</u>	<u>Vendor Name</u>	<u>Amount</u>
Advanced Systems	462.55	MARCO	756.58
Air Climate Systems	2,083.11	Martin, Gladys	28.81
Amazon	890.34	Marv & Zip's Repair, Inc.	28.50
Apple Computer Inc.	3,299.65	McGraw Hill School Education	146.11
Blackhawk Automatic Sprinkler	3,631.06	Mercy Medical Center	830.00
BMI Educational Services	1,757.81	Mick Gage Plumbing	3,178.81
Brenthaven	600.00	MicroScribe Publishing Inc.	1,600.00
Brown & Saenger	768.63	Midwest Computer Products, Inc	48.42
Carlin, Charles	7.00	MNJ Technologies Direct, INC.	1,646.81
Carnegie Learning	2,470.00	Myers, Gretchen	63.68
Carolina Biological Supply	1,040.05	Nasco	66.56
CARQUEST OF NEW HAMPTON	139.58	Nashua-Plainfield Comm School	3,663.00
Carson-Dellosa Publishing Co.	123.60	National Geographic Bee	100.00
Casey's General Store	46.51	New Hampton Auto Body	195.00
Chickasaw Wellness Complex	500.00	New Hampton Drivers Ed School LLC	8,375.00
Circle K Communications	416.26	New Hampton Electric	434.02
City of New Hampton	13,085.64	New Hampton Tribune	962.64
Control Service	545.00	Northeast Iowa Comm. College	900.00
Cornell College Mock Trial	240.00	Office World	2,409.00
Decorah Community School District	8,480.00	Paxton/Patterson LLC	1,475.95
Dollar General Charged Sales	20.85	Peachtree Business Products	190.00
Dungey's Furniture	448.20	Pitney Bowes	100.28
Fareway	45.83	Polk's Lock Service	105.50
First United Methodist Church	100.00	Premier Agendas, Inc.	1,691.20
Five Star Cooperative	5,794.85	President's Challenge	67.00
Flinn Scientific Inc.	670.29	Principal Life Insurance Company	1,124.71
Freedom Entertainment	2,400.00	ProBuild - New Hampton	55.96
Geerts Plumbing & Heating	223.25	R5 Productions	4,500.00
Gilbert, Jennifer	13.95	Rapid Printers	1,006.80
Haddock Corporation	50.00	Ricoh USA, INC	682.47
Hanson Tire Service	5,204.48	Riley's Inc.	178.97
Havlik, Barb	31.98	Rosonke, Bob	1,363.00
Hawkeye Alarm & Signal Co	250.00	Rosonke, Jolene	66.69
Hawkeye Fire and Safety Company	1,644.60	Sandy's Sign Shop	507.50
Hennessy, Kim	28.01	Scholastic, Inc.	809.88
Holiday Inn	199.36	School Bus Sales	63.41
Houghton Mifflin Company	3,226.40	School Outfitters	1,819.75
House of Flowers	30.00	School Specialty	1,249.06
Interstate All Battery Center	146.88	Schueller, Shirley	29.82
Iowa Assoc. of School Boards	3,285.00	Schueth Ace Hardware	1,446.54
Iowa Assoc. for the Education of Young	70.00	Screen Print To Go	835.64

Iowa Communications Network	174.28	Seery Telecommunications	1,567.07
Iowa Council Teachers of English	480.00	Service Reproduction Company	2,174.60
Iowa Division of Criminal Inv	500.00	Shopko	31.33
Iowa Pupil Transportation Assoc.	275.00	Simpson Furniture	250.00
J.W. Pepper & Son Inc.	82.99	Stanton Electric	1,095.49
Jendro Sanitation Services Inc	767.00	Superior Lumber, Inc.	12.49
John Deere Financial	214.11	Swisher & Cohrt, P.L.C.	82.96
Johnson Specialty Sales, Ltd	994.00	Troxell Communications, Inc	91.26
K & W Motors	5,429.25	United Parcel Service	15.46
Kepharts Music Center	571.85	United States Cellular	54.90
Keystone Area Education	1,735.89	Vern Laures Chev-Buick	328.50
Knutson, Jennifer	59.74	Visa	296.08
Kubesh, Don	50.00	Vista Higher Learning	2,156.47
Kuehn, Ruth	70.00	Wagoner Bros. Repair	9,356.59
Kully Supply	121.63	Washburn Laundry Equipment	143.22
Kwik Star	33,731.70	WEX BANK	563.33
L & R Manufacturing, LLC	1,079.38	Wieser Educational, Inc.	464.64
LightSPEED Technologies	230.00	Windstream	742.51
Lunch Fund	109.25		
Macon Tisha	156.65		
		Fund Total:	175,533.41

Capital Projects (33)

<u>Vendor Name</u>	<u>Amount</u>
eSpark	3,790.00
Gumdrop	14,948.95
Midwest Floors L.L.C.	1,006.45
RW Sound	4,000.00
D. Randall Construction	60,000.00
Riley's Inc.	1,835.00
Iowa Prision Industries	4,612.00
Fund Total	90,192.40

Attest: October 14, 2013

Tom Rasmussen
Board President

Bob Ayers
Board Secretary