

Board Proceedings

The Board of Directors for the New Hampton Community School District met in regular session, Monday, January 15, 2018 in the High School Cafeteria. President Rosonke called the meeting to order at 6:30 pm with directors Denner, Baltes, Matthews, Schwickerath, Student Board Member Celena Quirk, Superintendent Jurrens, and Board Secretary Ayers present.

Director Schwickerath moved to approve the Agenda. Director Denner seconded the motion. Ayes: Matthews, Baltes, Denner, Schwickerath, and Rosonke. Nays: none.

Director Matthews moved to approve the consent agenda items, minutes of the December 18, 2017 regular session (with edits as noted), and the December 21, 2017 Special session. Approve the December, 2017 monthly financial report, January 2018 bill listing. Appoint Kim Ovel (para-educator). Approve second reading of Board Policies 400 (Role of and Guiding Principles for Employees), 401 (Employees and Internal Relations), 401.1 (Employee Orientation), 401.2 (Equal Employment Opportunity), 401.3 (Employee Conflict of Interest), 401.4 (Nepotism), 401.5 (Employee Complaints), 401.6 (Employee Records), 401.6R1 (Employee Records Regulation), 401 (Employee Relations to the Administration and to the Board), 401.8 (Employee Involvement in Decision Making), 401.9 (Use of School District Facilities & Equipment by Employees), 401.10 (Use of School District Materials for Internal Communications), 401.11 (Transporting of Students by Employees), 401.12 (Employee Travel Compensation), 401.13 (Employee Activity Passes), 401.14 (Recognition for Service of Employees), 401.15 (Employee Political Activity), 401.16 (Credit Cards), 401.17 (Staff Technology Use), 401.17R1 (Staff Technology Use Regulation), 401.18 (Employee Use Of Cell Phones), and 401.18R1 (Employee Use Of Cell Phones Administrative Regulation). Approve first reading of Board Policies 402 (Employees and Outside Relations), 402.1 (Release of Credit Information), 402.2 (Child Abuse Reporting), 402.2R1 (Child Abuse Reporting Regulation), 402.3 (Abuse of Students by School District Employees), 402.3E1 (Abuse of Students by School District Employees Report Form), 402.3E2 (Abuse of Students by School District Employees Investigation), 402.3R1 (Abuse of Students by School District Employees Regulation), 402.4 (Gifts to Employees), 402.5 (Public Complaints about Employees), 402.6 (Employee Relations to the Public), 402.7 (Employee Outside Employment), 402.8 (Employee Telephone Calls), 402.9 (Solicitations From Outside), 403 (Employees' Health and Well-Being), 403.1 (Employee Physical Examinations), 403.2 (Employee Injury on the Job), 403.3 (Communicable Diseases – Employees), 403.3E1 (Hepatitis B Vaccine Information and Record), 403.3R1 (Universal Precautions Regulation), 403.4 (Hazardous Chemical Disclosure), 403.6 (Substance-Free Workplace), 403.6E1 (Substance-Free Workplace Notice to Employees), 403.6R1, (Substance-Free Workplace Regulation), 403.7 (Drug and Alcohol Testing Program), 403.7E1 (Drug and Alcohol Testing Program Notice to Employees), 403.7E2 (Drug and Alcohol Testing Program Acknowledgment Form), 404 (Employee Conduct and Appearance), 404.1R1 (Employee Conduct Regulation), 405 (Licensed Employees – General), 405.1 (Licensed Employee Defined), 405.2 (Licensed Employee Qualifications, Recruitment, Selection), 405.3 (Licensed Employee Individual Contracts), 405.4 (Licensed Employee Continuing Contracts), 405.5 (Licensed Employee Work Day), 405.6 (Licensed Employee Assignment), 405.7 (Licensed Employee Transfers), 405.8 (Licensed Employee Evaluation), 405.9 (Licensed Employee Probationary Status), and 405.10 (Licensed Employee Organization Affiliation). Director Baltes seconded the motion. Ayes: Schwickerath, Denner, Baltes, Matthews, and Rosonke. Nays: none.

The Board discussed reward credit cards. The Board discussed the Capital One Spark Cash card. The benefits of this card is an unlimited 2% Cashback on Every Purchase. The down side is an annual Fee of \$95 (waived the first year). The District will need to spend more than \$4,750 a year on the Spark Cash to earn enough cash rewards to offset the \$95 annual fee. The second card discussed was the Capitol One Spark Cash Select card. The Capitol One Spark Cash Select card would earn 1.5% cash-back on all purchases. The card would not have an annual fee. Director Denner moved to apply for a Capital One Spark Cash Card. Director Matthews seconded the motion. Ayes: Baltes, Schwickerath, Matthews, Denner, and Rosonke. Nays: none.

The Board discussed the Iowa 5Cast Plus Report. Following the discussion, the consensus of the board was to reconsider the program later in the year, possible May or June board meeting.

Director Baltes moved to approve the request of the music department to take a trip to Disney World in January 2019. Director Denner seconded the motion. Ayes: Matthews, Schwickerath, Denner, Baltes, and Rosonke. Nays: none.

Director Denner moved to approve a fund raiser for the Ronald McDonald House. Director Matthews seconded the motion. Ayes: Schwickerath, Baltes, Matthews, Denner, and Rosonke. Nays: none.

Director Denner moved to approve FM Controls Inc. to install the heating and cooling controls in the new middle school. Director Baltes seconded the motion. Ayes: Schwickerath, Matthews, Baltes, Denner, and Rosonke. Nays: none.

Superintendent Jurrens presented the bid tabulations for carpet for the middle school project. Bids were received from Baldwin Flooring America, FloorShow Companies, and Jims Carpet One. The low bid was Baldwin Flooring America. Director Schwickerath moved to accept the base bid of Baldwin Flooring America and approve alternates at a later date. Director Baltes seconded the motion. Ayes: Denner, Matthews, Baltes, Schwickerath, and Rosonke. Nays: none.

Director Schwickerath moved to accept the quote of Terracon to monitor wells at the bus barn (old DOT building). Director Matthews seconded the motion. Ayes: Baltes, Denner, Matthews, Schwickerath, and Rosonke. Nays: none.

Director Baltes moved to appoint Joe Rosonke to the Chickasaw County Conference Board. Director Matthews seconded the motion. Ayes: Schwickerath, Denner, Matthews, Baltes, and Rosonke. Nays: none.

Director Matthews moved to hold a closed Session for Superintendent's mid-year evaluation per Iowa Code Chapter 21.5(l)(i) a school board may enter closed session "To evaluate the professional competency of an individual whose appointment, hiring,

performance, or discharge is being considered when closed session is necessary to prevent needless and irreparable injury to that individual's reputation and that individual requests a closed session" Director Baltes seconded the motion. Roll call vote: Matthews – yes, Baltes – yes, Schwickerath – yes, Rosonke – yes, Denner – yes. The board entered closed session at 9:03 pm.

The board returned from closed session at 9:17 pm.

Next regular board meeting will be Monday, February 19, 2018 at 6:30 pm.

Director Denner moved to adjourn at 9:22 pm. Director Schwickerath seconded the motion. Ayes: Baltes, Matthews, Schwickerath, Denner, and Rosonke. Nays: none.

Monthly Bills
January 15, 2017
General Fund (10)

<u>Vendor Name</u>	<u>Amount</u>	<u>Vendor Name</u>	<u>Amount</u>
Ag-Land Implement, Inc.	138.74	Mick Gage Plumbing	456.75
Amazon	2,189.75	Miller, Alice	100.00
Becker, Joan	59.95	Mohawk Electric	87.55
Black Hills Energy	13,709.01	Nashua-Plainfield Comm School	10,510.82
C. H. McGuinness Company	476.96	New Hampton Schools	127.41
CARQUEST OF NEW HAMPTON	8.95	New Hampton Tribune	269.10
Chickasaw Chassis	115.00	Office World	55.76
Chickasaw Wellness Complex	621.50	Phoebus Publications	4.00
City Laundering Co.	574.70	Postmaster	50.00
City of New Hampton	8,759.37	Principal Life Insurance Company	561.36
Cresco Fitness Center	217.00	Riceville Community Schools	13,962.40
Crystal Ball Roller Rink	466.00	Rieman Music, Inc	291.10
Decorah Community School District	12,082.75	Schmitt, April	134.02
Delphi Glass	169.82	School Specialty	194.37
Demco	259.68	Schuchhardt, Ashley	10.00
Fareway	382.57	Schueth Ace Hardware	211.34
Five Star Cooperative	6,388.14	Southeastern Performance Appar	120.00
Geerts Plumbing & Heating	684.02	St. Joseph's School	85.80
Hanson Tire Service	1,448.00	Stanton Electric	1,006.08
Hawkeye Alarm & Signal Co	607.00	State Chemical Solutions	590.00
Houghton Mifflin Harcourt Publishing	3,580.74	Subway	292.50
Howard Winneshiek Comm School	4,954.42	Sumner, Diane	100.00
Huber's	30.89	Sumner-Fredericksburg Community School District	10,666.90
Hulbert, Shawn	100.00	Sunset Theatre	72.00
Hy Vee	1,265.00	Superior Welding Supply	331.30
Iowa Assoc. of School Boards	1,830.00	TeachTown	165.00
Iowa Communications Network	1,230.35	Tobi Dynavox LLC (Mayer-Johnson, Inc)	99.00
ISFIS, Inc.	75.00	Tripoli Community School District	10,510.82
J.W. Pepper & Son Inc.	141.99	United Parcel Service	61.11
Jaymar Business Forms, Inc.	152.71	United States Cellular	11.82
Jendro Sanitation Services Inc	816.00	Updegraff, Sue	230.88
K & W Motors	3,576.71	Vern Laues Chev-Buick	1,503.84
Keystone Area Education	513.00	Visa	552.86
Kwik Star	796.86	Wagoner Bros. Repair	1,729.16
Lentz Construction	927.50	West Music Company	367.41
LS Supply & Rental	41.19	WEX BANK	206.34
Macon Tisha	58.52	Windstream	1,936.96
MARCO	232.09		
Mattke, Ashley	87.36		
		Fund Total:	127,435.00

	Management (22)		GO Bonds (31)
Community Insurance of Iowa	1,380.00	Baker Concrete and Excavating	178,040.36
		Facilities Cost Management Group, LLC	649,933.00
		KTI Fencing, Inc.	4,068.00
		Terracon Consultants, Inc.	5,833.00
		Visa	90.00

	Fund Total:	1,380.00		Fund Total:	837,964.36
	Capital Projects	(33)		PPEL	(36)
Chickasaw Wellness Complex		1,000.00	Amazon		458.53
Circle K Communications		1,506.60	Marco, Inc.		1,596.36
FM Controls, Inc.		12,103.12			
Grainger		72.61			
Leisuretime Golf Cars		1,188.00		Fund Total:	2,054.89
Midwest Computer Products, Inc		589.00			
New Hampton Electric		1,364.08		Debt Fund	(40)
OXEN		1,338.00			
	Fund Total:	19,161.41		Fund Total:	0.00

Attest: February 19, 2018

Joe Rosonke
Board President

Bob Ayers
Board Secretary