

## Board Proceedings

The Board of Directors for the New Hampton Community School District met in regular session, Monday, November 19, 2018 in the High School Media Center. President Rosonke called the meeting to order at 6:30 pm with directors Denner, Matthews, Schwickerath, Baltes, and Superintendent Jurrens. Board Secretary Ayers was absent. High school principal, Sarah Updegraff acted as recording secretary for Bob Ayers.

Superintendent Jurrens removed item IX B from agenda, already approved when the Board authorized Jay to approve change orders.

Director Matthews moved to approve the agenda as amended. Director Baltes seconded the motion. Ayes: Denner, Baltes, Matthews, Schwickerath, and Rosonke. Nays: none.

Director Baltes moved to approve the consent agenda items, minutes of the October 15, 2018 work session and the October 2018, regular meeting. Approve the October 2018 monthly financial report and the November 2018 bill listing. Accept the resignation of Chuck Stanton (Trapshooting). Approve second reading of Board Policies 504 (Student Activities), 504.1 (Student Government), 504.2 (Student Organizations), 504.3 (Student Publications), 504.3R1 (Student Publications Code), 504.4 (Student Social Events), 504.5 (Student Performances), 504.6 (Student Fund Raising), 504.7 (Student Activity Program), 505 (Student Scholastic Achievement), 505.1 (Assignment of Courses), 505.2 (Student Progress Reports and Conferences), 505.3 (Student Promotion - Retention - Acceleration), 505.4 (Student Honors and Awards), 505.5 (Testing Program), 505.6 (Graduation Requirements), 505.7 (Early Graduation), 505.8 (Commencement), and 505.9 (Parental Involvement). Approve first reading Board Policies 506 (Student Records), updated 506.1 (Student Records Access), 506.1E1 (Student Records Checklist), 506.1E2 (Request of Nonparent for Examination or Copies of Student Records), 506.1E3 (Authorization for Release of Student Records), 506.1E4 (Request for Hearing on Correction of Student Records), 506.1E5 (Request for Examination of Student Records), 506.1E6 (Notification of Transfer of Student Records), 506.1E7 (Letter to Parent Regarding Receipt of a Subpoena), 506.1E8 (Juvenile Justice Agency Information Sharing Agreement), 506.1E9 (Annual Notice), 506.1E10 (Annual Notice (Spanish Version)), 506.1R1 (Use of Student Records Regulation), 506.2 (Student Directory Information), 506.2E1 (Authorization for Releasing Student Directory Info), 506.2R1 (Use of Directory Information), 506.3 (Student Photographs), 506.4 (Student Library Circulation Records), 507 (Student Health and Well-Being), 507.1 (Student Health and Immunization Certificates), 507.2 (Administration of Medication to Students), 507.2E1 (Authorization-Asthma or Airway Constricting Medication Self-Administration Consent Form), 507.2E2 (Parental Authorization and Release Form for the Administration of Prescription Medication to Students), 507.3 (Communicable Diseases - Students), 507.3E1 (Communicable Disease Chart), 507.3E2 (Reportable Infectious Diseases), 507.3E3 (Reporting Form), 507.4 (Student Illness or Injury at School), and 507.5 (Emergency Plans and Drills). Director Denner seconded the motion. Ayes: Matthews, Schwickerath, Denner, Baltes, and Rosonke. Nays: none.

Jeff Montieth and Laurie Broughton presented information on a proposed Soccer program. Following discussion of the program the board asked Brad Schmitt to gather more information from surrounding schools. Brad will bring information on who might be in our league, how it has affected rosters of other sports, and what S-F and TV might have for numbers.

The board reviewed the pay applications of contractors for the school construction project. Director Baltes moved to approve the pay applications. Cresco Building Service, Inc. - Pay App #8, amount to be paid is \$526,706.54, Young Plumbing & Heating Co. - Pay App #8, amount to be paid is \$373,777.50, Shammel Electric, Inc. - Pay App #6, amount to be paid is \$16,625.00, Haldeman-Homme / Anderson-Ladd - Pay App # 2, Amount to be paid is \$6,630.05, Terracon - Invoice # TB07230, amount to be paid is \$1,232.50. Director Matthews seconded the motion. Ayes: Denner, Schwickerath, Matthews, Baltes, and Rosonke. Nays: none.

Superintendent Jurrens presented two change orders. The first change order is for \$243,059.00 for the expansion of the Vocational Agriculture / Industrial Technology building. The second change order is for \$64,531.00 for the art window and filling in the football storage window. Following discussion director Matthews moved to approve the change orders. Director Schwickerath seconded the motion. Ayes: Denner, Baltes, Schwickerath, Matthews, and Rosonke. Nays: none.

Director Matthews moved to approve the food service contracts. Director Denner seconded the motion. Ayes: Schwickerath, Baltes, Denner, Matthews, and Rosonke. Nays: none.

Nate Schwickerath moved to approve trapshooting co-coaches Jay, Matthews, Gayle Poncelot, Patrice Schilling, and David Schmidt. Director Baltes seconded the motion. Ayes: Denner, Baltes, Schwickerath, and Rosonke. Nays: none. Director Matthews abstained from voting.

Superintendent Jurrens presented a request from Great Plays day care. Great Plays would like to lease space in the 206 West Main Street building. They would remodel the area of the building they are interested in. Theresa Knuston addressed the board about a Smart room and a Sensory Room in the elementary facility and as a pre-school team, they worry about having a new entity in the building with the Great Plays proposal. Director Matthews voiced concerns with the plan for elementary needs which was kept outside the scope of the Middle School building project. The board will rely on Principal Lansing and her staff to develop plans for future needs. Following discussion of the proposal, director Denner moved to accept the possibility of Great Plays being in the Elementary building and have a feasibility study completed on the proposal. Director Baltes seconded the motion and wants to make sure our staff know they will have the space they need. Ayes: Schwickerath, Matthews, Baltes, Denner and Rosonke. Nays: none.

Director Denner moved to approve the sale of the white 2008 van with 195K miles, looking for anything over junk price, by sealed bid to the highest bidder. Director Schwickerath seconded the motion. Ayes: Baltes, Matthews, Schwickerath, Denner, and Rosonke. Nays: none

Director Schwickerath moved to approve the FCS Program out of state trip to Rochester for J-Term Greek restaurant and church visit. Director Matthews seconded the motion. Ayes: Baltes, Denner, Matthews, Schwickerath, and Rosonke. Nays: none.

Superintendent Jurrens presented the Snow Removal Bids. Jurrens recommended accepting the bid of Lentz Excavating LLC. The bids were very close and came down to end loader and dump truck combo cost deciding the bid. Following discussion director Denner moved to accept the bid of Lentz Excavating LLC. Director Baltes seconded the motion. Ayes: Schwickerath, Matthews, Baltes, Denner, and Rosonke. Nays: none.

Director Schwickerath moved to approve the mid-year graduates Shelby Rapenske, Samantha Flugge, Hannah Leichtman, Jocelyn Rodriguez, Kylie Rosonke, Dezirae Quass, and Dawson Theis pending satisfactory completion of all course work. Director Matthews seconded the motion. Ayes: Baltes, Denner, Matthews, Schwickerath, and Rosonke. Nays: none.

Jay Jurrens, Joe Rosonke, Damian Baltes, Nate Schwickerath, Jay Matthews, and Tim Denner received the Better Boardmanship award from the Iowa Association of School Boards.

Next regular meeting will be Monday, December 17, 2018 at 6:30 pm.

Director Matthews moved to adjourn at 8:16 pm. Director Baltes seconded the motion. Ayes: Denner, Baltes, Schwickerath, Matthews, and Rosonke. Nays: none.

**Monthly Bills  
November 19, 2018  
General Fund (10)**

<u>Vendor Name</u>	<u>Amount</u>	<u>Vendor Name</u>	<u>Amount</u>
Ag Vantage FS	984.59	MARCO	250.13
Archdiocese of Dubuque	55.00	Marv & Zip's Repair, Inc.	32.50
Black Hills Energy	5,586.22	Medical Enterprises Inc.	1,245.00
Blick Art Materials	48.18	Mercy Medical Center - New Hampton	210.00
Bowlaway Lanes	1,034.00	Mick Gage Plumbing	492.21
Brincks, Kristie	36.15	NAPA Auto Parts	47.33
Capital One Bank	2,677.46	New Hampton Auto Body	101.75
Carolina Biological Supply	1,372.75	New Hampton Electric	123.48
CARQUEST OF NEW HAMPTON	7.00	New Hampton Tribune	368.40
Casey's General Store	106.11	Northeast Iowa Comm. College	14,231.00
Charles City Comet Bowl	265.00	Northern Cedar Service	568.75
Chickasaw Chassis	52.50	Office World	2,586.28
Chickasaw Wellness Complex	500.00	Oriental Trading Company	11.58
Circle K Communications	135.75	Pfaffle, Steve	143.52
City Laundering Co.	895.48	Pinter's Gardens & Pumpkins	212.00
City of New Hampton	8,149.15	Postmaster	225.00
Continental Clay Company	6.90	Principal Life Insurance Company	607.58
Cresco Fitness Center	196.00	Rapid Printers	105.00
Crystal Ball Roller Rink	300.00	Renfer, Morgan	31.00
Decorah Community School District	9,526.93	Rieman Music, Inc	284.99
Dowd, Leo	10.69	Riley's Inc.	529.79
Dungey's Furniture	1,490.40	Russ, Sandra	50.00
Fareway	494.32	Sandy's Sign Shop	154.00
Fastenal	8,077.80	Scholastic Book Clubs	16.66
Five Star Cooperative	5,903.31	School Specialty	486.88
FM Controls, Inc.	500.00	Schueth Ace Hardware	1,919.21
Follett School Solutions, Inc	978.35	Screen Print To Go	3,020.44
Geerts, Norbert	47.83	Shopko Stores Operating Co., LLC	26.13
Grant Wood AEA	150.00	St. Joseph's School	336.42
Hawkeye Community College	459.60	Stalker Sports Floors	1,825.00
Holiday Inn Des Moines-Airport/Conf	221.76	Stanton Electric	453.24
Huber's	104.52	Stille, Jill	25.00
Iowa Assoc. of School Boards	375.00	Subway	733.23
Iowa Assoc. of School Business Officials	178.00	Superior Lumber, Inc.	20.28
Iowa Communications Network	569.60	Superior Welding Supply	419.75
Iowa Department of Agriculture	15.00	Swisher & Cohrt, P.L.C.	17.50
		Timberline Billing Service LLC	180.26

Iowa Department of Human Services	1,506.56	Time ReDesigned	2,316.00
Iowa Division of Criminal Investigation	232.00	United Parcel Service	44.84
J.W. Pepper & Son Inc.	170.99	United States Cellular	11.84
Jendro Sanitation Services Inc	816.00	Vern Laures Chev-Buick	459.57
John Deere Financial	33.98	Vesterheim Museum	150.00
K & W Motors	4,494.24	Vex Robotics, Inc.	241.72
Keystone Area Education	524.00	Wagoner Bros. Repair	9,658.35
Kwik Star	1,637.62	West Music Company	2,273.19
L & R Manufacturing, LLC	15.64	WEX BANK	122.12
Lakeshore Learning Materials	372.53	Wilshire Jewelry	27.70
Lipa, Krystina	95.00	Windstream	2,138.55
Lunch Fund	5.00	Zenk, Betsy	206.57
Madison National Life Insurance	1,427.23	<b>Fund Total:</b>	<b>112,583.88</b>

<b>Management (22)</b>		<b>GO Bonds (31)</b>	
Community Insurance of Iowa	549.00	Capital One Bank	800.00
		Cresco Building Service, Inc.	526,706.54
		Facilities Cost Management Group, LLC	59,113.00
		Schammel Electric, INC	16,625.00
		Terracon Consultants, Inc.	1,232.50
		Young Plumbing & Heating Co.	373,777.50

**Fund Total: 549.00**

**Fund Total: 978,254.54**

<b>Capital Projects (33)</b>		<b>PPEL (36)</b>	
City of New Hampton	2,500.00	Geerts Plumbing & Heating	1,835.90
Darren Steinlage Construction	2,800.00	Marco, Inc.	1,701.65
R & S Mowing LLC	28,800.00		

**Fund Total: 34,100.00**

**Fund Total: 3,537.55**

Attest: December 17, 2018

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Joe Rosonke  
Board President

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Sarah Updegraff  
Acting Board Secretary