

## Board Proceedings

The Board of Directors for the New Hampton Community School District met in regular session, Monday, November 20, 2023, in the High School FCS Room. President Matthews called the meeting to order at 6:30 pm with Directors Matthews, Ayers, A. Schwickerath, N. Schwickerath, Superintendent Jurens, and Board Secretary Roethler present. Director Denner was absent.

Director A. Schwickerath moved to approve the agenda. Director Ayers seconded the motion. Ayes: Matthews, Ayers, A. Schwickerath and N. Schwickerath. Nays: none.

Director A. Schwickerath moved to approve the consent agenda. Approve minutes of the October 16, 2023, regular session. Approve the October monthly financial report and the November 2023 bill listing. Approve the following resignation from Pat Praska (Food Service) effective at the end of December 2023. Approve Peyton Anderson as volunteer wrestling coach. All new hires are pending obtaining suitable licensure and passing appropriate background checks. Approve the contracts for our Career/Technical Student organization sponsors. Mrs. Schmitt will be the sponsor for the Family, Career, and Community Leaders of America. Mr. Spratt will be the sponsor for the Skills USA organization, and Mrs. Anderson and Mrs. Farrell will be the cosponsors of Future Business Leaders of America. Since they have been working on these since the start of the school year, they will receive the full contract this year.

Approve the Second Reading of Board Policies: 405-410.5– General Licensed Employee Defined, Licensed Employee Qualifications, Recruitment, Selection, Licensed Employee Individual Contracts, Licensed Employee Continuing Contracts, Licensed Employee Workday, Licensed Employee Assignment, Licensed Employee Transfers, Licensed Employee Evaluation, Licensed Employee Probationary Status, Licensed Employee Organization Affiliation, Licensed Employee Compensation and Benefits, Licensed Employee Salary Schedule, Licensed Employee Salary Schedule Advancement, Licensed Employee Continued Education Credit, Licensed Employee Compensation for Extra Duty, Licensed Employee Group Insurance Benefits, Licensed Employee Tax Shelter Programs, Licensed Employee Termination of Employment, Licensed Employee Resignation, Licensed Employee Contract Release, Licensed Employee Retirement, Licensed Employee Early Retirement, Licensed Employee Suspension, Licensed Employee Reduction in Force, Licensed Employee Professional Growth, Licensed Employee Professional Development, Licensed Employee Publication or Creation of Materials, Licensed Employee Tutoring, Required Professional Development for Employees, Licensed Employee Vacations and Leaves of Absence, Licensed Employee Vacation - Holidays - Personal Leave, Licensed Employee Personal Illness Leave, Licensed Employee Family and Medical Leave, Licensed Employee Family and Medical Leave Notice to Employees, Licensed Employee Family and Medical Leave Request Form, Licensed Employee Family and Medical Leave Certification Form, Licensed Employee Family and Medical Leave Regulation, Licensed Employee Family and Medical Leave Definitions, Licensed Employee Discretionary Leave, Licensed Employee Political Leave, Licensed Employee Jury Duty Leave, Licensed Employee Military Service Leave, Licensed Employee Unpaid Leave, Other Licensed Employee, Substitute Teachers, Shared Licensed Employees, Summer School Licensed Employees, Student Teachers – Internships, Education Aide.

Director Ayers seconded the motion. Ayes: Matthews, Ayers, A. Schwickerath, and N. Schwickerath. Nays: none.

Director N. Schwickerath moved to approve the Second Reading of board policies 405.2, 405.8, 501.3, 505.9, 505.9 R(1). Director Ayers seconded the motion. Ayes: Matthews, Ayers, A. Schwickerath, and N. Schwickerath. Nays: none.

### New Business:

Board Treasurer Roethler presented the FY23 treasurers report. Director Ayers moved to approve the FY23 Treasurers Report. Director N. Schwickerath seconded the motion.

Director N. Schwickerath moved to adjourn the FY2023 School Board at 6:37pm. Director A. Schwickerath seconded the motion. Ayes: Matthews, A. Schwickerath, Ayers, and N. Schwickerath. Nays: none.

Board Secretary Roethler called the 2023-2024 School Board Meeting to order at 6:37 pm.

Board Secretary Roethler asked for nominations for President. Director N. Schwickerath nominated Jay Matthews for President. Director Ayers seconded the nomination. Board Secretary Roethler did a roll call vote. Ayes: A. Schwickerath, Matthews, Ayers, and N. Schwickerath. Nays: none. Matthews was unanimously elected as president of the New Hampton School Board.

Board Secretary Roethler conceded the chair to president elect Matthews. President Matthews asked for nominations for vice-president. Director Ayers nominated N. Schwickerath and requested nominations to be closed. Director A. Schwickerath seconded the motion. Ayes: A. Schwickerath, Matthews, Ayers, and N. Schwickerath. N. Schwickerath was unanimously elected as vice-president of the New Hampton School Board.

Director N. Schwickerath moved to retain committee assignments as prior year. Directors Matthews, N. Schwickerath, and A. Schwickerath: Negotiation Committee; Directors Ayers and Denner: facilities committee; Directors A. Schwickerath and Denner: Transportation committee. Director A. Schwickerath seconded the motion. Ayes: A. Schwickerath, Matthews, Ayers, and N. Schwickerath. Nays: none.

Director N. Schwickerath moved to appoint Steve Weidner as the school Attorney. Director A. Schwickerath seconded the motion. Ayes: A. Schwickerath, Matthews, Ayers, and N. Schwickerath. Nays: none.

Director N. Schwickerath moved to appoint Jay Jurrens as the chief negotiator. Director A. Schwickerath seconded the motion. Ayes: A. Schwickerath, Matthews, Ayers, and N. Schwickerath. Nays: none.

Superintendent Jurrens presented a quote from BlueAlly Technologies for new Chromebooks for next year’s incoming Freshman class. Superintendent Jurrens recommended accepting the BlueAlly quote for \$27,700. Director A. Schwickerath moved to approve the purchase of Chromebooks out of Save Funds for next year’s Freshman class. Director N. Schwickerath seconded the motion. Ayes: A. Schwickerath, Matthews, Ayers, and N. Schwickerath. Nays: none.

Superintendent Jurrens and High School Principal Mr. Manson presented information regarding the Registered Apprenticeship in combination welding with Afinitas. Director N. Schwickerath moved to approve the apprenticeship. Director A. Schwickerath seconded the motion. Ayes: A. Schwickerath, Matthews, Ayers, and N. Schwickerath. Nays: none.

Superintendent Jurrens presented information on hardware needed for the online time clock systems. The additional cost for the hardware is \$14,867.04. Director N. Schwickerath moved to approve the hardware purchase for the online time clocks. Director Ayers seconded the motion. Ayes: A. Schwickerath, Matthews, Ayers, and N. Schwickerath. Nays: none.

Director N. Schwickerath moved to approve the use of the CWC Maintenance Fund to pay for the cost of repairing the light pole due to recent wind damage. Director Ayers seconded the motion. Ayes: A. Schwickerath, Matthews, Ayers, and N. Schwickerath. Nays: none.

Director N. Schwickerath moved to approve the authorization of the district’s administration to submit a request to the School Budget Review Committee for a modified supplemental amount of \$309,981 for increased enrollment in the district. Director A. Schwickerath seconded the motion. Ayes: Ayers, Matthews, N. Schwickerath and A. Schwickerath. Nays: none. The motion carried by a vote of 4-0.

Director A. Schwickerath moved to approve the authorization of the district’s administration to submit a request to the School Budget Review Committee for a modified supplemental amount of \$30, 845.50 related to the English language learning program for students who have exceeded five years of weighting that are included on the Fall 2023 certified enrollment headcount. Director N. Schwickerath seconded the motion. Ayes: Ayers, Matthews, N. Schwickerath and A. Schwickerath. Nays: none. The motion carried by a vote of 4-0.

Superintendent Jurrens presented the four snow removal bids that were received. Director A. Schwickerath moved to accept the bid from Brett Ohm for the 2023-2024 School Year. Director Ayers seconded the motion. Ayes: Ayers, Matthews, N. Schwickerath, and A. Schwickerath. Nays: none.

Superintendent Jurrens presented information regarding a request from the Ministerial Association to expand our policy on gym usage on Sundays. Currently our policy states no youth activities prior to one o’clock in any school facilities. They are asking for 3 exceptions to be made so that youth activities can happen on Sunday morning at least 3 times. Director N. Schwickerath made the motion to reject the request to allow activities on Sunday mornings. Director Ayers seconded the motion. Ayes: Ayers, Matthews, N. Schwickerath, and A. Schwickerath. Nays: none.

Superintendent Jurrens presented bids and information regarding purchasing another school bus. After some discussion, Director Ayers made a motion to table the purchase and reach out for more bids on diesel type buses. Director N. Schwickerath seconded the motion. Ayes: Ayers, Matthews, N. Schwickerath, and A. Schwickerath. Nays: none.

Director N. Schwickerath moved to approve the mid-year graduates Hailey Knock, Ricky Pauley and Dakota Thiele. This pending satisfactory completion of all course work. Director Ayers the motion. Ayes: A. Schwickerath, Matthews, Ayers, and N. Schwickerath. Nays: none.

The next regular board meeting will be December 18, 2023, at 6:00 pm. (Note time change)

Director N. Schwickerath moved to adjourn at 8:10 pm. Director A. Schwickerath seconded the motion. Ayes: Matthews, Ayers, A. Schwickerath, and N. Schwickerath. Nays: none.

**Monthly Bills  
November 2023  
General Fund (10)**

<u>Vendor Name</u>	<u>Amount</u>	<u>Vendor Name</u>	<u>Amount</u>
AFLAC	90.27	McGraw Hill School Education Holdings LLC	7,815.35
Ag Vantage FS	2,041.41	Medical Enterprises Inc.	1,275.00
Amazon Capital Services	5,858.48	Mick Gage Plumbing	100.00
Apple Inc.	99.99	Midwest Group Benefits, Inc.	558.00
Awards 'N Time	54.90	MITKO Specialty Sales & Service	461.52
Bauler, Rachel	10.00	Mohawk Electric	102.00
Blackhawk Automatic Sprinkler	290.00	musicfirst	1,368.00
Bodensteiner Implement Company	252.48	MVP Events	1,500.00
Carolina Biological Supply	1,561.66	New Hampton Electric	852.00
CARQUEST OF NEW HAMPTON	41.17	New Hampton Tribune	252.88
CDW Government, Inc.	144.00	NHMU Fiber	300.00

Cedar Valley Instrument Repair	28.04	Northeast Iowa Community College Business and Office World	195.00
CENGAGE Learning	3,681.00	Orkin	1,296.14
Chickasaw Chassis	140.00	Popken, Darla	80.00
Chickasaw Wellness Complex	300.00	Postmaster	75.00
City Laundering Co.	1,327.67	Principal Life Insurance Company	50.00
City of New Hampton	14,142.00	Pub at the Pinicon, The	975.63
Command Performance Language Institute	2,238.59	Really Great Reading Company	127.92
Continental Clay Company	6.10	Rieman Music, Inc	1,683.00
Counseling & Family Centered Services, Inc.	10,800.00	Rifton Equipment	1,545.76
Crystal Ball Roller Rink	310.00	Riverside Insights	483.75
Decorah Community School District	6,437.00	Rosonke, Bob	1,180.21
Dollar General Charged Sales	72.19	Sam's Club	555.00
Dollar Tree	48.90	Schmitt, April	22.46
EMS Detergent Services	260.45	Schnobelen, Richard	378.95
Fareway	1,967.23	School Specialty, LLC	48.00
Five Star Cooperative	6,614.95	Schueth Ace Hardware	280.36
Flinn Scientific Inc.	1,082.16	Schumacher, Timothy	2,248.25
FM Controls, Inc.	1,643.02	Scrubber City Inc.	16.00
Follett School Solutions, Inc	309.96	Secretary of State	40.42
Fritcher, Katie	1,529.50	Sheraton Hotels	30.00
Geerts Plumbing & Heating	148.50	Stanton Electric	288.96
Geerts, Norbert	75.00	Subway	522.80
Gopher Stage Lighting	565.00	Superior Welding Supply	379.60
Grainger	613.70	Swisher & Cohrt, P.L.C.	171.75
Grant Wood AEA	75.00	thyssenkrupp Elevator Corporation	74.00
Huber's	38.60	Timberline Billing Service LLC	181.05
Huinker, Bob	399.50	Tyler Technologies, Inc.	3,917.86
Iowa Department of Agriculture and Land	15.00	United Parcel Service	2,573.50
Iowa Department of Human Services	25,646.15	Vern Laures Chev-Buick	24.88
ISU Extension	45.00	VISA	93.30
Jendro Sanitation Services Inc	1,555.96	Wagoner Bros. Repair	662.56
John Deere Financial	14.99	Walmart.com	7,554.55
JourneyEd.com.Inc	817.26	Walz, Morgan	11.94
Kayser-Kemp, Karen	40.00	Ward's Natural Science	40.00
Kwik Star	142,429.30	Wartburg College	168.18
L & R Manufacturing, LLC	912.00	Washington National Ins. Co.	460.50
LessonPix Inc.	36.00	Waverly Shell-Rock School	864.97
LS Supply & Rental	92.80	Weber Paper Company	9,044.55
Lunch Fund	125.00	WEX BANK	1,081.72
Madison National Life Insurance	2,252.04	Windstream	284.85
Main Event Center, The	500.00	Wonder Workshop Inc.	1,824.45
Martin Bros. Distributing	133.04	Zoom Video Communicatinos Inc.	50.00
			160.39

**Fund Total: \$296,245.92**

**Capital Projects (33)**

FEHR GRAHAM Engineering & Environmental	454.75
Geerts Plumbing & Heating	5,179.00
H2I Group	12,690.00
Premier Furniture & Equipment	3,973.95

**Fund Total:**

\$  
**22,297.70**

**Management**

Community Insurance of Iowa	(22)
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**Fund Total:**

\$  
**5,346.00**

**Physical Plant & Equipment (36)**

Interstate Power Systems	1,913.15
Marco, Inc.	1,659.46

**Fund Total: \$  
3,572.61**

Attest: November 20, 2023

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Jay Matthews  
Board President

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Christy Roethler  
Board Secretary