

Board Proceedings

The Board of Directors for the New Hampton Community School District met in regular session, Monday, December 14, 2015 in the High School Media Center. President Rosonke called the meeting to order at 5:30 pm with directors Baltes, Denner, Schwickerath, Mathews, Superintendent Jurrens, Student Representative Samantha Reicks, and Board Secretary Ayers.

Director Denner moved to approve the agenda as published. Director Matthews seconded the motion. Ayes: Baltes, Denner, Matthews, Schwickerath, and Rosonke. Nays: none.

Director Baltes moved to approve the consent agenda items: minutes of the November 9, 2015 regular session, the November 16 and November 17, 2015 special meeting, approve the November 2015 monthly financial report and the December 2015 bill listing. Appoint Lisa Poole (High School Cheerleading Coach). Approve Jim Gorman and Melissa Drewelow STAR mentors. Approve the second reading of Board Policies 700 (Purpose of Noninstructional and Business Services), 701 (Financial Accounting System), 701.1 (Fiscal Year), 701.2 (Depository of Funds), 701.3 (Classification of Accounts), 701.4 (Transfer of Funds), 701.41 (Governmental Accounting Practices and Regulations), and 701.5 (Financial Records). Approve the first reading of Board Policies 702 (Cash in School Buildings), 702.R1 (Gate Receipts), 703 (Budget), 703.1 (Budget Planning), 703.2 (Spending Plan), 704 (Revenue), 704.1 (Local - State - Federal - Miscellaneous Revenue), 704.2 (Sale of Bonds), 704.3 (Investments), 704.4 (Gifts - Grants - Bequests), and 704.5 (Student Activities Fund). Director Matthews seconded the motion. Ayes: Schwickerath, Matthews, Denner, Baltes, and Rosonke. Nays: none.

Superintendent Jurrens reviewed bids for a new dish washer in the high school kitchen and recommended purchasing the Hobart CL44E from Central Restaurant Products for a cost of \$17,199.67. Director Denner moved to purchase the Hobart and use SAVE Funds to pay for the dishwasher. Director Schwickerath seconded the motion. Ayes: Baltes, Matthews, Schwickerath, Denner, and Rosonke. Nays: none.

Director Denner moved to reassign Cory McDonald as the varsity baseball coach for the summer of 2016. Director Baltes seconded the motion. Ayes: Schwickerath, Matthews, Baltes, Denner, and Rosonke. Nays: none.

The Board discussed joining the New Hampton Chamber of Commerce. Director Matthews requested a board policy to be developed addressing the membership. Director Matthews moved to join the New Hampton Chamber of Commerce at the White Ribbon level for \$200.00. Director Denner seconded the motion. Ayes: Schwickerath, Baltes, Denner, Matthews, and Rosonke. Nays: none.

The board discussed repairs needed to the three stall garage at the 206 West Main Street location. Following discussion they tabled any decision until the January board meeting.

Members of the Board shared thoughts on the School Board Convention.

Superintendent Jurrens shared information on the Attendance Center Rating system as developed by the Department of Education.

Next regular board meeting will be Monday, January 11, 2016 at 6:30 pm.

Director Schwickerath moved to hold a closed hearing per Iowa Code Chapter 21.5(1) (c) "To discuss strategy with legal counsel in matters that are presently in litigation or where litigation is imminent where its disclosure would be likely to prejudice or disadvantage the position of the governmental body in that litigation." Director Denner seconded the motion. Roll Call Vote: Denner, aye; Schwickerath, aye; Rosonke, aye; Baltes, aye; and Matthews, aye. The Board entered closed session at 6:11 pm.

The board returned to open session at 6:57 pm.

Because of time constraints President Rosonke asked to table the Superintendent's mid-year evaluation until January and the board members agreed.

Director Baltes moved to adjourn at 6:58 pm. Director Matthews seconded the motion. Ayes: Baltes, Matthews, Schwickerath, Denner, and Rosonke. Nays: none.

Monthly Bills December 2015 General Fund (10)

| <u>Vendor Name</u> | <u>Amount</u> | <u>Vendor Name</u> | <u>Amount</u> |
|----------------------------|---------------|--|---------------|
| Advanced Systems | 523.02 | NAPA Auto Parts | 49.29 |
| AERUS Electrolux | 150.00 | National Czech & Slovak Museum & Library | 18.00 |
| Ag-Land Implement, Inc. | 42.45 | New Hampton Electric | 345.60 |
| Amazon | 613.77 | New Hampton Schools | 45.00 |
| AmericInn | 210.56 | New Hampton Tribune | 214.35 |
| Black Hills Energy | 4,135.45 | Northern Cedar Service | 512.00 |
| Blick Art Materials | 38.08 | Office World | 542.00 |
| Cedar Rapids Museum of Art | 37.00 | Pete, Heidi | 911.04 |
| Chickasaw Chassis | 70.00 | Pitney Bowes | 409.63 |
| Chickasaw Wellness Complex | 500.00 | Postmaster | 250.00 |
| Circle K Communications | 1,016.85 | Principal Life Insurance Company | 858.65 |

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| City Laundering Co. | 724.00 | Ptacek, Mavis | 78.00 |
| City of New Hampton | 9,621.01 | Quality Inn Suites & Event Center Des Moines | 1,382.55 |
| Decorah Community School District | 21,631.81 | Ricoh USA, INC | 472.35 |
| Department of Education | 80.00 | Rieman Music, Inc | 303.88 |
| Des Moines Register | 42.50 | Riley's Inc. | 179.97 |
| Dollar General Charged Sales | 34.00 | Robinson Telecommunications | 80.00 |
| Duxbury Systems, Inc. | 620.00 | Rodriguez, Maria | 40.00 |
| Estate of Becky Martin | 559.00 | Rosonke, Joe | 25.80 |
| Fareway | 263.82 | Russ, James | 11.98 |
| Five Star Cooperative | 6,919.13 | School Specialty | 101.11 |
| FM Controls, Inc. | 308.68 | Schueth Ace Hardware | 174.70 |
| Follett School Solutions, Inc | 99.34 | Snyder, Erin | 23.79 |
| Geerts Plumbing & Heating | 685.45 | Stanton Electric | 160.63 |
| Hanson Tire Service | 30.00 | Steve Smith Snow Removal | 750.00 |
| Heartland Technology Solutions | 190.00 | Superior Lumber, Inc. | 5.77 |
| Holiday Inn-Des Moines-Northwest | 398.72 | Swisher & Cohrt, P.L.C. | 2,883.59 |
| Huinker, Bob | 690.00 | Timberline Billing Service LLC | 1,145.52 |
| Iowa HS Music Association | 140.00 | United States Cellular | 39.80 |
| Jendro Sanitation Services Inc | 804.00 | Vern Laures Chev-Buick | 76.83 |
| John Deere Financial | 387.38 | Visa | 510.38 |
| K & W Motors | 3,027.51 | Wagoner Bros. Repair | 2,214.36 |
| Kennedy and Kennedy Law Firm | 1,224.00 | Wayne's Truck Equipment & Parts, Inc. | 816.65 |
| Key Carwash, Inc. | 60.00 | West Music Company | 636.41 |
| Keystone Area Education | 1,246.70 | WEX BANK | 569.40 |
| Kwik Star | 38.80 | Wickham, Jamie | 149.00 |
| MARCO | 766.53 | Windstream | 1,914.71 |
| Mena-Davis, Melina | 292.70 | | |
| Mercy Medical Center | 209.00 | | |
| | | Fund Total: | 77,334.00 |

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| Capital Projects (33) | | MANAGEMENT (22) | |
| Central Restaurant Products | 17,199.67 | Boos & Straw Insurance | 2,659.00 |
| Compressed Air & Equipment | 3,872.00 | EMC Insurance Companies | 1,000.00 |
| Heartland Technology Solutions | 16,681.74 | | |
| Mick Gage Plumbing | 4,677.00 | Fund Total: | 3,659.00 |
| Midwest Computer Products, Inc | 2,770.00 | | |
| Pro-Vision Video System | 3,205.74 | PPEL (36) | |
| Seating & Athletic Facility Enterprises, LLC | 5,000.00 | Marco, Inc. | 744.18 |
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| Fund Total: | 53,406.15 | Fund Total: | 744.18 |

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| Debt Service (40) | |
| Luana Savings Bank | 31,122.50 |
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| Fund Total: | 31,122.50 |