

Board Proceedings

The Board of Directors for the New Hampton Community School District met in regular session, Monday, December 18, 2017 in the High School Media Center. President Rosonke called the meeting to order at 5:45 pm with directors Denner, Baltes, Matthews, Student Board Member Celena Quirk, Superintendent Jurrens, and Board Secretary Ayers present. Director Schwickerath arrived at 5:48 pm.

Director Denner moved to approve the consent agenda items, minutes of the November 20, 2017 regular session, and the November 18, 2017 Special session. Approve the November, 2017 monthly financial report, December 2017 bill listing. Appoint Chris Wernimont (Volunteer wrestling coach), Tomas Hart (para-educator), and Jackie Lemke (para-educator). Approve second reading of Board Policies 300 (Role of School District Administration), 301 (Administrative Structure/Relationships), 301.1 (Management), 301.2 (Administration and Board of Directors), 301.3 (Administration and Employees), 301.4 (Administration and Adjoining District Administration), 301.5 (Administration and Area Education Agency), 302 (Superintendent), 302.1 (Superintendent Qualifications, Recruitment, Appointment), 302.2 (Superintendent Contract and Contract Nonrenewal), 302.3 (Superintendent Salary and Other Compensation), 302.4 (Superintendent Duties), 302.5 (Superintendent Evaluation), 302.6 (Superintendent Professional Development), 302.7 (Superintendent Civic Activities), 302.8 (Superintendent Consulting/Outside Employment), 303 (Administrative Employees), 303.1 (Administrative Positions), 303.2 (Administrator Qualifications, Recruitment, Appointment), 303.3 (Administrator Contract and Contract Nonrenewal), 303.4 (Administrator Salary and Other Compensation), 303.5 (Administrator Duties), 303.6 (Administrator Evaluation), 303.7 (Administrator Professional Development), 303.8 (Administrator Civic Activities), 303.9 (Administrator Consulting/Outside Employment), 303.10 (Reduction in Administrative Positions), 304 (Policy Implementation), 304.1 (Development and Enforcement of Administrative Regulations), 304.2 (Monitoring of Administrative Regulations), 305 (Administrator Code of Ethics), 306 (Succession of Authority to the Superintendent), and 307 (Communication Channels). Approve first reading of Board Policies 400 (Role of and Guiding Principles for Employees), 401 (Employees and Internal Relations), 401.1 (Employee Orientation), 401.2 (Equal Employment Opportunity), 401.3 (Employee Conflict of Interest), 401.4 (Nepotism), 401.5 (Employee Complaints), 401.6 (Employee Records), 401.6R1 (Employee Records Regulation), 401 (Employee Relations to the Administration and to the Board), 401.8 (Employee Involvement in Decision Making), 401.9 (Use of School District Facilities & Equipment by Employees), 401.10 (Use of School District Materials for Internal Communications), 401.11 (Transporting of Students by Employees), 401.12 (Employee Travel Compensation), 401.13 (Employee Activity Passes), 401.14 (Recognition for Service of Employees), 401.15 (Employee Political Activity), 401.16 (Credit Cards), 401.17 (Staff Technology Use), 401.17R1 (Staff Technology Use Regulation), 401.18 (Employee Use Of Cell Phones), and 401.18R1 (Employee Use Of Cell Phones Administrative Regulation). Director Matthews seconded the motion. Ayes: Schwickerath, Denner, Matthews, Baltes, and Rosonke. Nays: none.

Superintendent Jurrens presented the names of five employees that had completed the application for early retirement. The five employees were Lynn Ries, Susan Nosbisch, Gladys Martin, Kim Hennessy, and Cynthia Moore. Director Denner moved to approve the early retirement of Lynn Ries, Susan Nosbisch, Gladys Martin, Kim Hennessy, and Cynthia Moore with benefits of \$500.00 per month for health care for five years or until Medicare age whichever is less. The proceeds will be deposited in a health reimbursement account in the name of the retiree. Director Schwickerath seconded the motion. Ayes: Baltes, Matthews, Schwickerath, Denner, and Rosonke. Nays: none.

The Board discussed reward credit cards and tabled the discussion for more information.

Superintendent Jurrens presented information on the Iowa BIG North 28E agreement with Cedar Rapids School District. The agreement has not been finalized. The 28E agreement will be brought to the January board meeting.

Superintendent Jurrens presented information on Forcast5, a partner of the Iowa Association of School Boards. They provide a service using the Districts' financial records that forecast the district's unspent balance each month. They also incorporate, from our five year historical spending financial information and assumptions, to forecast the district's unspent balance in future years. Following discussion the board decided to view a webinar at the January board meeting.

Superintendent Jurrens presented information to approve a request for supplemental modified amount for At-Risk and Drop Out Prevention. Jurrens requested the board to approve \$319,739 for supplemental modified amount for At-Risk and Drop Out Prevention. Following discussion, director Denner moved to request \$319,739 for supplemental modified amount for At-Risk and Drop Out Prevention. Director Matthews seconded the motion. Ayes: Schwickerath, Baltes, Matthews, Denner, and Rosonke. Nays: none.

Next regular board meeting will be Monday, January 15, 2018 at 6:30 pm.

Director Denner moved to adjourn at 7:00 pm. Director Matthews seconded the motion. Ayes: Schwickerath, Baltes, Matthews, Denner, and Rosonke. Nays: none.

**Monthly Bills
December 18, 2017
General Fund (10)**

<u>Vendor Name</u>	<u>Amount</u>	<u>Vendor Name</u>	<u>Amount</u>
Ag-Land Implement, Inc.	57.05	Meisner, Rick	30.00
Amazon	709.80	Mercy Medical Center	74.00
Becker, Joan	100.00	Miller, Greg	100.00
Black Hills Energy	8,034.86	Mohawk Cleaners	45.00
Bowlaway Lanes	600.00	Moss Enterprises	1,850.00
C. H. McGuinness Company	1,412.02	NAPA Auto Parts	545.49
Carolina Biological Supply	209.77	New Horizons-Chamber-Commerce	200.00
CARQUEST OF NEW HAMPTON	48.78	Office World	259.34
Casey's General Store	59.15	Paint Creek Bulk Foods	50.00
Charles City Comm School	3,106.43	Pitney Bowes Inc	1,076.64
Chickasaw Chassis	125.00	Pitney Bowes Reserve Account	2,000.00
Chickasaw County Emergency Management	119.46	Postmaster	225.00
Chickasaw Wellness Complex	500.00	Principal Life Insurance Company	561.36
City Laundering Co.	736.69	R & R Welding	20.00
City of New Hampton	8,275.55	Rieman Music, Inc	175.15
Dollar General Charged Sales	25.90	Riley's Inc.	123.92
Dowd, Leo	6.00	Schmitt, April	248.74
Fareway	431.04	School Specialty	697.86
Five Star Cooperative	5,630.73	Schuchhardt, Ashley	5.00
Hawkeye Community College	1,326.00	Schueth Ace Hardware	335.25
Hometown TV & Appl.	179.00	State Chemical Solutions	181.00
Howard Winneshiek Comm School	951.62	Superior Lumber, Inc.	13.33
Huber's	4.03	Superior Welding Supply	28.23
I-CASE	480.00	Teacher Innovations	10.80
Iowa Assoc. of School Business Officials	125.00	Timberline Billing Service LLC	641.01
Iowa Communications Network	1,230.35	United Parcel Service	19.03
Iowa Division of Labor Services	80.00	United States Cellular	6.33
J.W. Pepper & Son Inc.	152.00	Vern Laures Chev-Buick	37.61
Jendro Sanitation Services Inc	816.10	Viking Theater	325.00
John Deere Financial	200.43	Visa	1,481.03
K & W Motors	4,724.96	Wagoner Bros. Repair	3,471.83
Keystone Area Education	1,976.15	Weber Paper Company	1,176.48
Kwik Star	5,202.51	West Music Company	1,363.94
LS Supply & Rental	294.10	WEX BANK	196.16
Mackin Educational Resources	229.94	Windstream	1,916.50
MARCO	75.45		
Mattke, Ashley	112.32		
Medical Enterprises Inc.	70.00		
		Fund Total:	67,909.22

	Management (22)		GO Bonds (31)
Visa	139.24	Baker Concrete and Excavating	399,263.56
		Chickasaw County Treasurer	204.00
		HRS, LLC (Herold-Reicks Surveying)	1,305.00
		Mick Gage Plumbing	17,726.07
		Stanton Electric	2,067.96
		Terracon Consultants, Inc.	9,140.25
		Windstream Communications, LLC	2,366.97
		Fund Total:	432,073.81

Capital Projects (33)		PPEL (36)	
Amazon	597.99	Distributed Website Corporation	795.00
Baker Concrete and Excavating	1,287.50	Geerts Plumbing & Heating	1,385.33
City of New Hampton	2,494.00	Marco, Inc.	1,596.36
Mick Gage Plumbing	4,286.42		
New Hampton Electric	1,222.93		
River City Fence	4,577.71		
Stanton Electric	2,963.97		
		Fund Total:	3,776.69
		Debt Fund (40)	
		Luana Savings Bank	29,040.00
		Fund Total:	29,040.00
	Fund Total: 17,430.52		

Attest: January 15, 2018

Joe Rosonke
Board President

Bob Ayers
Board Secretary