Board Proceedings

The Board of Directors for the New Hampton Community School District met in regular session, Monday, March 19, 2018 in the High School Media Center. President Rosonke called the meeting to order at 6:30 pm with directors Denner, Baltes, Schwickerath, Student Board Member Celena Quirk, Superintendent Jurrens, and Board Secretary Ayers present. Board Member Matthews was absent.

Director Denner moved to approve the Agenda with the additional personnel items. Director Baltes seconded the motion. Ayes: Denner, Schwickerath, Baltes, and Rosonke. Nays: none.

Director Baltes moved to approve the consent agenda items, minutes of the February 19, 2018 regular session and the February 19, 2018 work session. Approve the February, 2018 monthly financial report, March 2018 bill listing. Appoint Michelle Good (Kindergarten Teacher), and Jordan Richards (Middle School Track Coach). Accept the resignation of Kelly Hoskins (Third Grade teacher). Approve second reading of Board Policies 406 (Licensed Employee Compensation and Benefits), 406.1 (Licensed Employee Salary Schedule), 406.2 (Licensed Employee Salary Schedule Advancement), 406.3 (Licensed Employee Continued Education Credit), 406.4 (Licensed Employee Compensation for Extra Duty), 406.5 (Licensed Employee Group Insurance Benefits), 406.6 (Licensed Employee Tax Shelter Programs), 407 (Licensed Employee Termination of Employment), 407.1 (Licensed Employee Resignation), 407.2 (Licensed Employee Contract Release), 407.3 (Licensed Employee Retirement), 407.4 (with correction of dates) (Licensed Employee Early Retirement), 407.5 (Licensed Employee Suspension), 407.6 (Licensed Employee Reduction in Force), 408 (Licensed Employee Professional Growth), 408.1 (Licensed Employee Professional Development), 408.2 (Licensed Employee Publication or Creation of Materials), and 408.3 (Licensed Employee Tutoring). Director Denner seconded the motion. Approve the first reading of Board Policies 409 (Licensed Employee Vacations and Leaves of Absence), 409.1 (Licensed Employee Vacation - Holidays - Personal Leave), 409.2 (Licensed Employee Personal Illness Leave), 409.3 (Licensed Employee Family and Medical Leave), 409.3E1 (Licensed Employee Family and Medical Leave Notice to Employees), 409.3E2 (Licensed Employee Family and Medical Leave Request Form), 409.3E3 (Licensed Employee Family and Medical Leave Certification Form), 409.3R1 (Licensed Employee Family and Medical Leave Regulation), 409.3R2 (Licensed Employee Family and Medical Leave Definitions), 409.4 (Licensed Employee Discretionary Leave), 409.5 (Licensed Employee Political Leave), 409.6 (Licensed Employee Jury Duty Leave), 409.7 (Licensed Employee Military Service Leave), 409.8 (Licensed Employee Unpaid Leave), 410 (Other Licensed Employee), 410.1 (Substitute Teachers), 410.2 (Shared Licensed Employees), 410.3 (Summer School Licensed Employees), 410 (Student Teachers – Internships), and 410.5 (Education Aide). Director Schwickerath seconded the motion. Ayes: Denner, Schwickerath, Baltes, and Rosonke. Nays: none.

Superintendent Jurrens reviewed the changes made to board policy 407.4 (Early Retirement). Director Baltes moved to approve the second reading of Board Policy 407.4. Director Denner seconded the motion. Ayes: Schwickerath, Denner, Baltes, and Rosonke. Nays: none.

Superintendent Jurrens reviewed the FY 2019 School Calendar.

Superintendent Jurrens reviewed the Iowa Big North 28E agreement. Following discussion of the agreement, director Schwickerath moved to approve the Iowa Big North 28E agreement. Director Baltes seconded the motion. Ayes: Denner, Baltes, Schwickerath, and Rosonke. Nays: None.

Superintendent Jurrens presented information on the tentative timeline and language covering the next set of bonds to be sold. The board will be authorizing the sale and advertising it at the April meeting. Jurrens shared a number of items for the boards review. Jurrens informed the board that a decision was not needed at this time, but the board should review the items. These are the same items that were approved in the past when the first bonds were sold.

Superintendent Jurrens presented information from the building consultants. The consultant is reporting that there should be $500,000.00 in unallocated funds. The board discussed the options available. They could wait until the project is closer to being finished before making a decision. By waiting until the end of the project before spending these funds, the board will know for sure how many funds may be available. Jurrens also explained that there may be some things that could be done to make any additions at the end easier to do. One example is the Ag/Industrial Tech center. If we think we may want to add on to it, we could do some things now to make that easier and less expensive later.

Jurrens informed the board of a tentative agreement with the Teacher’s association had been reached. The Association will ratify it on Tuesday or Wednesday, so Jurrens recommend the board approve this pending their ratification of the contract. Following discussion Director Denner moved to approve the tentative agreement with the Teacher’s association pending ratification of the agreement by the members. Director Schwickerath seconded the motion. Ayes: Baltes, Schwickerath, Denner, and Rosonke. Nays: none.

Superintendent Jurrens informed the board of a group of high school students were requesting permission to go to the Ronald McDonald House in Rochester to serve meals to the people staying there. This is a good project for these students. Since this is out of state, the trip will need your approval. They are planning to go on a Sunday afternoon and return later that evening in June. Following discussion of the trip with the students who were organizing the trip, Director Denner moved to grant permission for the group to proceed with plans for the trip. Director Baltes seconded the motion. Ayes: Schwickerath, Baltes, Denner, and Rosonke. Nays: none.

Superintendent Jurrens presented information on the status of some shared positions with Turkey Valley. Jurrens explained this would have been discussed at the joint meeting, but need to discuss it now in order to move forward. Turkey Valley has a need to increase their band position to ¾ time and we are unable to continue to share Mr. Adam with the increased time. In fact, New Hampton’s high school band program has grown where his time is needed here. In addition, in the science area, our enrollment here has grown to the point where we need to bring Mrs. Ohrt back here full-time as well. This is largely because of our addition of Computer Science to our curriculum. This has been a popular class, and has filled Mr. Pemble’s schedule to the point that we are overloaded his schedule. Bringing Ohrt back will help. Ag will stay the same. Turkey Valley also has a need for a part-time Iowa Big North person in their district and potential help with the TAG and social studies. Decisions will need to be made that will work for both districts.

Jurrens informed the board the district will need to appoint a bond counsel for our upcoming bond issuance. We worked with Ahlers and Cooney the last time and I recommend we use them again. Following discussion director Baltes moved to Ahlers and Cooney as the district’s bond and disclosure counsel for the upcoming bond issuance. Director Schwickerath seconded the motion. Ayes: Denner, Schwickerath, Baltes, and Rosonke. Nays: none.

Director Schwickerath moved to approve an agreement with UNI and Wartburg to allow students to observe in our classrooms and also student teach as needed. Director Denner seconded the motion. Ayes: Baltes, Denner, Schwickerath, and Rosonke. Nays: none.

The New Hampton District will be receiving a federal bus grant for the replacement of a school bus. The grant is a rebate of $20,000 toward the purchase of a bus with a 2017 or newer engine in it. We will have to destroy the bus it replaces. The District received two bids. After reviewing the bids, Director Schwickerath asked table the discussion of the bids until we have information on the efficiency of the two LP buses purchased last fall compare to diesel powered busses. This discussion will be continued on Tuesday, March 27, 2018 special meeting.

Superintendent Jurrens presented the FY 19 budget in preparation for our budget hearing next month. It looks like our tax rate will be declining approximately 13 cents per thousand for the coming year. Following the budget discussion director Baltes moved to set the public hearing for the FY 19 budget on Tuesday, April 10, 2018 at 6:30 pm in room 212 (High School Media Center). Director Schwickerath seconded the motion. Ayes: Denner, Schwickerath, Baltes, and Rosonke. Nays: none.

Jurrens informed the board the district will need to amend the FY 2018 budget. The primary reason is related to the bonds for construction. The bond sale did not happen before we certified our FY 18 budget. We will need to amend our budget to reflect the construction cost that will be paid by June 30, 2018. Following discussion director Baltes moved to set the public hearing on amending the FY 18 school budget on Tuesday, April 10, 2018 at 6:30 pm in room 212 (High School Media Center). Director Denner seconded the motion. Ayes: Schwickerath, Denner, Baltes, and Rosonke. Nays: none.

Director Schwickerath moved to set the public hearing on the FY 19 school start date and calendar on Tuesday, April 10, 2018 at 6:30 pm in room 212 (High School Media Center). Director Denner seconded the motion. Ayes: Baltes, Denner, Schwickerath, and Rosonke. Nays: none.

Next board meeting will be a joint board meeting with Turkey Valley, Monday, February 26, 2018 at 7:00 pm.

Next regular board meeting will be Monday, April 10, 2018 at 6:30 pm.

Director Denner moved to adjourn at 9:10 pm. Director Schwickerath seconded the motion. Ayes: Baltes, Schwickerath, Denner, and Rosonke. Nays: none.

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| **Monthly Bills** |
| **March 19, 2018** |
|  **General Fund (10)**  |
|  **Vendor Name**  |  **Amount**  |  |  **Vendor Name**  |  **Amount**  |
| Ag Vantage FS | 872.32 |  | Manufacturing Skill Standards Council (MSSC) | 95.00 |
| Amazon | 3,617.76 |  | MARCO | 197.17 |
| American Solutions for Business | 627.00 |  | Mattke, Ashley  | 87.36 |
| Apple Computer Inc. | 299.00 |  | Mercy Medical Center-New Hampt | 209.00 |
| Association for Career and Technical Education | 95.00 |  | Mick Gage Plumbing | 197.00 |
| Black Hills Energy | 11,235.66 |  | Mohawk Electric | 87.55 |
| C. H. McGuiness Company | 201.00 |  | New Hampton Auto Body | 227.00 |
| Capital One Bank | 716.89 |  | New Hampton Electric | 648.61 |
| Carolina Biological Supply | 1,398.76 |  | New Hampton Tribune | 90.56 |
| CARQUEST OF NEW HAMPTON | 7.00 |  | Northeast Iowa Community College Business | 35.00 |
| Casey's General Store | 174.66 |  | Northern Cedar Service | 1,106.50 |
| Chickasaw Chassis | 115.00 |  | Office World | 2,325.00 |
| Chickasaw Wellness Complex | 500.00 |  | Ohrt, Jamie  | 23.48 |
| City Laundering Co. | 587.40 |  | Oriental Trading Company Brands, INC. | 459.60 |
| City of New Hampton | 7,902.40 |  | Perma-Bound | 685.19 |
| Continental Clay Company | 314.50 |  | Phelps Youth Pavilion | 10.00 |
| Fareway | 272.62 |  | Pioneer Valley Books | 35.20 |
| Five Star Cooperative | 5,692.46 |  | Pitney Bowes Reserve Account | 4,000.00 |
| FM Controls, Inc. | 1,010.30 |  | Principal Life Insurance Company | 561.36 |
| Freerking, Russ  | 65.00 |  | Really Good Stuff | 279.02 |
| Geerts Plumbing & Heating | 1,619.99 |  | Resources for Reading, Inc. | 78.31 |
| Grant Wood Education Agency | 45.00 |  | Rifton Equipment | 105.00 |
| GTA/Good Time Attractions | 617.65 |  | Riley's Inc. | 425.88 |
| Haasco Ltd. | 125.00 |  | Rodgers, Amanda  | 166.45 |
| Hanson Tire Service | 20.00 |  | Rosonke, Bob  | 551.71 |
| Huber's | 9.33 |  | RR Books | 221.26 |
| Huinker, Bob  | 100.00 |  | School Specialty | 106.75 |
| Iowa Communications Network | 1,346.60 |  | Schueth Ace Hardware | 133.03 |
| Iowa Department of Education | 1,160.00 |  | Screen Print To Go | 77.75 |
| Iowa Department Of Education | 520.00 |  | Shopko Stores Operating Co., LLC | 19.40 |
| Iowa Department of Human Services | 13,041.05 |  | Subway | 395.03 |
| Iowa Division of Criminal Investigation | 200.00 |  | Superior Lumber, Inc. | 309.81 |
| Iowa HS Music Association | 190.00 |  | Superior Welding Supply | 45.75 |
| Iowa School Nurse Organization | 155.00 |  | Swisher & Cohrt, P.L.C. | 52.50 |
| ISFIS, Inc. | 250.00 |  | Teachers Pay Teachers (Teacher Synergy LLC) | 87.00 |
| J.W. Pepper & Son Inc. | 126.99 |  | Timberline Billing Service LLC | 1,469.47 |
| Jendro Sanitation Services Inc | 816.00 |  | United States Cellular | 11.82 |
| John Deere Financial | 66.75 |  | Visa | 6.97 |
| K & W Motors | 8,745.77 |  | Wagoner Bros. Repair | 4,813.32 |
| Kuennen, Mike  | 36.74 |  | Walmart.com | 199.98 |
| Kwik Star | 962.82 |  | Weber Paper Company - Division of Capital Sanitary | 2,352.94 |
| Lakeshore Learning Materials | 497.86 |  | WEX BANK | 285.14 |
| Lentz Excavating | 5,807.50 |  | Windstream | 2,126.84 |
| Letter Werks Sign City, LLC | 29.50 |  |  |  |
| LS Supply & Rental | 54.91 |  |  |  |
| Madison National Life Insurance | 1,397.23 |  | **Fund Total:** | **99,048.13** |
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| **Management** | **(22)** |  | **GO Bonds** | **(31)** |
| Community Insurance of Iowa | 0.00 |  | Facilities Cost Management Group, LLC | 53,411.00 |
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|  |  |  | **Fund Total:** | **53,411.00** |
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| **Fund Total:** | **0.00** |  | **Fund Total:** | **106,822.00** |
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| **Capital Projects** | **(33)** |  | **PPEL**  | **(36)** |
| Amazon | 2,681.97 |  | Marco, Inc. | 1,632.59 |
| Midwest Computer Products, Inc. | 1,178.00 |  |  |  |
| MITKO Specialty Ssales & Service | 49,761.87 |  |  |  |
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|  |  |  | **Fund Total:** | **1,632.59** |
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|  |  |  | **Debt Fund** | **(40)** |
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| **Fund Total:** | **53,621.84** |  | **Fund Total:** | **0.00** |