

## Board Proceedings

The Board of Directors for the New Hampton Community School District met in special session, Monday, September 21, 2015 in the Superintendent's office. President Rosonke called the meeting to order at 6:30 pm with directors Baltes, Rosonke, Matthews, Schwickerath, student member Reicks, Board Secretary Ayers, and Superintendent Jurrens present. Director Denner was absent.

Superintendent Jurrens asked the board to add personnel items head large group speech coach and a cheerleading volunteer coach.

Director Baltes moved to approve the agenda with the addition of personnel items to the agenda. Director Matthews seconded the motion. Ayes: Schwickerath, Matthews, Baltes, and Rosonke. Nays: none.

Director Matthews moved to appoint John Connor (head large group speech coach) and volunteer Noel Marzen (high school cheerleading). Director Baltes seconded the motion. Ayes: Schwickerath, Baltes, Matthews, and Rosonke. Nays: none.

Director Denner arrived at 6:33 pm.

Superintendent Jurrens presented a quote for two metal lathes and accessories for \$13,020.53 and recommended the board approve purchase. Director Schwickerath move to approve the metal lathe purchase. Director Baltes seconded the motion. Ayes: Denner, Matthews, Baltes, Schwickerath, and Rosonke. Nays: none.

Superintendent Jurrens presented information on the APL Associates professional development. Jurrens requested the board approve the payment of \$3,000.00 for the October 5, 2015 in-service. Director Baltes moved to approve the payment of the in-service. Director Denner seconded the motion. Ayes: Schwickerath, Matthews, Denner, Baltes, and Rosonke. Nays: none.

The board adjourned the special session and opened the work session at 6:37 pm.

Superintendent Jurrens presented information on board procedures, open meetings, public forum, and communications. Jurrens talked about the role of the school board and goals for the district. Jurrens presented information on the mission statement for the school that was developed in 1990. The mission statement is what drives the decision making of the board. The board discussed the mission statement seeking knowledge to understand if the statement was still appropriate in today's educational setting or if it should be modified.

Superintendent Jurrens discussed the meaning of open meetings rule and the interaction of the public in relation to the open meetings law. Jurrens presented information on different types of board meetings including electronic meetings. Jurrens said that three board members would constitute an official meeting. Any time three or more board members would be together could be considered a meeting and they should exercise caution in discussing school issues. Whenever a meeting would include three or more the practice should be to post a work session.

Jurrens also talked about public forum at board meetings, communications between board members and the public, and what the boards' role is for the district. Board members should keep in mind the chain of command within the district and make sure that they communicate with the public that they need to follow this chain of command. Parents should follow the chain of command; teachers, principals, superintendent. School board members are responsible for over sight of the district. The responsibility of the board is to be the legislative, policy-forming body and to see that schools are properly run by the administration.

Director Denner moved to adjourn at 8:15 pm. Director Schwickerath seconded the motion. Ayes: Baltes, Matthews, Schwickerath, Denner, and Rosonke. Nays: none.

Attest: October 12, 2015

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Joe Rosonke  
Board President

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Bob Ayers  
Board Secretary