

## Board Proceedings

The Board of Directors for the New Hampton Community School District met in a work session, Thursday, February 23, 2017 in the Superintendent's office. President Rosonke called the meeting to order at 6:00 pm with directors Baltes, Denner, Schwickerath, Baltes, Superintendent Jurrens, and Board Secretary Ayers present.

Director Denner moved to approve the agenda. Director Baltes seconded the motion. Ayes: Schwickerath, Baltes, Denner, and Rosonke. Nays: none.

The Board met with Merle Rambo (Facilities Cost Management Group) to discuss building project, timelines and other information. Rambo presented the project development process, reviews, and key board approvals. He informed the board they would need to approve each stage. Rambo also talked about the six stages of the project education programing, schematic design, construction documents, competitive bidding, and construction phase. Rambo emphasized communications with the board, administration, staff, and community was important. Rambo advised the board they would be monitoring the cost and progression of the project and would need the board approval for each of the stages. Rambo presented a preliminary schedule for the project. In February / March 2017 prepare for pre-construction site preparations work, development of bidding documents, and construction bidding documents. April / May 2017 pre-construction site preparation bids would be received. May / June 2017 site prep construction should begin. July 2017 possible bidding and accepting bids for construction. July – October 2017 building construction to commence and various options based on construction market bidding and completion of site prep work. If all stages are completed by this time line, November 2018 could be the median substantial completion date. Latter start dates could impact the completion date.

Rambo indicated that the new building code may be advantageous to the district. Rambo discussed with the board on precast construction with an alternate to face with a brick veneer if bids would come in lower than expected. Rambo indicated the board would need to make a decision on the heating, venting, and air conditioning. Discussion was had on the different types of systems and Rambo will follow up with some recommendations.

Rambo also indicated he would like to take staff members to Charles City to tour their middle school building. Superintendent Jurrens indicated the March 15, 2017 might be a good time to go.

Superintendent Jurrens asked for Item 5, old business to be tabled until a later date. By consensus of the board they tabled the closed session.

Director Baltes moved to adjourn at 7:29 pm. Director Schwickerath seconded the motion. Ayes: Denner, Schwickerath, Baltes, and Rosonke. Nays: none.

Attest: March 20, 2017

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Joe Rosonke  
Board President

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Bob Ayers  
Board Secretary